



**City of Valley City, North Dakota
Application for
Mobile Frozen Dessert Vendor**

FOR PERIOD: January 1 – December 31, 2025

The undersigned hereby makes application for a license to the City of Valley City, North Dakota, and agrees to comply with the requirements of Valley City Municipal Code pertaining thereto.

Name of Business: _____

Owner: _____

Mailing Address: _____

City, State Zip Code: _____

Phone Number: _____

Email Address: _____

Insurance Policy Holder: _____

Mailing Address: _____

City, State Zip Code: _____

Applicant Signature: _____ **Date:** _____

Applicant certifies that Applicant will comply with all state and local laws and that the information given within this application as well as the plans submitted are in all respects true and correct to the best of Applicant's knowledge and belief. Applicant will hold City harmless and will indemnify and defend City against any claims and litigation arising from Applicant's acts/omissions arising from the issuance of this permit. Applicant agrees to collect all applicable city and state sales taxes.

File the following with the City Auditor as part of this application:

_____ **Copy of Public Liability Insurance**

_____ **Copy of Sales Tax Permit**

_____ **Copy of Health Department Permit**

LICENSE FEE: _____ \$25 per vehicle
Make checks payable to City of Valley City

RETURN TO: Valley City Auditor
220 3rd St. NE
Valley City, ND 58072
Phone: (701) 845-1700
Email: tplecity@valleycity.us

GUIDELINES FOR MOBILE FROZEN DESSERT VENDORS

1. The vehicle must be registered in North Dakota.
2. The vehicle must be approved by the health department.
3. The vendor must collect the applicable city sales tax.
4. All sales must take place between 10:00 a.m. and 9:00p.m.
5. Advertising on the vehicle is limited to decals that identify the name of the vendor, the types of frozen desserts for sale, and the price list of said desserts.
6. The driver of the vehicle must obey all applicable traffic and vehicle safety laws, regulations and restrictions.
7. The vehicle may not stop for the purpose of making sales:
 - a. On Central Avenue from Main Street to 5th Street, or on Main Street from Central Avenue to 5th Ave Southeast, or within one block of the foregoing locations.
 - b. Within 30 feet of any intersection.
 - c. Within 30 feet of any stop sign, flashing beacon, yield sign, or other traffic control device located on the side of the roadway.
 - d. On any street where the speed limit exceeds 25 miles per hour.
 - e. In any manner that impedes the flow of vehicle or pedestrian traffic on any public street or sidewalk.
8. The vehicle must be parked as close as practical to the side of the roadway when stopped to make sales.
9. When making sales, the vehicle must not park in one location for more than one hour a day without moving the vehicle at least 500 feet.
10. The vehicle must be equipped with a trash container accessible to the public and any litter associated with the vehicle must be removed from the area before the vehicle leaves a location where sales are made.
11. The vendor must have adequate public liability insurance on the business and/or vehicle to cover injuries to persons and property caused by vendor's use of the vehicle.