City of Valley City, North Dakota
Application for
Contractor, Electrician, Plumber and/or Mechanical Contractor License(s)

FOR PERIOD: June 1, 2025 – May 31, 2026

The undersigned hereby makes application for a license to the City of Valley City, North Dakota, and agrees to comply with the requirements of City Ordinances pertaining thereto.

Name of Business: _____

Owner: _____

Mailing Address: _____

City, State Zip Code: _____

Phone Number: _____

Email Address: _____

Today's Date: _____

Type of License Applying For *(check all that apply):*

_____Contractor _____Electrician _____ Plumber _____ Mechanical

State License Numbers *(provide all that apply)*:

_____ Electrician _____ Plumber _____Contractor

Licenses will only be issued to master electricians (NDCC 43-09-20) and master plumbers (NDCC 43-18-10).

A copy of the following must be filed with the City Auditor as part of this application:

_____ **Certificate of Liability Insurance**, City of Valley City as certificate holder

_____**Current copy of State Electrician and/or Plumber License**

_____ **Current copy of State Contractor License,**
No person may engage in the business nor act in the capacity of a contractor within this city when the cost, value, or price per job exceeds the sum of $1,000 without first having a license.
If applicant does not provide state contractor license and states that it is not required please sign here:
_____.

LICENSE FEE: _____ $100 if **initial application**, make checks payable to City of Valley City
_____ $50 if **renewal application**

RETURN TO: Valley City Auditor
220 3rd St. NE
Valley City, ND 58072

Phone: (701) 845 – 1700
Email: tplecity@valleycity.us