

**CITY OF VALLEY CITY, NORTH DAKOTA  
STREET SPECIALIST II  
JOB DESCRIPTION**

**Title:** Street Specialist II

**Department:** Public Works

**Reports To:** Operations Superintendent

**Supervisory Position:** No

**Status:** Non-Exempt

**Class Grade:** B-21

**POSITION OBJECTIVE and PURPOSE:**

The Street Specialist II is responsible for performing a wide variety of duties in the Public Works Department with an emphasis on the installation, maintenance, and repair of streets and stormwater systems, and the use of heavy equipment.

**DISTINGUISHING CHARACTERISTICS:**

The Street Specialist II is the second level of a three-level street maintenance series. This classification is distinguished from other classifications by its responsibility for operating and maintaining heavy equipment; there are no supervisory responsibilities. The Street Specialist II has a Commercial Driver's License at entry.

**ESSENTIAL DUTIES:**

1. Repairs and maintains streets which includes: painting curbs and street lines; repairing or replacing street signs; fixing potholes and sealing cracks; cleaning street drains; removing snow on city streets; chipping trees; mowing grass; sanding and sweeping city streets; and pest and weed control.
2. Operates heavy equipment including backhoe, loader, dump truck, digger, bucket truck, and motor grader.
3. Repairs and maintains equipment by: conducting inventories; performing daily inspections; greasing parts; changing oil, headlights, and signal lights; washing equipment; and welding.
4. Helps any Public Works crew that is shorthanded or needs help during an emergency which includes: responding to power outages, service calls, and emergencies during storms and emergency situations; helping the Water Department with water main breaks, flushing hydrants, and culvert placement; finding locations for water and sewer lines; performing water and sewer taps; installing water valves and mains; installing meters and remotes; helping the line crew pull wire and meters.
5. Performs sanitation services by: operating garbage truck; collecting refuse; and delivering refuse to landfill.
6. Operates the transfer station which includes: weighing vehicles; ensuring customers dump garbage in correct location; collecting money from customers; and entering information on computers.
7. Performs flood control which includes: hauling sand, clay, and equipment; filling bags with sand; building dikes; and pumping water out of areas.

8. Rotating stand-by status: On stand-by and ready to report to work within 30 minutes of being called in. The stand-by duty week will be from 7:00 A.M. Thursday through 7:00 A.M. the following Thursday.
9. Performs other duties of a similar nature or level.

**EDUCATION and EXPERIENCE:**

High School Diploma or general Equivalency Degree (G.E.D.), up to two years of vocational training depending on area of assignment, and two years of experience operating heavy equipment; or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

Knowledge of:

- Sewer and storm drainage systems and the gates to close for flooding;
- Safety rules and regulations;
- Heavy equipment operations;
- Locations of valves, manholes, sewer mains, and hydrants.

**MINIMUM QUALIFICATIONS:**

Skill in:

- Using computers and related software applications;
- Using equipment such as locators, sewer trucks, backhoes, loaders, tapping machines, water main cutters, dumptrucks, tools, welders, jack hammers, packers, digger trucks, bucket trucks, dump trucks, bobcats, voltmeters, phasing sticks, ampmeters, grounding chains, chippers, sewage gas testers, street sweepers, blades, snow blowers, vacu-trucks, garbage trucks, lawn mowers, chain saws, sanding trucks, and pumps;
- Reading blueprints and marks for underground services;
- Dealing with the general public;
- Performing oil changes and maintaining equipment;
- Dumping compost and various types of refuse in proper locations;
- Setting chains for spreading gravel;
- Maintaining records;
- Communication, interpersonal skills as applied to interaction with coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction.

**PHYSICAL REQUIREMENTS:**

Positions in this class typically require: climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, driving, pushing, pulling, lifting, handling, grasping, feeling, talking, hearing, seeing, and repetitive motions.

Employees in this class may be subjected to moving mechanical parts, electrical currents, vibrations, personal injury, fumes, odors, dusts, gases, chemicals, oils, extreme temperatures, intense noises, and travel.

Very Heavy Work: Exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects.

**LICENSING REQUIREMENTS**

- Valid North Dakota Class B Commercial Driver's License
- North Dakota Pesticide Certification (within two years of hire date)