

# CITY COMMISSION FINANCE MEETING VALLEY CITY, NORTH DAKOTA

Tuesday, October 21, 2025  
2:30 PM

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The City Commission Meeting will begin on Tuesday, October 21, 2025 at 2:30 PM CT, at the City Commission Chambers, 220 3<sup>rd</sup> St. NE, Valley City, ND.

Members of the public may view the meeting online <https://us06web.zoom.us/j/87319137584> or listen by calling (1 346 248 7799) Webinar ID: 873 1913 7584

| Board of City Commissioners<br>Member | Role         | Department Supervisor | Role               |
|---------------------------------------|--------------|-----------------------|--------------------|
| Dave Carlsrud                         | President    | Gwen Crawford         | City Administrator |
| Michael Bishop                        | Commissioner | Carl Martineck        | City Attorney      |
| Duane Magnuson                        | Commissioner | Brenda Klein          | Finance Director   |
| Jeffrey Erickson                      | Commissioner | Brandy Johnson        | Deputy Auditor     |
| Dick Gulmon                           | Commissioner | Tina Drabus           | City Assessor      |
|                                       |              | Scott Magnuson        | Fire Chief         |
|                                       |              | Nick Horner           | Police Chief       |
|                                       |              | KLJ/Moore             | City Engineers     |

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## **CALL TO ORDER**

## **ROLL CALL**

## **AGENDA ITEMS**

1. Overview of the 2024 Audit Report by Brady Martz
2. Review Monthly Expenditures Reports. *(Finance Director Klein)*
3. Quarterly Engineer Report. *(Finance Director Klein)*
4. Update on Viking Trailer Court *(City Administrator Crawford)*
5. Discuss Renewing School Resource Officer Contract. *(Police Chief Horner)*
6. Discuss Master Police Officer position. *(Police Chief Horner)*
7. Discuss Series F, Red River Valley Water Supply Project. *(President Carlsrud)*
8. Discuss extension of City Administrator's contract. *(President Carlsrud)*
9. Discuss Bids for Northwest Area Water System Improvements. *(City Engineer)*
10. Discuss Water Tower Surcharge amount. *(City Administrator Crawford)*
11. Discuss status of Phase IV PFP. *(City Engineer)*
12. Discuss regulation of concrete work and storm water management. *(City Administrator Crawford)*

## **DEPARTMENT REPORTS.** (3:30PM)

- a. Sanitation Department
- b. Water Department
- c. Electric Department
- d. Fire Department
  - i. Fire Extinguisher Report
  - ii. Blighted & Dangerous Buildings
- e. Police Department
- f. Street Department
- g. Administration
  - Building Permit Report*

**ADJOURN**

*Court Report*