

CITY COMMISSION FINANCE MEETING VALLEY CITY, NORTH DAKOTA

Tuesday, November 18, 2025 2:30 PM

Called to Order

President Carlsrud called the meeting to order at 2:30 PM.

Roll Call

Members present: President Carlsrud, Commissioner Bishop, Commissioner Magnuson, Commissioner Erickson, Commissioner Gulmon.

Other present: City Administrator Crawford, City Attorney Martineck, Finance Director Klein, Police Chief Horner

Agenda Items

Review Monthly Bills/Reports

Finance Director Klein reported on Monthly Expenses totaling \$3,275,415.

Transportation Plan Update

Wade Kline with KLJ presented the draft report of the Subarea Transportation Plan that KLJ is developing in cooperation with the City and the North Dakota Department of Transportation. It focuses on the area south of I-94 between exits 292 and 294, where there is potential for future development. The study includes terrain analysis, low-lying areas, and existing roadway concepts.

Extensive public engagement has been conducted, including one-on-one meetings with key property owners. More public input is planned for December. Final Presentation Planned for January 2026.

Discuss SIRON Tower Conditional Use Permit

Rob Viera with Allo Towers discussed building a statewide system for first responders. Initially, Joel Quanbeck recommended moving the tower east, as suggested by Rob, due to safety concerns. However, after reviewing engineering documentation, Joel now believes the tower's current proposed location is safe and would not fully impact County Road 19 if it collapsed. As a result, the condition requiring the tower to be 225 feet East of County Road 19 can be removed.

The remaining conditions for approval are:

FAA approval of the tower and its height.

No objections from the Barnes County Municipal Airport Manager.

The property must be rezoned to Agricultural District (on the agenda for tonight).

A copy of the resolution is in the finance meeting packet and will be approved at the next commission meeting.

Discuss Previous Authorization of Bids for Cropland Lease – Auditor's Lot 2 NE1/4 31-140-58 and Auditor's Lot 1 NW1/4 32-140-58

The City Commission had previously approved going out for bids on the cropland near the Lagoon property. However, after reviewing the contract, it was found that a one-year extension is allowed if both parties agree. The current tenant, had already prepared the land for spring planting under the assumption that the contract would be extended. After discussing the situation, city staff decided it would be appropriate to move forward with a one-year extension and delay bidding until next year. The current tenant has been informed that he should not do any further work unless he is awarded the bid in the future. As a result, the Commission will be asked to rescind the previous resolution to seek bids.

Additionally, the city recognized the need to move up the bidding timeline in future years, likely to late summer, to give potential tenants enough time to prepare the land in the fall. This approach is considered appropriate under the circumstances and remains within the terms of the original agreement.

Discuss NDDOT Special Road Fund

The Special Road Fund (SRF) Program is a funding initiative by the Department of Transportation designed to support roads that provide access to or are located within recreational areas. The program has

recently improved its funding structure, increasing the cost share from 60-40 to 80-20 and raising the maximum funding amount from \$300,000 to \$500,000.

The proposed project involves 14th Street Southwest, which serves as the primary access road to Bjornson Golf Course. This road, now under city jurisdiction, was previously maintained by Barnes County, which used SRF funds in 2001 for an overlay project.

2026 MRES REC Election Form

REC Allocations were discussed and decided to sell all available REC Allocations

Department Reports

Sanitation Department

Sanitation Supervisor Swart – Reviewed Residential Container Count

Water Department

Water Superintendent Hesch – Update on summertime running to turn wells back on until temps are back up

Electric Department

Electrical Superintendent Senf - Reported on outages and AI Facilities and how we are not equipped to handle these kinds of load demands.

Fire Department

Fire Chief Magnuson – Reported on calls and pages.

Police Department

Police Chief Horner – Updated on training, interviews for open positions, and testing axon application

Street Department

Operations Supervisor Klemisch – Reported on water leak and needing to hire out for repair. Discussed completed and upcoming projects

Administration

City Administrator Crawford – Discussed Long Term Disability through Standard Life starting at 90 days instead of the 180 days.

Adjourn

The meeting was adjourned at 4:42 PM.