

CITY COMMISSION MEETING VALLEY CITY, NORTH DAKOTA

Tuesday, August 5, 2025

President Carlsrud called the meeting to order at 5:00 PM.

Members present: President Carlsrud, Commissioner Bishop, Commissioner Magnuson, Commissioner Erickson

Members absent: Commissioner Gulmon

Others: City Administrator Crawford (via zoom), City Attorney Martineck (via zoom), Finance Director Klein, Deputy Auditor Johnson, City Engineer Petersen, Police Chief Horner.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

No changes.

APPROVAL OF CONSENT AGENDA

Approve Minutes from the 7.15.2025 Finance and Commission Meetings.

Approve Minutes from the 7.28.2025 Special Commission Meeting

Approve Contractor License:

South Peak Holdings LLC dba Skinner Roofing, Grand Forks

Approve Site Authorization Renewal:

North Dakota Winter Show at North Dakota Winter Show Event Center

Approve House Movers License:

Carrington House Movers, LLC, Carrington

Approve Local Raffle Permit

Valley City Junior Golf Association

Commissioner Bishop moved to approve the Consent Agenda contingent on receiving updated certificate of insurance for Carrington House Movers, LLC, seconded by Commissioner Magnuson.

Motion passed unanimously.

ORDINANCE

ORD 1173. Second and Final Reading of Ordinance 1173, an Ordinance to amend and reenact chapter 11-09 of the Valley City Municipal Code related to standards for floodplain development.

Commissioner Bishop moved to approve, seconded by Commissioner Magnuson.

Motion passed unanimously.

ORD 1174. Second and Final Reading of Ordinance 1174, an omnibus ordinance to amend and reenact sections of the Valley City Municipal Code relating to the 2025 state legislative session.

Commissioner Bishop moved to approve, seconded by Commissioner Magnuson.

Roll Call Vote: Bishop – Aye, Magnuson – Aye, Erickson - Nay, Carlsrud – Aye.

Motion Passed.

NEW BUSINESS

Approve purchase of property at 628 Main Street E. (Parcel 63-3110126) as a PFP Buyout in the amount of \$38,170.

Commissioner Magnuson moved to approve contingent on approval by Department of Water Recourses, seconded by Commissioner Bishop.

Motion passed unanimously.

CITY ADMINISTRATOR'S REPORT

City Administrator Crawford gave an update on the Public Works Service Center job site.

CITY UPDATES & COMMISSION REPORTS

City Finance Director informed the Commission that the public hearing for the 2026 Budget is on September 16th at 5 P.M.

City Engineer Petersen gave an update on the Seal Coat Project and the Winter Show Road Shared Use Path Project.

President Carlsrud thanked all City employees and the Commissioners for serving.

ADJOURN

Meeting was adjourned at 5:14 P.M.

Attested to by:

Brenda Klein, Finance Director
City of Valley City

Dave Carlsrud, President of the
City of Valley City Commission