

CITY COMMISSION MEETING VALLEY CITY, NORTH DAKOTA

Thursday, February 20, 2025

President Carlsrud called the meeting to order at 5:00 PM.

Members present: President Carlsrud, Commissioner Erickson, Commissioner Gulmon, Commissioner Magnuson, Commissioner Bishop

Others: City Administrator Crawford, City Attorney Martineck, Finance Director Klein, Police Chief Horner and Administrative Assistant Hintz

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Add to the Agenda New Business Items: N9. Approve Maintenance Certification for Urban Federal Aid Project.

Correct the Wording on Ordinance 1169 and 1170

Commissioner Bishop moved to approve, seconded by Commissioner Erickson.

Motion passed unanimously.

APPROVAL OF CONSENT AGENDA

A. Approve Minutes from the 2.4.2025 Commission Meeting.

B. Approve the Site Authorization request for:

Valley City Hockey and Figure Skating Club at North 9 Bar and Grille

C. Approve the Raffle Permit requests for:

St. Catherine's School at St Catherine's School on 5.19.2025

ND Skills USA, Valley City ND Chapter at Sheyenne Valley Area Career and Tech Center on 4.14.25

Valley City Fire Department at the Eagles on 3.22.2025

D. Approve 2024-25 Contractor License for:

Your Home Improvement Company LLC

Commissioner Gulmon moved to approve, seconded by Commissioner Magnuson. Motion passed unanimously.

ORDINANCE

Approve First Reading of Ordinance 1169, an ordinance to amend and reenact Title 7, create and enact title 7.1, and repeal chapter 15-06 and section 17-04-23 of the Valley City Municipal Code related to use of the public rights of way.

Commissioner Bishop moved to approve, seconded by Commissioner Magnuson.

Motion passed unanimously.

Approve First Reading of Ordinance 1170, an ordinance to amend and reenact chapter 11-08 of the Valley City Municipal Code related to zoning nonconformities.

Commissioner Gulmon moved to approve, seconded by Commissioner Magnuson.

Motion passed unanimously.

NEW BUSINESS

Approve Monthly Bills for the City and Public Works in the Amount of \$1,645,050.

Commissioner Bishop moved to approve, seconded by Commissioner Magnuson.

Motion passed unanimously.

Valley City Christian School abatement application. City Assessor Current explained that the abatement request is from Valley City Christian School for 3 months of 2023 and all of 2024. The proper paperwork was not filled out to receive the proper exemption at the time. They do have a 501C3.

Commissioner Bishop moved to approve the abatement in the amount of \$1184.54, seconded by Commissioner Erickson.

Motion passed unanimously.

Approve Service Agreement with ND Department of Health and Human Services, Behavioral Health Division and the City of Valley City.

Commissioner Bishop moved to approve, seconded by Commissioner Gulmon.

Motion passed unanimously.

Approve settlement on Soil Conditions SU-CPU-2-990(062) & SU-2-990(063) PCN: 23571 & 23572. City Administrator Crawford reported the current agreement is for \$140,000.00 plus the

charge of LDs for 2023, with the LDs for 2024 being forgiven. Engineer Peterson reminded all that the amount will also include the prime contractor markup of 10%.

Commissioner Magnuson moved to approve, seconded by Commissioner Erickson.

Motion passed unanimously.

Approve Final Review and Acceptance of Paving District 126, Sanitary District 68, Storm Sewer District 55 and Water Main District 104 – Phase 2 NW Storm Sewer. Engineer Peterson reported that all work was completed last fall per the contract requirements. This was reviewed by the City Administrator and Public Works last week. This is the final review and acceptance, as well as the final pay estimate. A final review of the seeding will happen this spring.

Commissioner Gulmon moved to approve, seconded by Commissioner Bishop.

Motion passed unanimously.

Approve Extension of the Alcohol License start date for Casa Mexico Restaurant.

Commissioner Bishop moved to approve the extension of 60 days, seconded by Commissioner Gulmon.

Motion passed unanimously.

Approve sale of detached garage – flood buyout – 823 2nd St NE.

Commissioner Bishop moved to approve, seconded by Commissioner Erickson.

Motion passed unanimously.

Approve Settlement and Release Agreement for Property Damage – 711 5th Ave NW.

Commissioner Erickson moved to approve, seconded by Commissioner Magnuson.

Motion passed unanimously.

Approve Maintenance Certification for Urban Federal Aid Project. Agreement for Cost participation completed annually.

Commissioner Bishop moved to approve, seconded by Commissioner Magnuson.

Motion passed unanimously.

CITY ADMINISTRATOR’S REPORT

City Administrator Crawford shared the Capitol Connections Event that was held in Bismarck this past week. This event covered many discussions on the bills that are being presented in Bismarck and how they will affect our City. She urged Citizens to reach out the Legislators and Representatives on any of the bills and share your feelings.

Public Works Accountant Jacobson share the news that the City will not be charged as much for their power from MRES as previously anticipated. Our rates dropped from 5600 kwh to 4500 kwh.

Commissioner Gulmon reported from the Finance Committee that our revenues have exceeded expenses for 2024. The City is in a good sound financial position.

Commissioner Erickson gave a shout out to Gloria Swart for her assistance in obtaining a grant for the Pilot program which dropped our cost down substantially.

Commissioner Bishop gave a shout out to our Police and Fire Departments for all that they do to protect our city no matter the weather. They are doing an excellent job.

Mayor Carlsrud reiterated the good news from Public Works Accountant Jacobson. Thanks to all of our people who are spending time out in this cold and wishing you safety.

ADJOURN

Meeting was adjourned at 5:35 P.M.

Attested to by:

Brenda Klein, Finance Director
City of Valley City

Dave Carlsrud, President of the
City of Valley City Commission