



**City of Valley City, North Dakota**  
**Application for Property Tax Exemption**  
**Improvements to Commercial & Residential Buildings**

N.D.C.C. ch. 57-02.2  
*File with City Assessor*

**Property Identification**

1. Legal description of property for which exemption is claimed \_\_\_\_\_  
\_\_\_\_\_
2. Address of Property \_\_\_\_\_ 3. Parcel Number \_\_\_\_\_
4. Name of Property Owner \_\_\_\_\_ Phone No. \_\_\_\_\_
5. Mailing Address of Property Owner \_\_\_\_\_

**Description of Improvements for Exemption**

6. Describe type of remodel, renovation, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary) \_\_\_\_\_  
\_\_\_\_\_
7. Building Permit No. \_\_\_\_\_ 8. Year Built \_\_\_\_\_
9. Date of commencement of making the improvements \_\_\_\_\_

**Applicant's Certification & Signature**

10. I certify the information contained in this application is correct to the best of my knowledge.  
Applicant \_\_\_\_\_ Date \_\_\_\_\_

**Assessor's Determination & Signature**

11. Estimated market value of property before the improvements \$ \_\_\_\_\_
12. Cost of making the improvement (all labor, material and overhead) \$ \_\_\_\_\_
13. Estimated market value of property after the improvements \$ \_\_\_\_\_
14. The assessor finds the improvements described in this application  DOES  DOES NOT  
meet the qualifications for the exemptions for the following reason(s) \_\_\_\_\_  
\_\_\_\_\_
- Assessor \_\_\_\_\_ Date \_\_\_\_\_

**Action of Governing Body**

15. Action taken on this application by the governing board of the City: APPROVED DENIED  
Approval is subject to the following conditions: \_\_\_\_\_  
\_\_\_\_\_
- Exemption is allowed for the years 20\_\_\_\_, 20\_\_\_\_, 20\_\_\_\_, 20\_\_\_\_, 20\_\_\_\_
- City Auditor \_\_\_\_\_ Date \_\_\_\_\_