# **City of Valley City Logo includes blue artwork representing Rainbow Bridge and Sheyenne River.City of Valley City, North DakotaApplication to Operate Mobile Home Park**

## **FOR PERIOD: January 1, 2024 – December 31, 2024**

 *The undersigned hereby makes application for a license to the City of Valley City, North Dakota, and agrees to comply with the requirements of City Ordinances pertaining thereto.*

**Name of Business:**

**Address of Mobile Home Park:**

**Owner:**

**Mailing Street Address:**

**City, State Zip Code:**

**Phone Number:**

**Email Address:**

**Today’s Date:**

**New applicants or applicants with changes to the following shall file the following with the City Auditor:**

 Legal description of Mobile Home Park

 Complete plan of park showing compliance with Section 13-02-01

 Plans and specifications of all building and other improvements
 constructed or to be constructed within the mobile home park

|  |  |  |
| --- | --- | --- |
| **Number of Spaces** | **Permit Fee** | **Total Fee Enclosed** |
|  | $10 per trailer space ($10 minimum) |  |

**Validation/Signatures**

I promise and agree to abide by all laws and regulations of the City of Valley City and the State of North Dakota including but not limited to V.C.M.C. ch. 8-07 (Mobile Homes, Recreational Vehicles, and Campgrounds) and V.C.M.C. § 11-05-11 (Mobile Home Park Requirements). ­­­­­­\_\_\_\_\_\_\_\_\_ *(initial)*

Pursuant to V.C.M.C. § 8-07-10(2), I understand and agree that all mobile home lots must be abut upon a street or roadway which has unobstructed access to a public street, highway, or access road. All mobile home parks roadways must be weather surfaced, well-marked in the day time and lighted at night. Roadways and streets must be kept in serviceable condition in compliance with city engineering standards. ­­­­­­­\_\_\_\_\_\_\_ *(initial)*

I, \_\_\_(full name), \_\_ \_\_\_\_\_(role) HEREBY request a license to operate and maintain a mobile home park for the period of January 1, 2024 to December 31, 2024.

I certify that all information and authorizations contained in application filed with the City Auditor’s office for said licenses are affirmed and remain correct and true.

Dated this day of , 20 .

Owner/Corporate Office

**All applicants shall file the following with the City Auditor by December 13, as part of this application:**

 Certificate of Liability Insurance

 If roads are not in compliance with city requirements and standards,
 submit a plan & timeline to bring them into compliance.

 \_\_\_\_\_\_ Copy of Mobile Home Park State License

**LICENSE FEE:** See above table for license fee total
 Make checks payable to City of Valley City

**RETURN TO:** Valley City Auditor

 254 2nd Ave NE

 Valley City, ND 58072

 **Phone:** (701) 845 – 1700

**For City Use Only**

**For all applicants:**

 Reviewed by City Administrator Approved Denied Signature

 Reviewed by Building Official Approved Denied Signature

Reviewed by Police Department Approved Denied

 Signature

Reviewed by Commission Approved Denied