CITY COMMISSION MEETING
VALLEY CITY, NORTH DAKOTA

Tuesday, October 21, 2025

President Carlsrud called the meeting to order at 5:00 PM.
Members present: President Carlsrud, Commissioner Bishop, Commissioner Magnuson, Commissioner Erickson, Commissioner Gulmon.
Others: City Administrator Crawford, City Attorney Martineck, Finance Director Klein, Deputy Auditor Johnson, Police Chief Horner.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

No Changes.

APPROVAL OF CONSENT AGENDA

A. Approve Minutes from the 10.7.2025 Commission & 10.10.2025 Special Commission Meetings.
B. Approve Extension of City Administrator's Contract.

Commissioner Bishop moved to approve the consent agenda with the exception of extending the City Administrator contract to 2030 instead of 2029, seconded by Commissioner Magnuson.
Motion passed unanimously.

RESOLUTION

RES 2503. A Resolution Authorizing Bids for Cropland Lease – Auditor's Lot 2 NE1/4 31-140-58 and Auditor's Lot 1 NW1/4 32-140-58.
Commissioner Gulmon moved to approve Authorizing Bids for Cropland Lease with a $70 per acre minimum bid, seconded by Commissioner Erickson.
Motion passed unanimously.

RES 2504. A Resolution Establishing Fee for Water Tower Infrastructure.
Commissioner Gulmon moved to approve Water Tower Infrastructure fee of $1.90 per water meter, seconded by Commissioner Bishop.
Motion passed unanimously.

NEW BUSINESS

N1. Approve Monthly Bills for the City and Public Works in the Amount of $3,569,764.
Commissioner Magnuson moved to approve, seconded by Commissioner Bishop.
Motion passed unanimously.

N2. Approve 2024 Audit Report prepared by Brady Martz.
Commissioner Gulmon moved to approve, seconded by Commissioner Magnuson.
Motion passed unanimously.

N3. Approval of Master Police Officer position.
Commissioner Bishop moved to approve, seconded by Commissioner Gulmon.
Motion passed unanimously.

N4. Approve 2026-2030 School Resource Officer Contract.
Commissioner Magnuson moved to approve, seconded by Commissioner Bishop.
Motion passed unanimously.

N5. Approve ND DWR Construction Cost-Share Application for Northwest Standpipe Replacement Project.
Commissioner Bishop moved to approve, seconded by Commissioner Magnuson.
Motion passed unanimously.

N6. Approve Award – Northwest Area Water System Improvements.
Pending funding approval. Commissioner Bishop moved to approve the Northwest Area Water System Project bids as follows Contract 1: Maguire Iron, Inc. in the amount of $2, 749,000.00, Contract A: Maguire Iron, Inc. in the amount of $165,000.00, Contract 2: Swanberg Construction in the amount of $545,954.00, Contract 3: Hi-Line Electric in the amount of $176,901.00, seconded by Commissioner Gulmon.
Motion passed unanimously.
Motion passed unanimously.

N7. Approve Amendment to Section A.2.3.1 of Guaranteed Maximum Price Amendment to Construction Manager at Risk Agreement with McGough Construction -- Substantial Completion Date October 19, 2026.
Commissioner Erickson moved to approve, seconded by Commissioner Magnuson.
Motion passed unanimously.

CITY ADMINISTRATOR'S REPORT

City Administrator Crawford reported that the standing pile of soil from the new Service Center location site has been hauled to the permitted site. We received official word that the grant we had been working on for the transmission line replacement has been approved in the amount of $715,468.

ADJOURN – 5:23 P.M.

Attested to by:

Brenda Klein, Finance Director City of Valley City	Dave Carlsrud, President of the City of Valley City Commission