

**August 11th, 2026 – MINUTES OF REGULAR MEETING OF
VALLEY CITY PLANNING AND ZONING COMMISSION**

Chair Mike Schell presided and called the meeting to order at 4:00pm on Tuesday August 11th, 2026
Commissioners present: Mike Bishop, Joe Tykwinski, Tim Durham, Jeff Erickson
Others: City Administrator Gwen Crawford, City Attorney Carl Martineck, City Planner Joel Quanbeck, City Planner Niki Galehouse, Acting Secretary Tana Plecity, Building Inspector Mike Blevins, Assistant Fire Chief /Building Inspector Lance Coit

Commissioner Mike Bishop moved to approve the minutes from the July 14th, 2026 meeting. Seconded by Commissioner Tim Durham. Motion passed with unanimous approval.

Building Inspector Report

Building Inspector Mike Blevins submitted the current building permit report. Blevins reviewed building permit numbers year to date. The Commission had no questions.

Building Inspector Lance Coit gave a report on the Legacy West property. He reported that some equipment has been removed and some equipment is still on the property. The grass and weeds have not been maintained. Residents have submitted additional complaints. City Attorney Carl Martineck gave a report after speaking with the property owner's attorney.

Public Hearing – Replat Valley City School Addition

Chair Schell opened the public hearing.

Travis Trender spoke about the plat for the Valley City School Addition due to new school construction. Combining Lots 1 and 3.

Commissioner Bishop made a motion to close the public hearing, seconded by Commissioner Erickson. The Commission discussed the replat.

Commissioner Bishop made a motion to approve the Valley City School Addition plat as amended and recommend approval to the Board of City Commissioners with the following conditions.

1. City Engineer confirms all necessary easements and other details pertaining to the plat drawing are correct.

2. Noted corrections to Owner's Certificate and City Commission Approval are made

Seconded by Commissioner Joe Tykwinski. The motion passed on a roll call vote with unanimous approval.

Public Hearing – Ordinance on lodging regulations

Chair Schell opened the public hearing.

Commissioner Bishop made a motion to close the public hearing, seconded by Commissioner Erickson. The Commission discussed the lodging regulations.

Commissioner Tykwinski made a motion to table the ordinance on lodging regulations. Seconded by Commissioner Bishop. Motion passed with unanimous approval.

Meeting was adjourned at 4:52pm

Attested to by:

Tina Drabus, Acting Secretary
Planning and Zoning Commission
City of Valley City

Mike Schell Chairman
Planning and Zoning Commission
City of Valley City