

CITY COMMISSION MEETING VALLEY CITY, NORTH DAKOTA

Tuesday, February 03, 2026
5:00 PM

The City Commission Meeting will begin on Tuesday, February 03, 2026 at 5:00 PM CT, at the City Commission Chambers, 220 3rd St. NE, Valley City, ND.

The meeting is also available to view online <https://us06web.zoom.us/j/87284737292> or listen by calling (1 346 248 7799) Webinar ID: 872 8473 7292.

Board of City Commissioners	Role	Department Supervisor	Role
Dave Carlsrud	President	Gwen Crawford	City Administrator
Michael Bishop	Commissioner	Carl Martineck	City Attorney
Duane Magnuson	Commissioner	Brenda Klein	Finance Director
Jeffrey Erickson	Commissioner	Brandy Johnson	Deputy Auditor
Dick Gulmon	Commissioner	Tina Drabus	City Assessor
		Scott Magnuson	Fire Chief
		Nick Horner	Police Chief
		KLJ/Moore	City Engineers

NEXT RESOLUTION NO. 2520

NEXT ORDINANCE NO. 1187

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE (PLEASE STAND)

APPROVAL OF AGENDA (ROLL CALL VOTE NEEDED WHEN CHANGES MADE TO THE AGENDA)

Roll Call: Bishop Magnuson Erickson Gulmon Carlsrud

APPROVAL OF CONSENT AGENDA

- A. Approve Minutes from the 01.20.2026 Finance and Commission meetings.
- B. Approve Contractors License
 - a. Lemke Home Improvement INC
 - b. 5:9 Woodworks & Carpentry LLC
 - c. Legacy Plumbing
- C. Approve Local Permits
 - a. Sanford Valley City Clinic Raffle Permit
 - b. ND Quarter Horse Association Raffle Permit
 - c. ND Cowboy Hall of Fame Raffle Permit
 - d. Ducks Unlimited Raffle Permit
 - e. VCSU Foundation/Booster Board Raffle Permit
 - f. Harvest for Hunger Raffle Permit
 - g. Sheyenne Valley Friends of Animals Raffle Permit

Roll Call: Magnuson Erickson Gulmon Bishop Carlsrud

PUBLIC COMMENTS

This portion of the meeting provides a limited public forum for Valley City residents, property owners and business owners to address the Board of City Commissioners on topics related to City business. Interested persons must submit a comment card with the individual's name, address, and the topic to be commented upon. Non-residents must provide the address of the City of Valley City business the individual operates or works at or the address of real property which the individual owns within the City of Valley City. Comments cards must be provided to the meeting secretary and approved prior to speaking. Public comments are limited solely to business matters and concerns pertinent to the City.

The following rules apply to Public Comments:

- Limited to five minutes per speaker.
- Must not interfere with the orderly conduct of the meeting.
- Must not be defamatory, abusive, harassing, or unlawful.
- May be prohibited if an alternative procedure exists to bring that particular type of public comment before the City, the public comment includes confidential or exempt information, or the public comment is otherwise prohibited by law.

Submission of written comments: In lieu of speaking, a written comment may be delivered to the meeting secretary prior to the start of the meeting. Written comments are limited to two pages. Any member of the public seeking to comment without attending in person may submit written comments to tpcity@valleycity.us. Written comments hand delivered at the time of the meeting or emailed prior to 4:00 pm on the date of the meeting will be distributed to the Board for their information and maintained in City files. Written comments are not read aloud at the meeting.

PUBLIC HEARING

ORDINANCE

ORD 1186, Second and Final Reading of Ordinance to Amend and Reenact Sections 22-01-03 and 22-01-04(2)(e) of the Valley City Municipal Code Related to Gaming Application Fees. *(City Attorney Martineck)*

Roll Call: Erickson Gulmon Bishop Magnuson Carlsrud

RESOLUTION

1. Approve Resolution 2517, A Resolution Amending the Master Fee Schedule Re Local Gaming and Restricted Gaming Permit Applications. *(City Attorney Martineck)*

Roll Call: Gulmon Bishop Magnuson Erickson Carlsrud

2. Approve Resolution 2518, A Resolution Approving Subarea Transportation Plan Amendment to Valley City 2045 Comprehensive and Transportation Plan. *(City Engineer)*

Roll Call: Bishop Magnuson Erickson Gulmon Carlsrud

3. Approve Resolution 2519, a Resolution Establishing Rates and Fees for Solid Waste Services *(City Administrator)*

Roll Call: Magnuson Erickson Gulmon Bishop Carlsrud

4. Approve Resolution 2509, A Resolution Appointing City of Valley City Representative to Missouri Energy Services. *(President Carlsrud)*

Roll Call: Erickson Gulmon Bishop Magnuson Carlsrud

NEW BUSINESS

NB1. Approve Amendment to Standard Insurance Long Term Disability Policy *(City Attorney Martineck)*

Roll Call: Gulmon Bishop Magnuson Erickson Carlsrud

NB2. Consider request of Valley City Tourism Board to use cash reserves in the amount of \$10,000 for a grant to VCPR for the Recreation Bridge at Bjornson Golf Course. *(Finance Director Klein)*

Roll Call: Bishop Magnuson Erickson Gulmon Carlsrud

NB3. Approve Lease Agreement with Valley City Rural Fire Protection District for Premises of Valley City Fire Department (2026-2030). *(Fire Chief Magnuson)*

Roll Call: Magnuson Erickson Gulmon Bishop Carlsrud

NB4. Approve amendment to Resolution 2516 authorizing the issuance and sale of \$1,500,000 Water Treatment Revenue Bond, Series 2026. *(Finance Director Klein)*

Roll Call: Erickson Gulmon Bishop Magnuson Carlsrud

CITY ADMINISTRATOR'S REPORT

CITY UPDATES & COMMISSION REPORTS

ADJOURN

City Commission Finance Meeting
Valley City, North Dakota
Tuesday, January 20, 2026

Called to Order

President Dave Carlsrud called the meeting to order at 2:30pm

Roll Call

Members present: President Carlsrud, Commissioner Bishop, Commissioner Magnuson, Commissioner Gulmon. Commissioner Erickson

Others present: City Administrator Crawford, City Attorney Martineck, Finance Director Klein

Agenda Items

EXECUTIVE SESSION – ATTORNEY CONSULTATION

Roll Call: Erickson-Yes; Gulmon-Yes; Bishop-Yes; Magnuson-Yes; Carlsrud-Yes

Discuss August 2025 Elks Apartment Building Flooding

Review Monthly Expenditures Reports.

Quarterly Engineer Report.

Discuss 2026 Public Works Capital and Operations Budget

City Administrator Crawford reviewed the 2026 Public works budget.

Discuss Garbage Rate Changes. Fargo Landfill started to charge \$15 per mattress brought into their landfill. Discussion to begin charging for mattresses at Transfer Station to begin as soon as possible.

Discuss Reserves Policy

City Administrator Crawford, Street Superintendent Klemisch, and Sanitation Supervisor Swart reported on the increase prices from Fargo landfill and the new charging of mattresses that are brought in.

Discussion was had on coming up with a Reserves Policy for the utility funds. The Finance Committee will come back with a recommendation.

Discuss Preliminary Subdivision Paving Improvement Costs

City Engineer Petersen provided cost estimates for paving 8th Ave SE going to Waterfront Meadows and also paving the Waterfront Meadow Subdivision. The Auditor's Department will put together a list of what the special assessments would come to in the area.

DEPARTMENT REPORTS.

Sanitation Department

Sanitation Supervisor Swart reported on the Electronic Disposal Week and how well it went. She hopes to have another week later this year. We had several residents ask about having another week or think about doing something more long term. The number on your garbage can is unique to your address so reminder to homeowners to keep your number in case the container blows away or over to the neighbors and you can tell whose is whose. Discuss commercial tree disposal.

Fire Department

Fire Chief Magnuson prepared a report on dangerous buildings, they gave notice to Scott Cole.

Administration

City Administrator Crawford discussed bringing back the holiday train together with Tourism and the Development corp. They are researching what regulations are needed and if there is a chance to get this back to Valley City.

Mary Lee, Chair of Visitors Committee updated commission on Image Enhancement applications

ADJOURN

Meeting was adjourn at 4:41pm

VALLEY CITY COMMISSION PROCEEDINGS

Tuesday January 20, 2026

President Carlsrud called the meeting to order at 5:00 PM.

Members present: President Carlsrud, Commissioner Gulmon, Commissioner Bishop, Commissioner Erickson, Commissioner Magnuson, City Administrator Crawford, City Attorney Martineck, Finance Director Klein

APPROVAL OF AGENDA

Add: Special Event Raffle Permit for ND Skills USA

Motion to approve by Commissioner Bishop, seconded by Commissioner Magnuson.

Roll Call: Erickson-Yes; Gulmon-Yes; Bishop-Yes; Magnuson-Yes; Carlsrud-Yes Motion Passed

CATHOLIC SCHOOLS WEEK PROCLAMATION

The week of January 25 through January 31, 2026 to be proclaimed Catholic Schools Week

APPROVAL OF CONSENT AGENDA

A. Approve Minutes from the January 06, 2026 Commission Meeting

B. Approve Monthly Reports from the Fire Chief, Electrical Superintendent, Building Inspector Finance Director and Municipal Judge.

C. Approve Contractors License

- a. WIR3D Electric
- b. Mission Mechanical

D. Approve House Movers License

- a. Glaesman Moving

E. Approve Special Event Permits

- a. Sheyenne Valley FFA Chapter Raffle
- b. Valley City Fire Department Raffle
- c. ND Skills USA Raffle

Motion to approve by Commissioner Bishop, seconded Commissioner Magnuson.

Roll Call: Gulmon-Yes; Bishop-Yes; Magnuson-Yes; Erickson-Yes; Carlsrud-Yes Motion Passed

ORDINANCE

First reading of ordinance to amend and reenact sections 22-01-03 and 22-01-04(2)(e) of the Valley City Municipal Code related to gaming application fees.

Motion to approve by Commissioner Magnuson, seconded by Commissioner Gulmon.

Roll Call: Bishop-Yes; Magnuson-Yes; Erickson-Yes; Gulmon-Yes; Carlsrud-Yes Motion passed

RESOLUTION

Approve Resolution 2513 A Resolution to Amend the Utility Rate Schedule.

Motion to approve by Commissioner Gulmon, seconded by Commissioner Bishop.

Roll Call: Magnuson-Yes; Erickson-Yes; Gulmon-Yes; Bishop-Yes; Carlsrud-Yes Motion Passed

Approve Resolution 2514 A Resolution Approving Conditional Use Permit – Lot 5 Block 32 Benson’s Addition – Daycare Home Occupation.

Motion to approve by Commissioner Erickson, seconded by Commissioner Bishop.

Roll Call: Erickson-Yes; Gulmon-Yes; Bishop-Yes; Magnuson-Yes; Carlsrud-Yes Motion Passed

Approve Resolution 2515 A Resolution Approving Conditional Use Permit – Lot 5 Block 32 Benson’s Addition – Gunsmithing Business.

Motion to approve by Commissioner Erickson, seconded by Commissioner Magnuson.

Roll Call: Gulmon-Yes; Bishop-Yes; Magnuson-Yes; Erickson-Yes; Carlsrud-Yes Motion Passed

Approve Resolution 2516, A Resolution Authorizing the Issuance and Sale of \$1,500,000.00 Water Treatment Revenue Bond, Series 2026.

Motion to approve by Commissioner Bishop, seconded by Commissioner Magnuson.

Roll Call: Bishop-Yes; Magnuson-Yes; Erickson-Yes; Gulmon-Yes; Carlsrud-Yes Motion passed

NEW BUSINESS

Approve Request for Funds for Small Projects by the VCBC Development Corporation in the amount of \$27,500 with funds sourced from city sales tax dedicated to economic development.

Motion to approve by commissioner Gulmon, seconded by Commissioner Bishop

Roll Call: Magnuson-Yes; Erickson-Yes; Gulmon-Yes; Bishop-Yes; Carlsrud-Yes Motion Passed

Approve Request for Funds for the Regional Technology Center by the VCBC Development Corporation in the amount of \$36,000 with funds sourced from city sales tax dedicated to economic development.

Motion to approve by Commissioner Magnuson, seconded by Commissioner Gulmon.

Roll Call: Erickson-Yes; Gulmon-Yes; Bishop-Yes; Magnuson-Yes; Carlsrud-Yes Motion Passed

Approve Request for Funds for Single Family Home Buyer Assistance Program by the VCBC Development Corporation in the amount of \$160,000.

Funds would be sourced from the City of Valley City Sales Tax Fund dedicated to Economic Development in the amount of \$120,000 and \$40,000 through the City’s Enterprise Fund.

Motion to approve by Commissioner Bishop, seconded by Commissioner Gulmon.

Roll Call: Gulmon-Yes; Bishop-Yes; Magnuson-Yes; Erickson-Yes; Carlsrud-Yes Motion Passed

Approve Monthly Bills for the City and Public Works in the Amount of \$3,031,979.

Motion to approve by Commissioner Magnuson, seconded by Commissioner Bishop.

Roll Call: Bishop-Yes; Magnuson-Yes; Erickson-Yes; Gulmon-Yes; Carlsrud-Yes Motion passed

Approve Vanguard Computer System Consolidated Extended Service Contract and Vanguard Service contract for the Assessor Web Site.

This is a 5 Year contract and price stays the same over the 5 years.

Motion to approve by Commissioner Bishop, seconded by Commissioner Erickson.

Roll Call: Magnuson-Yes; Erickson-Yes; Gulmon-Yes; Bishop-Yes; Carlsrud-Yes Motion Passed
Approve Public Works 2026 Capital and Operating Budgets.

Motion to approve by Commissioner Erickson, second by Commissioner Gulmon.

Roll Call: Erickson-Yes; Gulmon-Yes; Bishop-Yes; Magnuson-Yes; Carlsrud-Yes Motion Passed

Approve depositories for City funds which meet the pledge of securities requirement.

Finance Director Klein reviewed the City's depositories which are in fully insured ICS Network Accounts and Time & Savings Accounts part of a pledge pool.

Motion to approve by Commissioner Magnuson, seconded by Commissioner Erickson.

Roll Call: Gulmon-Yes; Bishop-Yes; Magnuson-Yes; Erickson-Yes; Carlsrud-Yes Motion Passed

Approve Agreement with NDDOT for Long-Term Temporary Highway Closure through December 31, 2027.

Motion to approve by Commissioner Bishop, seconded by Commissioner Erickson.

Roll Call: Bishop-Yes; Magnuson-Yes; Erickson-Yes; Gulmon-Yes; Carlsrud-Yes Motion passed

Approve Task Order for Construction Engineering Services for Northwest Area Water System Improvements – New Water Tower and Pressure Zone Modifications.

Motion to approve by Commissioner Magnuson, seconded by Commissioner Bishop.

Roll Call: Magnuson-Yes; Erickson-Yes; Gulmon-Yes; Bishop-Yes; Carlsrud-Yes Motion Passed

Approve Amendment to Employee Policy and Procedure Manual Related to Comp Time.

Motion to approve by Commissioner Magnuson, seconded by Commissioner Gulmon.

Roll Call: Erickson-Yes; Gulmon-Yes; Bishop-Yes; Magnuson-Yes; Carlsrud-Yes Motion Passed

Approve Visitor Committee recommendation to approve the Image Enhancement Grant Application for Youth for Christ in the amount of \$1,284.07 located at 302 E. Main St.

Motion to approve by Commissioner Bishop, seconded by Commissioner Gulmon.

Roll Call: Gulmon-Yes; Bishop-Yes; Magnuson-Yes; Erickson-Yes; Carlsrud-Yes Motion Passed

Approve Visitor Committee recommendation to approve the Image Enhancement Grant Application for Mobility Plus in the amount of \$7,500.00 located at 322 2nd St NW.

Motion to approve by Commissioner Gulmon, seconded by Commissioner Bishop.

Roll Call: Bishop-Yes; Magnuson-Yes; Erickson-Yes; Gulmon-Yes; Carlsrud-Yes Motion passed

Approve Application for Commercial Improvement exemption for parcel #63-3471986, 322 2nd ST NW.

Motion to approve by Commissioner Gulmon, seconded by Commissioner Magnuson.

Roll Call: Magnuson-Yes; Erickson-Yes; Gulmon-Yes; Bishop-Yes; Carlsrud-Yes Motion Passed

CITY ADMINISTRATOR'S REPORT

City Administrator Crawford updated on progress of new Public Works building.

City Updates & Commission Reports

City Engineer announced public meeting for Paving Project #133 to be held January 27, 2026.

City Commissioner Magnuson reported on the Valley City Public Library remodel being completed.

Adjourn

Meeting was adjourned at 5:37pm

Attested to by:

Brenda Klein, Finance Director
City of Valley City

Dave Carlsrud, President of the
City of Valley City Commission

State of North Dakota

SECRETARY OF STATE



CONTRACTOR LICENSE

NO: 37570

CLASS: A

The undersigned, as Secretary of State of the state of North Dakota and Registrar of Contractors, certifies that **LEMKE HOME IMPROVEMENTS, INC.** whose address is in MOORHEAD, MN, has filed in this office proper documents for a Contractor License valid until March 1, 2026, and has complied with all requirements of North Dakota Century Code, chapter 43-07.

LEMKE HOME IMPROVEMENTS, INC. is entitled to bid on and accept contracts as authorized by law under this license without limit as to the value of any single contract project.

Dated: January 30, 2025

A handwritten signature in black ink that reads "Michael Howe".

Michael Howe
Secretary of State

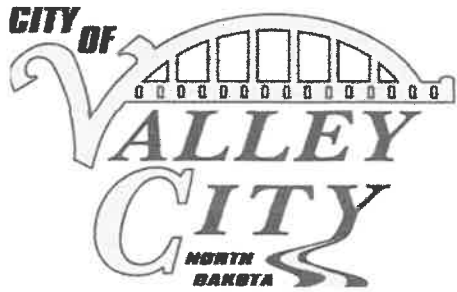
The North Dakota Secretary of State verifies that:

LEMKE HOME IMPROVEMENTS, INC.

is the holder of a North Dakota Class A Contractor License which is in force until March 1, 2026 unless sooner suspended or revoked as provided by NDCC 43-07.

License # 37570

pd
Ol. No. 2626
ck



City of Valley City, North Dakota
Application for
Contractor, Electrician, Plumber and/or
Mechanical Contractor License(s)

FOR PERIOD: June 1, 2025 – May 31, 2026

The undersigned hereby makes application for a license to the City of Valley City, North Dakota, and agrees to comply with the requirements of City Ordinances pertaining thereto.

Name of Business: S: 9 Woodworks 3, CARENTRY LLC
Owner: Tom JORDAN
Mailing Address: 6730 133rd AVE SE
City, State Zip Code: LISBON ND 58054
Phone Number: 701-370-0161
Email Address: S. 9 woodworks @ gmail. com
Today's Date: 1/13/26

Type of License Applying For (check all that apply):

Contractor _____ Electrician _____ Plumber _____ Mechanical

State License Numbers (provide all that apply):

_____ Electrician _____ Plumber 50804 Contractor

Licenses will only be issued to master electricians (NDCC 43-09-20) and master plumbers (NDCC 43-18-10).

A copy of the following must be filed with the City Auditor as part of this application:

_____ Certificate of Liability Insurance, City of Valley City as certificate holder

_____ Current copy of State Electrician and/or Plumber License

Current copy of State Contractor License,

No person may engage in the business nor act in the capacity of a contractor within this city when the cost, value, or price per job exceeds the sum of \$1,000 without first having a license.

If applicant does not provide state contractor license and states that it is not required please sign here:

LICENSE FEE: \$100 if initial application, make checks payable to City of Valley City
 _____ \$50 if renewal application

RETURN TO: Valley City Auditor
 220 3rd St. NE
 Valley City, ND 58072

Phone: (701) 845 – 1700
Email: tplecity@valleycity.us

State of North Dakota

SECRETARY OF STATE



CONTRACTOR LICENSE

NO: 000050804

CLASS: D

The undersigned, as Secretary of State of the state of North Dakota and Registrar of Contractors, certifies that **5:9 WOODWORKS & CARPENTRY LLC** whose address is in LISBON, ND, has filed in this office proper documents for a Contractor License valid until March 1, 2026, and has complied with all requirements of North Dakota Century Code, chapter 43-07.

5:9 WOODWORKS & CARPENTRY LLC is entitled to bid on and accept contracts as authorized by law under this license provided that any single contract project may not exceed \$100,000 in value.

Dated: February 25, 2025

A handwritten signature in cursive script that reads "Michael Howe".

Michael Howe
Secretary of State



Farmers Union Insurance Company
 Commercial Policy - Contractors Pac
 Commercial Auto Coverage Part Declarations
 Amended

Policy Number: 33-167420-25-1003-02

Period: 12:01 A.M. Standard Time
At the Insured Premises

Named Insured: 5:9 Woodworks and Carpentry LLC
6738 133rd ave SE
Lisbon ND 58054-0000

From: 06/01/2025
To: 06/01/2026

ITEM FOUR
Schedule Of Hired Or Borrowed Covered Auto Coverage And Premiums

Liability Coverage - Cost of Hire Rating Basis			
Laibility Coverage	State	Estimated Annual Cost Of Hire For Each State	Premium
\$300,000	North Dakota	\$ 0	\$48
Total Premium			\$48

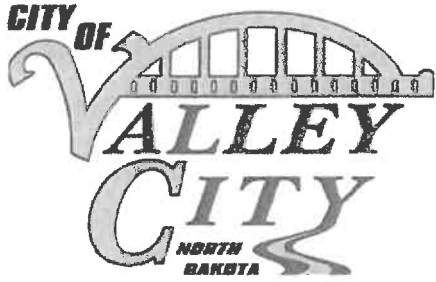
Cost of hire means the total amount you incur for the hire of "autos" you don't own (not including "autos" you borrow or rent from your partners or "employees" or their family members). Cost of hire does not include charges of services performed by motor carriers of property or passengers.

Coverage is not provided if premium charge is not indicated.

ITEM FIVE
Schedule For Non-Ownership Liability

Named Insured's Business	Rating Basis	Number	Premium
Other Than Garage Service Operations	Number Of Employees	0	\$48
Garage Service Operations	Number Of Employees whose Principal Duty Involves the Operation of Autos		
Total Premium			\$48

Coverage is not provided if premium charge is not indicated.



City of Valley City, North Dakota
Application for
Contractor, Electrician, Plumber and/or
Mechanical Contractor License(s)
FOR PERIOD: June 1, 2025 – May 31, 2026

The undersigned hereby makes application for a license to the City of Valley City, North Dakota, and agrees to comply with the requirements of City Ordinances pertaining thereto.

Name of Business: Legacy Plumbing
Owner: Bradley Kosidowski
Mailing Address: 3522 4th AVE S
City, State Zip Code: Fargo ND 58103
Phone Number: 701-301-3375
Email Address: Permits@legacyplumbingfm.com
Today's Date: 1/22/20

Type of License Applying For (check all that apply):

Contractor Electrician Plumber Mechanical

State License Numbers (provide all that apply):

Electrician Plumber 57054 Contractor

Licenses will only be issued to master electricians (NDCC 43-09-20) and master plumbers (NDCC 43-18-10).

A copy of the following must be filed with the City Auditor as part of this application:

Certificate of Liability Insurance, City of Valley City as certificate holder

Current copy of State Electrician and/or Plumber License

Current copy of State Contractor License,

No person may engage in the business nor act in the capacity of a contractor within this city when the cost, value, or price per job exceeds the sum of \$1,000 without first having a license.

If applicant does not provide state contractor license and states that it is not required please sign here:

LICENSE FEE:

\$100 if initial application, make checks payable to City of Valley City
 \$50 if renewal application

RETURN TO:

Valley City Auditor
220 3rd St. NE
Valley City, ND 58072

Phone: (701) 845 – 1700

Email: tpcity@valleycity.us



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/22/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Bell Insurance PO Box 1470 Fargo ND 58107	CONTACT NAME: Amy Johnston PHONE (A/C, No, Ext): 701-237-6414 E-MAIL ADDRESS:	FAX (A/C, No): 701-239-0009													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Secura Insurance Companies</td> <td>22543</td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Secura Insurance Companies	22543	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :
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INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															
INSURED Legacy Plumbing, LLC 3522 4th Ave S Fargo ND 58103	LEGAPLU-01														

COVERAGES

CERTIFICATE NUMBER: 1681794963

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:		TC3405459	2/10/2025	2/10/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		A3405460	2/10/2025	2/10/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		CU3405461	2/10/2025	2/10/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	TC3405459	2/10/2025	2/10/2026	PER STATUTE <input checked="" type="checkbox"/> OTH-ER <input type="checkbox"/> ND Stop Gap E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Errors & Omissions		TC3405459	2/10/2025	2/10/2026	Limit Deductible 1,000,000 2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

City of Valley City
 220 3rd St NE
 Valley City ND 58072

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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NORTH DAKOTA STATE PLUMBING BOARD

License Holder: Bradley Kosidowski

License Type: Plumber

License Level: Master

License No.: 1714

Issue Date: 04/03/2017

Valid Until: 12/31/2026



State of North Dakota

SECRETARY OF STATE



CONTRACTOR LICENSE

NO: 57054

CLASS: C

The undersigned, as Secretary of State of the state of North Dakota and Registrar of Contractors, certifies that **LEGACY PLUMBING, LLC** whose address is in FARGO, ND, has filed in this office proper documents for a Contractor License valid until March 1, 2026, and has complied with all requirements of North Dakota Century Code, chapter 43-07.

LEGACY PLUMBING, LLC is entitled to bid on and accept contracts as authorized by law under this license provided that any single contract project may not exceed \$300,000 in value.

Dated: February 21, 2025

A handwritten signature in cursive script that reads "Michael Howe".

Michael Howe
Secretary of State



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT
 NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
 GAMING DIVISION
 SFN 9338 (8-2025)

*pd. 01.21.2026
 @ \$10 cash*

Applying for (check one)

Local Permit Restricted Event Permit*

Games to be conducted Raffle by a Political or Legislative District Party

Bingo Raffle Raffle Board Calendar Raffle Sports Pool Poker* Twenty-One* Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.
LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Sanford Valley City Clinic		Dates of Activity (Does not include dates for the sales of tickets) 2/20/2026	
Organization or Group Contact Person Beth Johnson	E-mail elizabeth.johnson3@sanfordhealth.org	Telephone Number 7018456000	
Business Address 520 Chautauqua Blvd	City Valley City	State ND	ZIP Code 58072
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name The Reserve at Woodland	County Barnes		
Site Physical Address 1251 14th St SW	City Valley City	State ND	ZIP Code 58072
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Raffle 2/20/2026			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Raffle	Money	Unknown. Variable.
Total (limit \$50,000 per year)		\$

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds
Charity

Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)
 Yes No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)
 Yes No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded)
 No Yes - Total Retail Value: _____ (This amount is part of the total prize limit for \$50,000 per fiscal year)

Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)
 Yes No

Printed Name of Organization Group's Permit Organizer	Telephone Number	E-mail Address	
Signature of Organization Group's Permit Organizer	Title	Date	

Information required to be preprinted on a standard raffle ticket:

1. Name of organization;
2. Ticket number;
3. Price of the ticket, including any discounted price;
4. Prize, description of an optional prize selectable by a winning player, or option to convert a merchandise prize to a cash prize that is limited to the lesser of the value of the merchandise prize or fifteen thousand dollars. However, if there is insufficient space on a ticket to list each minor prize that has a retail price not exceeding twenty-five dollars, an organization may state the total number of minor prizes and their total retail price;
5. For an organization that has a permit, print the authorizing city or county and permit number;
6. A statement that a person is or is not required to be present at a drawing to win;
7. Date and time for each drawing and, if the winning player is to be announced later, date and time of that announcement. For a calendar raffle, if the drawings are on the same day of the week or month, print the day and time of the drawing;
8. Location and physical street address of the drawing;
9. If a merchandise prize requires a title transfer involving the Department of Transportation, a statement that a winning player is or is not liable for sales or use tax;
10. If a purchase of a ticket or winning prize is restricted to a person of a minimum age, a statement that a person must be at least "-" years of age to buy a ticket or win a prize;
11. A statement that a purchase of the ticket is not a charitable donation;
12. If a secondary prize is an unguaranteed cash or merchandise prize, a statement that the prize is not guaranteed to be won and odds of winning the prize based on numbers of chances; and
13. If a prize is live beef or dairy cattle, horse, bison, sheep, or pig, a statement that the winning player may convert the prize to a cash prize that is limited to the lesser of the market value of the animal or fifteen thousand dollars.

PRIZE RESTRICTIONS:

A single cash prize cannot exceed \$15,000

The retail value of a merchandise prize cannot exceed \$15,000.

The total of all cash prizes and retail value of all merchandise prizes for all games cannot exceed \$50,000 per year.

If the value of the planned cash and merchandise prizes exceed \$50,000, the organization or group must reduce the prizes to this limit or a nonprofit corporation may apply for a state gaming license with the Office of Attorney General.

LOCAL PERMIT AND RESTRICTED EVENT PERMIT DIFFERENCES:

	Local Permit	Restricted Event Permit
Number of events per year	Limited by prizes	One
Must file an information report	Yes, if political party	Yes
May pay employees compensation	Yes	No
Must use chips as wagers	No	Yes
Use of net income	Unrestricted	Restricted
Games allowed	Bingo Raffles Sports Pools	Bingo Raffles Sports Pools Poker Twenty-One Paddlewheels

Compared to a "Local Permit," an organization or group with a "Restricted Event Permit" may conduct three more game types, but is restricted to one event per year, must file a "Report on a Restricted Event Permit" with the city or county and Office of Attorney General, and disburse net income to eligible uses. These uses are described by North Dakota Century Code 53-06.1-11.1(2) and North Dakota Administrative Code 99-01.3-14-02. Refer to the backside of the "Report on a Restricted Event Permit" form for a general list of eligible uses.

For a Restricted Event Permit, one method to ensure that the total of all cash prizes and retail value of all merchandise prizes do not exceed \$50,000 is to charge each player a standard amount at the start of the event for a certain number or value of chips. If a player loses all of the player's chips, the player may re-buy chips. The player would play games and, at the end of the event, the organization would auction merchandise prizes to the players. The player who bid the highest number or value of chips for a prize would win that prize. For those players who have chips but did not successfully bid on a prize, the organization may redeem the chips for a predetermined cash value per chip. For this method, the value of the players' chips redeemed for cash is no a prize.



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT
 NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
 GAMING DIVISION
 SFN 9338 (4-2023)

Pd #10
 ck #556
 01.22.2026

Applying for (check one)
 Local Permit Restricted Event Permit*
 Games to be conducted Raffle by a Political or Legislative District Party
 Bingo Raffle Raffle Board Calendar Raffle Sports Pool Poker* Twenty-One* Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.
LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group North Dakota Quarter Horse Association		Dates of Activity (Does not include dates for the sales of tickets) September 6, 2026	
Organization or Group Contact Person Katherine Beaudine	E-mail treasurer@ndqha.com	Telephone Number 218-849-0348	
Business Address 14188 SW Turtle Lake Road	City Lake Park	State MN	ZIP Code 56554
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name North Dakota Winter Show Building	County Barnes
Site Physical Address 700 7th Street SW	City Valley City
	State ND
	ZIP Code 58072

Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)

Raffle September 6, 2026

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Cash Raffle	1st place payout \$1,000, 2nd place payout \$500, 3rd place payout \$250	\$1,750
Total (limit \$40,000 per year)		\$ 1750.00

Intended Uses of Gaming Proceeds

Cover expenses for youth & adult activities funded by NDQHA

Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)

Yes No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)

Yes No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded)

No Yes - Total Retail Value: **\$1,750** (This amount is part of the total prize limit for \$40,000 per fiscal year)

Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)

Yes No

Name Katherine Beaudine	Title Treasurer	Telephone Number 218-849-0348	E-mail Address treasurer@ndqha.com
Signature of Organization or Group's Top Official 		Title Treasurer	Date 1/18/2026



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (8-2025)

Applying for (check one)

Local Permit Restricted Event Permit*

Games to be conducted Raffle by a Political or Legislative District Party

Bingo Raffle Raffle Board Calendar Raffle Sports Pool Poker* Twenty-One* Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group NORTH DAKOTA COWBOY HALL OF FAME		Dates of Activity (Does not include dates for the sales of tickets) FEBRUARY 21, 2026	
Organization or Group Contact Person TESS HOWIE	E-mail tess@northdakotacowboy.com	Telephone Number 7016232000 x5	
Business Address 250 MAIN STREET	City MEDORA	State ND	ZIP Code 58645
Mailing Address (if different) PO BOX 137	City MEDORA	State ND	ZIP Code 58645

SITE INFO

Site Name VALLEY CITY EAGLES CLUB	County BARNES		
Site Physical Address 345 12th AVE NE	City VALLEY CITY	State ND	ZIP Code 58072
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) FEBRUARY 21, 2026			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
RAFFLE	CUTCO KNIFE SET	3,400.00
Total (limit \$50,000 per year)		\$ 3,400.00

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds Helps with cost of Annual Meeting events and activities and supports efforts in our Center of Western Heritage & Cultures.
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes - Total Retail Value: 15,000.00 (This amount is part of the total prize limit for \$50,000 per fiscal year)
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Printed Name of Organization Group's Permit Organizer Tess Howie	Telephone Number 7016232000 x5	E-mail Address tess@northdakotacowboy.com
Signature of Organization Group's Permit Organizer 	Title Associate Director	Date 012126



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
SFN 9338 (9-2023)

pd 01.26.2024
ck #5348
#10

Applying for (check one)

Local Permit Restricted Event Permit*

Games to be conducted Raffle by a Political or Legislative District Party

Bingo Raffle Raffle Board Calendar Raffle Sports Pool Poker* Twenty-One* Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.
LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Ducks Unlimited Barnes County Chapter		Dates of Activity (Does not include dates for the sales of tickets) 20 March 2026	
Organization or Group Contact Person Scott Tichy	E-mail stichy64@gmail.com	Telephone Number 701-840-8561	
Business Address 212 Broadway	City Tower City	State ND	ZIP Code 58071
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name Valley City Eagles Club	County Barnes
Site Physical Address 345 12th Ave NE	City Valley City
	State ND
	ZIP Code 58072

Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)

20 March 2026

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Raffles	Prize list attached	7,654.00
Total (limit \$40,000 per year)		\$ 7,654.00

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds
Proceeds will be turned over to ducks unlimited for wetland and grassland conservation programs.

Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)

Yes No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)

Yes No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded)

No Yes - Total Retail Value: **6,700.00** (This amount is part of the total prize limit for \$40,000 per fiscal year)

Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)

Yes No

Printed Name of Organization Group's Permit Organizer Scott Tichy	Telephone Number 701-840-8561	E-mail Address stichy64@gmail.com
Signature of Organization Group's Permit Organizer 	Title Area Chairman	Date Jan 26, 2026

Information required to be preprinted on a standard raffle ticket:

1. Name of organization;
2. Ticket number;
3. Price of the ticket, including any discounted price;
4. Prize, description of an optional prize selectable by a winning player, or option to convert a merchandise prize to a cash prize that is limited to the lesser of the value of the merchandise prize or eight thousand dollars. However, if there is insufficient space on a ticket to list each minor prize that has a retail price not exceeding twenty-five dollars, an organization may state the total number of minor prizes and their total retail price;
5. For an organization that has a permit, print the authorizing city or county and permit number;
6. A statement that a person is or is not required to be present at a drawing to win;
7. Date and time for each drawing and, if the winning player is to be announced later, date and time of that announcement. For a calendar raffle, if the drawings are on the same day of the week or month, print the day and time of the drawing;
8. Location and physical street address of the drawing;
9. If a merchandise prize requires a title transfer involving the Department of Transportation, a statement that a winning player is or is not liable for sales or use tax;
10. If a purchase of a ticket or winning prize is restricted to a person of a minimum age, a statement that a person must be at least "-" years of age to buy a ticket or win a prize;
11. A statement that a purchase of the ticket is not a charitable donation;
12. If a secondary prize is an unguaranteed cash or merchandise prize, a statement that the prize is not guaranteed to be won and odds of winning the prize based on numbers of chances; and
13. If a prize is live beef or dairy cattle, horse, bison, sheep, or pig, a statement that the winning player may convert the prize to a cash prize that is limited to the lesser of the market value of the animal or six thousand dollars.

PRIZE RESTRICTIONS:

A single cash prize cannot exceed \$8,000

The retail value of a merchandise prize cannot exceed \$8,000.

The total of all cash prizes and retail value of all merchandise prizes for all games cannot exceed \$40,000 per year.

If the value of the planned cash and merchandise prizes exceed \$40,000, the organization or group must reduce the prizes to this limit or a nonprofit corporation may apply for a state gaming license with the Office of Attorney General.

LOCAL PERMIT AND RESTRICTED EVENT PERMIT DIFFERENCES:

	<u>Local Permit</u>	<u>Restricted Event Permit</u>
Number of events per year	Limited by prizes	One
Must file an information report	Yes, if political party	Yes
May pay employees compensation	Yes	No
Must use chips as wagers	No	Yes
Use of net income	Unrestricted	Restricted
Games allowed	Bingo Raffles Sports Pools	Bingo Raffles Sports Pools Poker Twenty-One Paddlewheels

Compared to a "Local Permit," an organization or group with a "Restricted Event Permit" may conduct three more game types, but is restricted to one event per year, must file a "Report on a Restricted Event Permit" with the city or county and Office of Attorney General, and disburse net income to eligible uses. These uses are described by North Dakota Century Code 53-06.1-11.1(2) and North Dakota Administrative Code 99-01.3-14-02. Refer to the backside of the "Report on a Restricted Event Permit" form for a general list of eligible uses.

For a Restricted Event Permit, one method to ensure that the total of all cash prizes and retail value of all merchandise prizes do not exceed \$40,000 is to charge each player a standard amount at the start of the event for a certain number or value of chips. If a player loses all of the player's chips, the player may re-buy chips. The player would play games and, at the end of the event, the organization would auction merchandise prizes to the players. The player who bid the highest number or value of chips for a prize would win that prize. For those players who have chips but did not successfully bid on a prize, the organization may redeem the chips for a predetermined cash value per chip. For this method, the value of the players' chips redeemed for cash is no a prize.

Raffle Prizes

Shotgun Retay 12 ga	\$790
Shotgun g-force 410 ga	\$289
Shotgun Tristar 28 ga	\$705
Shotgun Weatherby 20 ga	\$670
Shotgun Retay 410 Ga	\$195
Pistol Kimber 9mm	\$520
Pistol Heritage .22	\$231
Rifle Browning .30-06	\$1119
Savage rifle	\$500
Sling Bag	\$35
Art Print	\$100
DU Throw	\$35
Hunting Blind	\$50
Silencer	\$380
Cooler	\$20
Hunting Bag	\$40
Dog Vest	\$20
Duck Decoys	\$100
Fish House	\$200
Busch LED Sign	\$250
DU Sign	\$250
Tin Signs	\$20
Red Ryder BB Gun	\$50
Fishing Poles	\$40
DU Tote	\$25
Ammo	\$200
Cooler	\$200
Binoculars	\$170
Blind Bag	\$30
Duffle Bag	\$40
Gun Case	\$100
Blind Bag	\$40
Case of Beer	\$30
Decoys	\$100
DU Hats (12 @\$5 ea)	\$60
Decoy Bag	\$50
Total	\$7654



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT
 NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
 GAMING DIVISION
 SFN 9338 (8-2025)

Applying for (check one)
 Local Permit Restricted Event Permit*

Games to be conducted
 Bingo Raffle Raffle Board Calendar Raffle Sports Pool Poker* Twenty-One* Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.
LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group VCSU Foundation / Viking Booster Board		Dates of Activity (Does not include dates for the sales of tickets) March 27, 2026	
Organization or Group Contact Person Kim Hesch	E-mail Kim.hesch@vcsu.edu	Telephone Number 701-845-7403	
Business Address 101 College St SW	City Valley City	State ND	ZIP Code 58072
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name Valley City Eagles Club	County Barnes
Site Physical Address 345 12th Ave NE	City Valley City
	State ND
	ZIP Code 58072

Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)
March 27, 2026 / 5 - 9 p.m. Meal Raffles

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Meat Raffles	30 meat raffles, 30 tickets / raffle @ \$2 each ticket *See back for breakdown	\$480
0		
0		
Total (limit \$50,000 per year)		\$ 480

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds
0

Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)
 Yes No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)
 Yes No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded)
 No Yes - Total Retail Value: **\$5,300** (This amount is part of the total prize limit for \$50,000 per fiscal year)

Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)
 Yes No

Printed Name of Organization Group's Permit Organizer Kim Svenningsen-Hesch	Telephone Number 701-845-7403	E-mail Address kim.hesch@vcsu.edu
Signature of Organization Group's Permit Organizer <i>Kim Svenningsen Hesch</i>	Title Assistant Director For Advancement	Date January 21, 2026

VCSU Meat Raffle at Fish Fry

- 1. \$10.00 Bacon
- 2. \$20.00 Turkey
- 3. \$20.00 Ham
- 4. \$10.00 Bacon
- 5. \$20.00 Turkey
- 6. \$20.00 Ham
- 7. \$10.00 Bacon
- 8. \$20.00 Turkey
- 9. \$20.00 Ham
- 10. \$10.00 Bacon
- 11. \$20.00 Turkey
- 12. \$20.00 Ham
- 13. \$10.00 Bacon
- 14. \$20.00 Turkey
- 15. \$20.00 Ham
- 16. \$10.00 Bacon
- 17. \$10.00 Bacon
- 18. \$20.00 Ham
- 19. \$10.00 Bacon
- 20. \$20.00 Turkey
- 21. \$20.00 Ham
- 22. \$10.00 Bacon
- 23. \$20.00 Turkey
- 24. \$10.00 Bacon
- 25. \$10 Bacon
- 26. \$20.00 Turkey
- 27. \$20.00 Ham
- 28. \$10.00 Bacon
- 29. \$20.00 Turkey
- 30. \$20.00 Ham

\$480.00 Total Value

*Will order & request "bundles" at the above values. Prices may vary.

Bacon..... \$6.59 lb

Turkey..... \$2.36 lb

Ham..... \$5.50 lb



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT
 NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
 GAMING DIVISION
 SFN 9338 (8-2025)

Applying for (check one)

Local Permit Restricted Event Permit*

Games to be conducted Raffle by a Political or Legislative District Party

Bingo Raffle Raffle Board Calendar Raffle Sports Pool Poker* Twenty-One* Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.
LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Harvest for Hunger		Dates of Activity (Does not include dates for the sales of tickets) March 31, 2026	
Organization or Group Contact Person Jacob Goeden	E-mail jacob.goeden@chsinc.com	Telephone Number 218-639-7844	
Business Address 151 9th Ave NW	City Valley City	State ND	ZIP Code 58072
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name Dakota Plains Ag	County Barnes
Site Physical Address 151 9th Ave NW	City Valley City
	State ND
	ZIP Code 58072

Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)
Raffle Drawing - March 31, 2026

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Raffle	Ruger American Gen II 308 Winchester Rifle	\$ 649.99
Raffle	Henry Golden Boy Kimpire Lever Action 22LR Rifle	\$ 549.99
Raffle	\$100 Valley Meat Gift Certificate	\$ 100.00
* Prizes continued on next page		Total (limit \$50,000 per year) \$ On Page 2

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds
Proceeds are donated to Great Plains Food Bank from Harvest for Hunger Campaign

Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)
 Yes No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)
 Yes No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded)
 No Yes - Total Retail Value: _____ (This amount is part of the total prize limit for \$50,000 per fiscal year)

Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)
 Yes No

Printed Name of Organization Group's Permit Organizer Jacob Goeden	Telephone Number 218-639-7844	E-mail Address jacob.goeden@chsinc.com
Signature of Organization Group's Permit Organizer 	Title Harvest for Hunger Location Leader	Date 1/29/26



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT
 NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
 GAMING DIVISION
 SFN 9338 (8-2025)

Applying for (check one)

Local Permit Restricted Event Permit*

Games to be conducted Raffle by a Political or Legislative District Party

Bingo Raffle Raffle Board Calendar Raffle Sports Pool Poker* Twenty-One* Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.
LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Harvest for Hunger		Dates of Activity (Does not include dates for the sales of tickets) March 31, 2026	
Organization or Group Contact Person Jacob Goeden	E-mail jacob.goeden@chsinc.com	Telephone Number 218-639-7844	
Business Address 151 9th Ave NW	City Valley City	State ND	ZIP Code 58072
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name Dakota Plains Ag	County Barnes
Site Physical Address 151 9th Ave NW	City Valley City
	State ND
	ZIP Code 58072

Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)
Raffle Drawing - March 31, 2026

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Raffle	\$100 Valley Meat Gift Certificate	\$100.00
Raffle	\$100 Valley Meat Gift Certificate	\$100.00
Raffle		
Total (limit \$50,000 per year)		\$1,499.98

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds
Proceeds are donated to Great Plains Food Bank from Harvest for Hunger Campaign

Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)
 Yes No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)
 Yes No

Has the organization or group received a local permit from any city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded)
 No Yes - Total Retail Value: _____ (This amount is part of the total prize limit for \$50,000 per fiscal year)

Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)
 Yes No

Printed Name of Organization Group's Permit Organizer Jacob Goeden	Telephone Number 218-639-7844	E-mail Address jacob.goeden@chsinc.com
Signature of Organization Group's Permit Organizer 	Title Harvest for Hunger Location Leader	Date 1/29/26

Information required to be preprinted on a standard raffle ticket:

1. Name of organization;
2. Ticket number;
3. Price of the ticket, including any discounted price;
4. Prize, description of an optional prize selectable by a winning player, or option to convert a merchandise prize to a cash prize that is limited to the lesser of the value of the merchandise prize or fifteen thousand dollars. However, if there is insufficient space on a ticket to list each minor prize that has a retail price not exceeding twenty-five dollars, an organization may state the total number of minor prizes and their total retail price;
5. For an organization that has a permit, print the authorizing city or county and permit number;
6. A statement that a person is or is not required to be present at a drawing to win;
7. Date and time for each drawing and, if the winning player is to be announced later, date and time of that announcement. For a calendar raffle, if the drawings are on the same day of the week or month, print the day and time of the drawing;
8. Location and physical street address of the drawing;
9. If a merchandise prize requires a title transfer involving the Department of Transportation, a statement that a winning player is or is not liable for sales or use tax;
10. If a purchase of a ticket or winning prize is restricted to a person of a minimum age, a statement that a person must be at least "-" years of age to buy a ticket or win a prize;
11. A statement that a purchase of the ticket is not a charitable donation;
12. If a secondary prize is an unguaranteed cash or merchandise prize, a statement that the prize is not guaranteed to be won and odds of winning the prize based on numbers of chances; and
13. If a prize is live beef or dairy cattle, horse, bison, sheep, or pig, a statement that the winning player may convert the prize to a cash prize that is limited to the lesser of the market value of the animal or fifteen thousand dollars.

PRIZE RESTRICTIONS:

A single cash prize cannot exceed \$15,000

The retail value of a merchandise prize cannot exceed \$15,000.

The total of all cash prizes and retail value of all merchandise prizes for all games cannot exceed \$50,000 per year.

If the value of the planned cash and merchandise prizes exceed \$50,000, the organization or group must reduce the prizes to this limit or a nonprofit corporation may apply for a state gaming license with the Office of Attorney General.

LOCAL PERMIT AND RESTRICTED EVENT PERMIT DIFFERENCES:

	<u>Local Permit</u>	<u>Restricted Event Permit</u>
Number of events per year	Limited by prizes	One
Must file an information report	Yes, if political party	Yes
May pay employees compensation	Yes	No
Must use chips as wagers	No	Yes
Use of net income	Unrestricted	Restricted
Games allowed	Bingo Raffles Sports Pools	Bingo Raffles Sports Pools Poker Twenty-One Paddlewheels

Compared to a "Local Permit," an organization or group with a "Restricted Event Permit" may conduct three more game types, but is restricted to one event per year, must file a "Report on a Restricted Event Permit" with the city or county and Office of Attorney General, and disburse net income to eligible uses. These uses are described by North Dakota Century Code 53-06.1-11.1(2) and North Dakota Administrative Code 99-01.3-14-02. Refer to the backside of the "Report on a Restricted Event Permit" form for a general list of eligible uses.

For a Restricted Event Permit, one method to ensure that the total of all cash prizes and retail value of all merchandise prizes do not exceed \$50,000 is to charge each player a standard amount at the start of the event for a certain number or value of chips. If a player loses all of the player's chips, the player may re-buy chips. The player would play games and, at the end of the event, the organization would auction merchandise prizes to the players. The player who bid the highest number or value of chips for a prize would win that prize. For those players who have chips but did not successfully bid on a prize, the organization may redeem the chips for a predetermined cash value per chip. For this method, the value of the players' chips redeemed for cash is no a prize.



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT
 NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
 GAMING DIVISION
 SFN 9338 (8-2025)

Pol 1.29.2026
 CASH #10

Applying for (check one)
 Local Permit Restricted Event Permit*

Games to be conducted Raffle by a Political or Legislative District Party

Bingo Raffle Raffle Board Calendar Raffle Sports Pool Poker* Twenty-One* Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.
LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group SHEYENNE VALLEY FRIENDS OF ANIMALS		Dates of Activity (Does not include dates for the sales of tickets) SATURDAY, APRIL 4TH, 2026	
Organization or Group Contact Person JENNI RICHMAN	E-mail JENNI.SVFA@GMAIL.COM	Telephone Number 701-840-8332	
Business Address P.O. BOX 432	City VALLEY CITY	State ND	ZIP Code 58072
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name VALLEY CITY EAGLES CLUB	County BARNES
Site Physical Address 345 12TH AVE NE	City VALLEY CITY
	State ND
	ZIP Code 58072

Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)
SATURDAY, APRIL 4TH, 2026 - 5:00-7:00 PM. SILENT AUCTION, NORWEGIAN AUCTION/RAFFLE, 50/50 RAFFLE ARE GOING FROM 5:00PM-6:45PM.

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
	SEE ATTACHED DOCUMENT	
Total (limit \$50,000 per year)		\$

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds
SPAY/NEUTER WEEK, HUMANE EDUCATION, HOME AGAIN MICROCHIP, MEDICAL CARE/FOOD/SUPPLIES FOR ANIMALS.

Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)
 Yes No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)
 Yes No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded)
 No Yes - Total Retail Value: **6239.00** (This amount is part of the total prize limit for \$50,000 per fiscal year)

Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)
 Yes No

Printed Name of Organization Group's Permit Organizer JENNI RICHMAN	Telephone Number 701-840-8332	E-mail Address JENNI.SVFA@GMAIL.COM
Signature of Organization Group's Permit Organizer 	Title SECRETARY/TREASURER	Date 1-26-2026

Sheyenne Valley Friends of Animals – Permit Request
Valley City Eagle's Club
Saturday, April 4th, 2026
5:00-7:00 PM
Winners announced at event.



Game Type: Cake Walk

People pay \$2.00 to play one round. Music is played, music is stopped, a number is chosen by the volunteers leading the game (spinning numbered wheel), the person that is standing on the winning number gets to pick the baked item they want.

Description of prizes: Baked goods are donated from community members. Cupcakes, cakes, cookies, caramel apples, sweet snacks.

Number of rounds: 30 times game is played.

Retail value: \$10.00 value on each baked item.

Game Type: 50/50 Raffle

Three rounds are played. The first round tickets are \$5.00 each, second round tickets are \$10.00, third round tickets are \$20.00 each. The winner of each round receives 50% of the total money received from that round.

Description of prizes: 50% of proceeds raised does not exceed \$8000.00.

Retail value: Depending on the amount of people that participate in each round. Will not know amounts until after the event.

Game Type: Silent Auction

Description of prizes: We receive donations from local businesses and community members. 40-50 items are on the Silent Auction. **Items:** (These are items we have received in the past – it is typically the same types of items each year). Winter safety kit, homemade quilts, crocheted quilts, Pampered Chef, dog bowls/apparel, toys, Thirty-One totes, MN Vikings gift pack, camp chair, camp cooler, wire dog kennels, rocking chair, pet memorial plaque, crochet blankets, music keyboard, cat beds & scratching tower, dental hygiene water pik, grill accessories, pressure cooker, bird seed. **Retail value:** Items valued at \$25.00-\$200.00

Game Type: Norwegian Raffle

There are between 100-200 Norwegian raffle items. It all depends on the amount of donations we receive. There are brown gift bags in front of each item/basket. Attendees purchase tickets and place their tickets in the bag of the item they are interested in winning. At the end of the event, SVFA volunteers pick one numbered ticket out of each bag. The winning ticket number is announced. Winners claim their prize. \$1.00 per ticket, \$10.00 for 12 tickets or \$20.00 for 26 tickets.

DONATION ITEMS	VALUE
45 CANS ROYAL CANIN - STARTER MOM & BABY-\$3.00 PER CAN	\$135.00
DAILY BOOSTERS, 3.6OZ, BEEF BONE BROTH, 1 CAN	\$12.00
13 CANS, BEEF & BARLEY ENTRÉE, SMALL & MINI PUPPY, \$2.45 PER CAN	\$36.85
LITTER GENIE	\$20.00
DOG FOOD STORAGE	\$10.00
USED GUINEA PIG KENNEL & ACCESSORIES	\$25.00
METAL OWL DÉCOR	\$10.00
2 - SMALL STUFFED CATS (1 WHITE & 1 RAINBOW) \$5.00 EACH	\$10.00
SMALL "I LIKE YOU" WALL DÉCOR	\$5.00
WATER BOWL MAT	\$5.00
6 BAGS WHIMZEES DENTAL TREATS - \$10.00 EACH	\$60.00
TV TRAY SET WITH STAND (4 TV TRAYS)	\$50.00
8 BAGS OF DOG TREATS (BEGGIN' STRIPS, PUP-PERONI, STEAK BITES) - \$2.00 PER BAG	\$16.00
GIRAFFE PLUSH CUBE (XL SIZE)	\$25.00
JUMBO PLUSH DINOSAUR	\$35.00
SLING TO CARRY A PUPPY/KITTEN	\$12.00
PROGRAMMABLE FOOD DISPENSER-DMC MODEL 24232/24604	\$50.00
3 -CLOTH PEE PADS, 2'X3' - \$5.00 EACH	\$15.00
INFLATABLE DOG CONE	\$5.00
STAINLESS STEEL 2 BOWL SET WITH STAND	\$20.00
KONG WUBBA DOG TOY	\$15.00
2 - BLUE BUFFALO HEALTH BARS (1 BACON & 1 BANANA & YOGURT) 16 OZ - \$10.00 EACH	\$20.00
HUMANE BARK COLLAR - DOGROOK	\$25.00
2 MEDIUM PLASTIC KENNELS - USED - \$20.00 EACH	\$40.00
STUFFED BLACK LAB DOG - MEDIUM SIZE	\$10.00
6 - FRISCO BOLSTER BEDS - SIZE LARGE - \$30.00 EACH	\$180.00
HANDMADE QUILT (BASEBALL DESIGN)	\$20.00
3 - SMALL DOG CRATE BEDS - \$8.00 EACH	\$24.00
HANDMADE DOG PAW WALL DÉCOR (YARN & WIRE WREATH)	\$25.00
LARGE DOG BED - USED	\$25.00
PLASTIC DOG PEN SET - 8 PANELS	\$40.00
2 - DISNEY POOH BEAR DOG BEDS, 34"X24"X8" - \$40.00 EACH	\$80.00
10 - MISC STUFFED DOGS IN VARIOUS SIZES, SMALL & MEDIUM - \$5.00 EACH	\$50.00
SHARK CAT BED	\$25.00
PLASTIC DOG/CAT STEPS	\$30.00
WOODEN PET RAMP - NEW	\$50.00
SMALL PLAID DOG BED - USED	\$20.00
BROWN MEDIUM DOG BED	\$30.00
BEVERAGE DISPENSER	\$25.00
15 LB BOX OF MILK BONE TREATS (LARGE SIZE)	\$15.00
MEDIUM STAINLESS STEEL DOG DISH	\$20.00
10 - PET PARENTS BRAND WASHABLE DOG DIAPERS - \$5.00 EACH	\$50.00
STUFFED STEER - DOG TOY	\$5.00
STUFFED PIG - DOG TOY	\$5.00
STUFFED COW - DOG TOY	\$5.00
6 - STUFFED DOG TOYS (VARIOUS SHAPES & SIZES) \$10.00 EACH	\$60.00
2XL DOG COAT- RED WITH GRAY FLEECE	\$20.00
2XL DOG COAT - RED PLAID	\$20.00
3 - YODA CAT BEDS - NEW - \$20.00 EACH	\$60.00
SPIROKU FATBRAIN TOY	\$20.00
2 - BONE COMPANY DOG TREATS - 1 SMALL \$2.00 & 1-MEDIUM \$5.00	\$7.00
2 - FRISCO ORTHOPEDIC DOG BED - SKU #299464 - \$50.00 EACH	\$100.00
"TRUE LOVE HAS 4 PAWS" PICTURE FRAME	\$10.00

ORANGE CAT DRINKING CUP WITH STRAW	\$10.00
STUFFED CALICO CAT PURSE - SMALL SIZE	\$5.00
STUFFED CAT HOLDING A ROLLED BLANKET - NEW	\$20.00
GERMAN SHEPHERD HAND PUPPET	\$5.00
RAINBOW CATERPILLAR, CRINKLE & SQUEAK DOG TOY - 2 FEET LONG	\$10.00
XL SOFT SIDED KITTEN/GUINEA PIG CARRIER - USED	\$15.00
"NORTH DAKOTA TOUGH" PAPERBACK BOOK - JEFF KOLPACK, AUTHOR	\$15.00
2 LB BOX OF BLUE BUFFALO - APPLES & YOGURT TREATS	\$15.00
1 GALLON AUTOMATIC WATER DISPENSER FOR DOGS/CATS	\$10.00
NDSU GARDEN FLAG	\$10.00
MEN'S COLUMBIA JACKET, SIZE LARGE, RN69724	\$50.00
"BLESSED & PET OBSESSED" PLASTIC CONTAINER WITH 3 BAGS OF CAT TREATS	\$15.00
PLUSH PENGUIN	\$5.00
HOMEMADE YARN BONE WITH WIRE WREATH FRAME, 24"X12" - JENNI	\$40.00
2XL TEE - BUFFALO IMAGE - "HARASSING TOURISTS" TEE - W/TAG - DIANE SHERMAN	\$32.99
2XL TEE - STATE HISTORICAL SOCIETY TEE - HORSE IMAGES - W/TAG - DIANE SHERMAN	\$19.99
XL TEE - "ADVICE FROM A BISON TEE" - W/TAG - DIANE SHERMAN	\$24.99
"IT'S A LOVE WITHOUT END AMEN" CREWNECK - LARGE - W/TAG - DIANE SHERMAN	\$48.00
MEDORA BLANKET - DIANE SHERMAN - W/TAG	\$25.00
BADLANDS STUFFED TEDDY BEAR - W/TAG - DIANE SHERMAN	\$34.99
MEDORA PURPLE CREWNECK - SIZE LARGE - W/TAG - DIANE SHERMAN	\$36.99
MEDORA HOOD - YELLOW - SIZE XL - W/TAG - DIANE SHERMAN	\$48.99
LIFE COMFORT REVERSIBLE QUEEN/KING SHERPA BLANKET - DIANE SHERMAN	\$40.00
SVFA TEE - SIZE XL - DIANE SHERMAN	\$20.00
CHRISTMAS WREATH W/LIGHTS - DIANE SHERMAN	\$10.00
SIMPLE NOELLE - CREAM SWEATER W/HOOD - SIZE LARGE - W/TAG - DIANE SHERMAN	\$80.00
MN VIKINGS HOOD - SIZE LARGE - W/TAG - DIANE SHERMAN	\$32.00
19"x31" WOOD FRAME - TREE PICTURE - DIANE SHERMAN	\$40.00
"THE CAT DID IT" PICTURE BY LORI M. NASS - 20"X23" - DIANE SHERMAN	\$20.00
DEER PICTURE WITH BLUE ACCENT FRAME - 19"X21" - DIANE SHERMAN	\$20.00
BLUE SWEATER W/HOOD - HEART DESIGN - NEW W/TAG - DIANE SHERMAN	\$30.00
ND-OPOLY GAME - NEW - DIANE SHERMAN	\$30.00
9"X7.5" "CHERISH, LOVE, FRIENDSHIP" PHOTO ALBUM - DIANE SHERMAN	\$5.00
COMPLETED PUZZLE IN FRAME - ND THEMED - DIANE SHERMAN	\$5.00
MARBLE CLOCK - DIANE SHERMAN	\$5.00
BIRKENSTOCK BIRKIS - WOMEN 7 - WORN ONCE - DIANE SHERMAN	\$100.00
CROSSBOW CASE BY ALLEN - UP TO 26.5 WIDE - NEW - DIANE SHERMAN	\$30.00
"AND THEN SHE WAS GONE" - LISA JEWELL - JENNI RICHMAN	\$5.00
L.A. DOBBS - SAM MASON K-9 MYSTERIES 1-6 - JENNI RICHMAN	\$60.00
"THE RECKLESS OATH WE MADE" - BRYN GREENWOOD - JENNI RICHMAN	\$6.00
"ALL THE UGLY & WONDERFUL THINGS" - BRYN GREENWOOD - JENNI RICHMAN	\$6.00
"LOW PRESSURE" - SANDRA BROWN - JENNI RICHMAN	\$4.00
"NIGHT ROAD" - KRISTIN HANNAH - JENNI RICHMAN	\$10.00
EXPERT GRILL 3 BURNER PROPANE GAS GRILL - JAMES HERMAN	\$100.00
GRILL COVER - JAMES HERMAN	\$25.00
RUB YOUR BUTT - BBQ SEASONINGS - JAMES HERMAN	\$20.00
BBQ GRILL ACCESSORY KIT - JAMES HERMAN	\$34.00
3 - 1000 PIECE PUZZLES (CAT, DOG & BIRDS) - \$10 EACH - JENNI RICHMAN	\$30.00
56" STUFFED DOG - JENNI RICHMAN	\$40.00
BEST LOVED CHOCOLATE RECIPES - SHERYL SOLBERG	\$15.00
3 - "GIFTS IN A JAR" RECIPE BOOKS - \$10 EACH - SHERYL SOLBERG	\$30.00
BASKET FROM THUNDERBIRD RANCH (2 TYPES OF JELLY, SCONE MIX, CAKE MIX, COFFEE	
..... DOG BOWL, TREATS, BLANKET, TOY & FOOD PLACEMAT ALL INSIDE WICKER BASKET	\$60.00
\$30 GIFT CARD - CENTRAL AVE STUDIO	\$30.00

PLASTIC/FABRIC - DOG PRINT TOTE BAG - SARA ANDERSON-MOORE	\$5.00
CHUCK-IT ULTRA FETCH STICK - SARA ANDERSON-MOORE	\$5.00
CHUCK-IT 2 BALL SET - SARA ANDERSON-MOORE	\$5.00
BARKER & JANE DOUBLE DISH DINER - SARA ANDERSON-MOORE	\$20.00
SHIATSU 3D CORDLESS HEAT MASSAGER - JENNI RICHMAN	\$40.00
"MY HEART WILL BE A DOG" SIGN - JENNI RICHMAN	\$5.00
KATE SPADE WALLET/CROSSBODY BLACK - JENNI RICHMAN	\$50.00
BLACK/TAN/WHITE PURSE - JENNI RICHMAN	\$10.00
XL GRAY/PINK CHEETAH PRINT PAJAMA SET - DIANE SHERMAN (TAGS ON SET)	\$50.00
3 PIECE MOUNTAIN/TREE/RIVER WALL DÉCOR - BECKIE THEBO	\$10.00
HANDMADE SUNCATCHER - 20X20 - BECKIE THEBO	\$75.00
OUTWARD HOUND LEVEL 3 DOG PUZZLE - JENNI RICHMAN	\$12.00
ONE MONTH FAMILY/HOUSEHOLD MEMBERSHIP-YMCA OF THE NORTHERN SKY	\$180.00
"STAY CURIOUS" DOG SIGN - SHARON PROSBY	\$10.00
GERMAN SHORTHAIR POINTER SIGN & OWNER MANUEL - SHARON PROSBY	\$5.00
BEEKMAN PRODUCTS WITH BAG - SHARON PROSBY	\$60.00
MILK FACIAL COMPRESS - \$12.00	
GLACIAL MINT & EUCALYPTUS FACIAL CLEANSING WIPES - \$12.00	
GLACIAL MINT & EUCALYPTUS GOAT MILK SOAP - \$6.00	
GLACIAL MINT & EUCALYPTUS WHIPPED BODY CREAM - \$12.00	
GLACIAL MINT & EUCALYPTUS HAND & BODY LOTION - \$22.00	
2 SMALL BLANKETS @ \$5.00 EACH	\$10.00
PAMPERED CHEF WOK, RASPBERRY HABENERO & INDIAN STYLE RICE-PAT JOHNSON	\$160.00
VCSU INSULATED CUP - JENNI RICHMAN	\$26.00
VCSU TEE - JENNI RICHMAN	\$18.99
VCSU TRUCKER CAP - JENNI RICHMAN	\$30.00
VCSU SUNRISE CAP - JENNI RICHMAN	\$26.99
VCSU JULIA GASH PUZZLE - JENNI RICHMAN	\$19.99
VCSU 9X24 PENNANT - JENNI RICHMAN	\$19.99
VCSU CUSTOM METAL VIKING HEAD - JENNI RICHMAN	\$25.99
SKYMEE SM-D30 AUTOMATIC TREAT DISPENSER - KIM STUGELMEYER	\$75.00
BARBED WIRE BALL - MIKE RASMUSSEN	\$60.00
\$150 GIFT BASKET - CHI HEALTH MERCY HOSPITAL	\$150.00
\$40 BEVERAGE COOLER - CASS COUNTY ELECTRIC	\$40.00
YMCA 1 MONTH FAMILY MEMBERSHIP	\$180.00
FOUR - 90 MINUTES PASSES - SKY ZONE @ \$23.00 EACH	\$92.00
EMERGENCY CAR KIT - ALLIANCE PIPELINE	\$65.00
TWO RED HAWKS PASSES - \$39.00 EACH	\$78.00
\$15 COUPON TOWARDS CLAY YOUR WAY PROJECT	\$15.00
1 MONTH FAMILY MEMBERSHIP - COURTS PLUS, FARGO	\$97.75
ADMISSION FOR 4 PEOPLE AX THROWING - ROUGH CUT SOCIAL	\$119.00
UP NORTH STANDING LAMP - JILL BURNS	\$20.00
2 - KIDS BEACH TOY SETS - JILL BURNS	\$40.00
4 SEASON PICTURES - JILL BURNS	\$12.00
3 - WALL DÉCOR - SHELLS - JILL BURNS	\$10.00
FISH SERVING PLATTER WITH FISH MARGARITA DRINKING GLASSES - JILL BURNS	\$15.00
3 PUZZLES @ \$5.00 EACH - JILL BURNS	\$15.00
2 - MATCHING PILLOWS - JILL BURNS	\$10.00
WICKER PICNIC BASKET WITH PARTY PAPER GOODS - JILL BURNS	\$15.00
BACKPACK - JILL BURNS	\$5.00
GUESS SANDALS - JILL BURNS	\$5.00
2 FOOTBALL SERVING TRAYS - JILL BURNS	\$5.00
ELEVATED WOODEN DOG FOOD STAND WITH DISHES - JILL BURNS	\$20.00
METAL SHELF UNIT - JILL BURNS	\$10.00

HUMMINGBIRD FEEDER & FOOD - JILL BURNS	\$10.00
3 GOLD CANDLE STANDS WITH CANDLES - JILL BURNS	\$10.00
MN VIKING METAL BOX - JANET MCEVERS	\$45.00
"GO JUMP IN THE LAKE" SIGN - KATHLEEN HORNER	\$5.00
SCENTY ITEMS - MARSHA SAYLER	\$30.00
PET STEPS - HEIDI KUEHL	\$25.00
MISC DOG COATS & TOYS - JONELLE KUDER	\$25.00
CAT SCRATCHER HOUSE - JENNI RICHMAN	\$15.00
STUFFED DOG BONE - JENNI RICHMAN	\$15.00
STUFFED FROG (XL SIZE) - JENNI RICHMAN	\$15.00
MINECRAFT SET: BACKPACK, WATER BOTTLE, LEMON LIME DRINK, BINDER & STUFFY-JENNI	\$40.00
SOFT SIDED LARGE KENNEL - JOYCE HUSEBY	\$50.00
KIEFFER KENNELS WEEKEND STAY/BOARDING WITH TREATS-CRYSTAL AAKRE	\$150.00
CI SPORT BLACK UND HOODED SWEATSHIRT - MEDIUM - JILL BURNS	\$10.00
UNDER ARMOUR - LARGE - MINNESOTA GOPHERS HOODED SWEATSHIRT - JILL BURNS	\$20.00
J AMERICA VCSU CREAM & GRAY HOODED SWEATSHIRT - MEDIUM - JILL BURNS	\$20.00
WOODEN CRATE - TODD & AMY ROGELSTAD	\$10.00
REGALO SAFETY GATE - EXTRA TALL - MODEL 166	\$50.00
FUSSIE CAT TUNA WITH GRAVY - 13 BOXES (12 POUCHES PER BOX) - TERRAL ZITTELMAN	\$208.00
DASHI DELIGHTS - 1 BOX (6 CUPS PER BOX) - TERRAL ZITTELMAN	\$12.00
VERA BRADLEY TOTE (HAVANA ROSE) - JENNI RICHMAN	\$25.00
VERA BRADLEY TOTE (CHERRY BLOSSOM) - JENNI RICHMAN	\$25.00
CAT CARRIER - EMPIRE HOME FURNISHINGS	\$25.00
ADJUSTABLE PILLOW - EMPIRE HOME FURNISHINGS	\$50.00
HOMEMADE PAW PRINT WREATH (BLACK, TEAL, WHITE) - ST. RAPHAEL SMP HEALTH	\$30.00
HOMEMADE EASTER WREATH (GREEN, ORANGE, PURPLE) - ST. RAPHAEL SMP HEALTH	\$30.00
METAL BASKET WITH STUFFED DOG & MISC CUTE DOG ITEMS-ST. RAPHAEL SMP HEALTH	\$25.00
3-HAIR ACCESSORY GIFT BAGS - 701 SALON SHILOH JEWETT	\$30.00
\$50.00 GIFT CERTIFICATE - 701 SALON SHILOH JEWETT	\$50.00
IMPACT DRIVER BIT SET - KEITH'S HEATING	\$30.00
PIZZA OVEN - BRENDA @ BERNATELLO'S	\$235.00
4 CUPS FROM LITTLE PETRO - FREE COFFEE WITH MUG AT ANY PETRO-\$7.00 EACH	\$28.00
2XL HOODED SWEATSHIRT, INSULATED MUG, KEYCHAIN-BITZ TIRE	\$50.00
HERSHEY SMORES CADDY, CORN-ON-THE-COB GRILLING BASKET, BURGER PRESS.....	
A JAR OF BBQ SEASONING A BOTTLE OF BACON AIOLI SAUCE-SMITH LUMBER	\$60.00
ORAL B RECHARGEABLE TOOTHBRUSH - BRIDGE CITY DENTISTRY	\$125.00
MN VIKINGS YARD SIGN - RONDA BURNS	\$20.00
CROCHETED BLANKET - BLUE & PINK WITH CAT DESIGN - ANN KELLY	\$30.00
WOODEN/STEEL BENCH - CHUCK BOWEN	\$100.00
POTTERY - WARREN VENTSCH	
PUKLICH FREE OIL CHANGE & WATER BOTTLES	\$155.00
STADIUM CHAIR, SWEATSHIRT, CAP & KNIFE - GROTBURG ELECTRIC	\$100.00
(2) \$40 GIFT CERTIFICATES - CONNIE'S CANINE CUTS	\$80.00
(2) ANCHOR HOCKING GLASS STORAGE SET - DIANE BAARSTAD	\$80.00
PICNIC BASKET - DIANE BAARSTAD	\$40.00
10 BOTTLES OF WINE - O'LEARY FINE WINES - DIANE BAARSTAD	\$200.00
CROCHETED BLANKET - ERIN EDINGER	\$30.00
STUFFED ELEPHANT - ERIN EDINGER	\$10.00
14 HOMEMADE CARDS BASKET - KARI STRICKLIN	\$42.00
GARDEN BASKET (SEEDS, TOOLS, GLOVES, TOOL CADDY) - JAY & SUZIE HEISE	\$75.00
DOG BASKET (TREATS, TOWELS, TOYS) - JAY & SUZIE HEISE	\$75.00
PUPPY - COLORFUL ART PICTURE - JENNI RICHMAN	\$10.00
KITTY THEMED BASKET (TOYS, DOOR MAT, PLANTER, GAME, WARMIE)	\$50.00
\$25.00 MY BAR GIFT CERT. - MY BAR	\$25.00

\$25.00 VALLEY CITY VET GIFT CERT. - MY BAR	\$25.00
LIQUOR BASKET - YELLOW/BROWN AFGHAN, 2 BOTTLES OF LIQUOR - MY BAR	\$75.00
REST & RELAX BASKET (CANDLE, WINE BOTTLE & BLANKET)	\$75.00
SMOKELESS INDOOR GRILL - LISA OLSTAD	\$35.00
GREEN LARGE BOTTLE COOLER - LISA OLSTAD	\$15.00
4 SQUARE ORGANIZER CASE - LISA OLSTAD	\$25.00
ELECTRIC DONUT HOLE MAKER - LISA OLSTAD	\$23.00
3 SET LIGHTED CARDINAL GLOBES - LISA OLSTAD	\$25.00
THE LABOR CLUB COOLER - LISA OLSTAD	\$10.00
PETMATE FEEDER - LISA OLSTAD	\$20.00
1 QUART STEEL BOTTLE THERMOS - LISA OLSTAD	\$10.00
3 PIECE REUSABLE LINT ROLLER - LISA OLSTAD	\$15.00
5 BUCKET PLANT DECORATION - LISA OLSTAD	\$25.00
SCOTCH-BRITE UPHOLSTERY REFILL SHEETS & BRUSH - LISA OLSTAD	\$8.00
1 NIGHT STAY ROOM W/2 QUEEN BEDS - AMERICINN	\$169.00
(2) \$25.00 GIFT CARDS - BOOMER'S	\$50.00
(2) \$25.00 GIFT CARDS - ARC THRIFTY SHOP	\$50.00
BOTTLE OF WINE - BRIDGES BAR & GRILL	\$20.00
\$20 GIFT CARD - HOLY GROUNDS	\$20.00
CAT PICTURE - CHI HEALTH	\$25.00
CAT/KITTEN FOOD - CENEX	\$50.00
\$30.00 GIFT CARD - CENTRAL HAIR STUDIO	\$30.00
\$50.00 GIFT CERTIFICATE - CASSELTON VET	\$50.00
10 WORKS WASHES - BRIDGES CAR WASH	\$140.00
\$25.00 GIFT CARD - LEEVER'S	\$25.00
1 NIGHT STAY NQQI TYPE - AMERICINN	\$150.00
5 BUFFET CARDS - PIZZA RANCH	\$100.00
\$20.00 GIFT CARD - DAKOTA ROSE	\$20.00
MOOSE MOUNTAIN (2), CRAYOLA RADIO (2) MN TWINS(4 TICKETS) I3G MEDIA/KOVC	\$200.00
1 FREE EYE EXAM - LOOYSEN EYE CARE	\$150.00
\$30.00 GIFT CARD - SABIRS	\$30.00
\$25.00 GIFT CARD - POSH	\$25.00
(3) \$50.00 GIFT CERTIFICATES - 701 SALON	\$150.00
GAUKLER PARTY ROOM	\$120.00
LIFE IS GOOD PET DRYING TOWEL - BRIAN & DARNELLE BAKKE	\$12.00
LIFE IS GOOD PET GROOMING TOWEL & MITT - BRIAN & DARNELLE BAKKE	\$12.00
(2) CUDDLOVE BLANKETS - BRIAN & DARNELLE BAKKE	\$50.00
SOLAR CASCADING BUTTERFLIES - BRIAN & DARNELLE BAKKE	\$15.00
SIZE 7 CHILDREN'S PINK VANS - BRIAN & DARNELLE BAKKE	\$40.00
SMALL PET BED - BRIAN & DARNELLE BAKKE	\$25.00
DIAMOND ART - 2 OLD LADIES IN ROCKING CHAIRS	\$5.00
JUBILLIE - 2 SET FLOATING SHELVES	\$25.00
SCENTSY WALL WARMER & WALL UNIT	\$25.00
(2) THROW PILLOWS - BROWN	\$20.00
COOLAROO ELEVATED DOG BED	\$25.00
24" WIRE CRATE - PRECISION PET	\$50.00
PET STUFF SHELF - FURRY FRIENDS ORGANIZATION	\$65.00
MATRIX HAIR CARE PRODUCTS - SUITE E SALON	\$25.00
4 PIECE GARDENERS DÉCOR	\$50.00
3 CANDLES WITH HOLDER	\$20.00
(2) WICKER BASKETS WITH 3 SMALL PILLOWS (NORTH DAKOTA, 701, HOME)	\$60.00
BASKET (PUZZLES, BOOK, DOG TREATS) - EAGLES NEST	\$40.00
HIGH FEEDING STATION FOR DOGS	\$50.00
SUET BASKET, WREATH BIRD FEEDER, HUMMINGBIRD FEEDER - ANGIE MARTIN	\$25.00

BADMINTON SET - ANGIE MARTIN	\$15.00
RTIC ULTRA TOUGH SOFT COOLER	\$100.00
HELLO KITTY TOWELS, SALT & PEPPER SHAKERS, RAMEKINS	\$35.00
STONE DRYING MAT, UTENSIL HOLDER, OVEN MITTS, TOWELS & DISH CLOTHS	\$60.00
(4) SETS OF PUZZLES - 3 PUZZLES IN EACH SET - \$20 EACH	\$80.00
DRONE K3 & E99 PRO	\$25.00
MACRAME PUMPKIN CRAFT KIT	\$5.00
GUESS HEART BRACELET & "I LOVE YOU MOM" NECKLACE - \$25.00 EACH	\$50.00
BEAUTY ROLLER & MAKE UP BRUSH	\$18.00
CAT SOCKS, WATER BOTTLE, BEAUTY CARE ITEMS	\$50.00
"WHAT GRANDPAS DO BEST" BOOK & STUFFED OWL	\$15.00
STEARNS LIFE JACKET YOUTH, WATER WING, "GO JUMP IN THE LAKE" SIGN	\$40.00
FLORAL COOLER BAG	\$10.00
WOMEN'S FLEXUS SLIPPER - "PETLOVE"	\$60.00
SKECHERS, BRIGHT PINK, SIZE 9.5	\$50.00
HEY DUDE, SIZE 9, PALE GREEN & WHITE	\$25.00
"TOTE BAG", TIK TOK SHOP ITEM	\$10.00
BIRD FOOD, SUET FEEDER, SUET & MEALWORMS	\$20.00
ALLEY BEANS - 1 POUND "SADDLE UP" - 1 POUND "KENYA"	\$20.00
(2) FOLDING LAWN CHAIRS - QUAD CHAIR	\$20.00
GLASS BIRD FEEDER & FOOD	\$40.00
SLING CHAIR	\$40.00
6 PACK BUD LIGHT BEER	\$10.00
GUINNESS DRAUGHT STOUT 4 PACK, "NORM!" MUG, GUINNESS EXTRA STOUT 6 PACK	\$25.00
WINE BASKET & CROSS STICH KIT	\$60.00
MARGARITA SUMMER GLASSES & FISH PLATE	\$10.00
BACARDI GOLD - RUM - 1 LITER	\$15.00
REVEL STOKE PEARCH WHISKEY - 750 ML	\$15.00
ROUGH DAY CABERNET & GLASSES	\$20.00
CK MONDAVI FRUITY & FRESH WHITE ZINFANDAL	\$15.00
APOTHIC DARK BOLD RED WINE/JOSH CELLARS CABERNET	\$20.00
BLUE FLOWER PICTURE	\$30.00
ROUND HANGING WOODEN MIRROR	\$20.00
HOME PICTURE WITH BIRDS	\$25.00
3 ROUND SHELVES OF VARIOUS SIZES - METAL & CHICKEN WIRE	\$50.00
RED FLOWER PICTURES - SET OF 2	\$50.00
VIOLETS (FLOWERS) PICTURE	\$15.00
SEA SHELL WALL DÉCOR	\$15.00
4 PIECE CHURCH HOUSE & TREE - FOLK ART	\$20.00
MIRROR WITH WOODEN FRAME (LEAF DESIGN ON FRAME)	\$20.00
LARGE WALL DÉCOR - VERY LARGE & COLORFUL	\$30.00
"ALWAYS ALERT" - TERRY REDLIN	\$500.00
LAKE ASHTABULA CREW - BLUSH BOUTIQUE	\$64.00
ND HOOD	\$20.00
"M" STATE SHIRT	\$10.00
DOG LOVE HOOD	\$10.00
NORTH DAKOTA HOOD	\$25.00
"MIDWEST" LADIES CREW - SIZE LARGE	\$40.00
OLD NAVY JEANS 31X32	\$15.00
LEVI JEANS 33X34	\$15.00
14"X11" SKILLET/GRIDDLE COMBO	\$30.00
2 PIECE LUGGAGE SET - PAW PRINT DESIGN - VAL HUBBARD	\$140.00
ANTIQUÉ DOLL CRIB - NORMA VOLDAL	\$100.00
NIKE BLACK SNEAKERS - SIZE 10	\$25.00

"CAMPING ON SUNSET POINT" - TERRY REDLIN	\$500.00
BRANMIN BAG & WALLET - CHRISTY FLIFLET	\$450.00
YOUNG LIVING CLEANSE & GLOW, BINFORD CAP	\$125.00
MINKY LUXE BLANKET - ROOSTER DESIGN - AMY NOESKE	\$120.00
QUODDY RUBBER BOOTS	\$150.00
AIRWALK SNEAKERS, SIZE 8.5, BRIGHT GREEN	\$25.00
CONVERSE SNEAKERS, SIZE 10, GRAY	\$40.00
GUESS BLACK WOMEN'S SANDALS	\$15.00
MAKALU BLACK WOMEN'S BOOTS	\$10.00
	\$14,146.49

ORDINANCE NO. 1186

An ordinance to amend and reenact Sections 22-01-03 and 22-01-04(2)(e) of the Valley City Municipal Code related to gaming application fees.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF VALLEY CITY, BARNES COUNTY, NORTH DAKOTA, PURSUANT TO THE HOME RULE CHARTER OF THE CITY OF VALLEY CITY, NORTH DAKOTA:

Section 1. Section 22-01-03 of the Valley City Municipal Code is amended and reenacted as follows:

Section 22-01-03. - Local gaming permits and restricted event permits.

Local gaming permits and restricted event permits shall be approved only for public-spirited organizations as determined in the sole discretion of the Board of City Commissioners. All public-spirited organizations applying for a local gaming permit or restricted event permit must adhere to all applicable North Dakota Century Code provisions and North Dakota Administrative Code provisions related to gaming permits. The fees required for an application under this section shall be determined by resolution of the Board of City Commissioners.

Section 2. Section 22-01-04(2)(e) of the Valley City Municipal Code is amended and reenacted as follows:

e. AnA application fee of \$100.00 for a first time applicant or \$50.00 for a second or subsequent application to be determined by resolution of the Board of City Commissioners.

Section 3. Any ordinances of the City of Valley City which are in conflict with this ordinance are hereby repealed.

Section 4. Should any part of this ordinance be declared unconstitutional or invalid, the remaining portion thereof will remain in full force and effect.

Section 5. Effective Date. This ordinance shall be in full force and effect from and after its final passage and approval.

Dave Carlsrud, President
Board of City Commissioners

ATTEST:

Brenda Klein, Finance Director

Introduction and First Reading: January 20, 2026
Second Reading, Final Passage, and Effective Date:

RESOLUTION NO. 2517

RESOLUTION AMENDING THE MASTER FEE SCHEDULE

WHEREAS, the City of Valley City created a Master Fee Schedule with Resolution No. 2096; and

WHEREAS, pursuant to V.C.M.C. § 22-01-03, the City may charge fees for local gaming event permit applications and restricted gaming event permit applications; and

WHEREAS, the City of Valley City desires to update the Master Fee Schedule as follows:

<u>Raffle permit</u>	<u>One-time permit</u> <u>Annual</u>	<u>\$10</u> <u>\$25</u>
<u>Local gaming or restricted event gaming permit</u>	<u>One-day event</u> <u>Multi-day event</u>	<u>\$10</u> <u>\$25</u>

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF VALLEY CITY, BARNES COUNTY, NORTH DAKOTA,

1. That the Master Fee Schedule is amended to include the above described fees pursuant to section 22-01-03 of the Valley City Municipal Code.

Approved and adopted this 3rd day of February, 2026.

Dave Carlsrud, President
Board of City Commissioners

ATTEST:

Brenda Klein, Finance Director

RESOLUTION NO. 2518

RESOLUTION APPROVING SUBAREA TRANSPORTATION PLAN AMENDMENT TO VALLEY CITY 2045 COMPREHENSIVE AND TRANSPORTATION PLAN

WHEREAS, pursuant to chapter 40-47 of the North Dakota Century Code, and the City of Valley City Home Rule Charter, the City has established regulations for zoning, which must be made in accordance with a comprehensive plan; and

WHEREAS, on August 20, 2019, the Board of City Commissioners passed Resolution 2216 approving the Valley City 2045 Comprehensive Land Use and Transportation Plan; and

WHEREAS, on September 3, 2024, the Board authorized KLJ Engineering LLC to facilitate a Subarea Transportation Plan Amendment to the Valley City 2045 Comprehensive and Transportation Plan; and

WHEREAS, a committee was formed to oversee the project, and members of the community have been engaged in the process through public input and stakeholder meetings; and

WHEREAS, the Plan meets the needs of the City, is consistent with the transportation system goals of the City, and satisfies federal, state and local laws; and

WHEREAS, the goals, objectives, policies, and standards set forth in the Plan Amendment are suitable for use in guiding the City with respect to the adoption of regulations for transportation systems, and in making decisions pursuant to those regulations.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF VALLEY CITY, BARNES COUNTY, NORTH DAKOTA, that the Valley City 2045 Comprehensive Land Use and Transportation Plan, dated August 20, 2019, is hereby amended to include the Subarea Transportation Plan attached hereto and incorporated by reference, and the goals, objectives, policies, and standards therein will be used for future planning in the City.

Passed, adopted and approved this 3rd day of February, 2026.

Dave Carlsrud, President
Board of City Commissioners

ATTEST:

Brenda Klein, Finance Director



FINAL
January 2026



SUBAREA TRANSPORTATION PLAN

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The preparation of this document was funded in part by the United States Department of Transportation with funding administered through the North Dakota Department of Transportation, the Federal Highway Administration, and the Federal Transit Administration etc.

Introduction

As part of the collaborative efforts to strategically guide the future growth and development of the Valley City subarea, located south of I-94 between Exits 292 (8th Avenue) and 294 (I-94 Business Loop), ongoing development trends and interest by the City of Valley City, developers, and landowners alike, have highlighted the need to update and reassess the Valley City 2045 Transportation Plan (2019) as it pertains to this subarea study. The Valley City 2045 Transportation Plan (2019) lacks a comprehensive long-term vision for this subarea and does not account for new development at Exits 292 and 294, such as the Love's Travel Stop and Valley Plains Equipment. This subarea study sets forth the purpose of the plan and its goals, provides a detailed description of the area's existing conditions, features, and characteristics, and a thorough analysis of future conditions, transportation and land use projections, and provides guidance for future development alternatives presented as a part of the outcome of this study.

Plan Purpose & Goals

The purpose of the Valley City Subarea Transportation Plan is to create a well-rounded and sustainable transportation plan that meets the needs of Valley City's growth and development in the area south of I-94 and between Exits 292 and 294.

The goals of the project are to:

	<i>Enhance Connectivity and Accessibility</i>
	<i>Support Economic Development</i>
	<i>Address Infrastructure and Topographic Challenges</i>
	<i>Engage the Community</i>
	<i>Develop a Cost-Effective Plan</i>

The Valley City Subarea Plan is intended to guide future development. The subarea planning process involved several phases. The beginning phase established the plan purpose and goals, defined the boundary of the study area, and reviewed previous studies. Public engagement involved several components including intensive stakeholder and public engagement activities, especially involving affected landowners to gain perspective on their issues and considerations concerning future development. The plan inventoried existing conditions for land use and the transportation network, examining traffic safety conditions and crash incidents. Existing water and sewer infrastructure was also inventoried. Key issues were identified, and future conditions were analyzed which included development of a future land use map which included a key subarea slope analysis, projected future traffic volumes, established growth assumptions and identified traffic analysis zones. Key study intersections were analyzed, existing and future Level of Service (LOS) for the subarea was calculated for the near- and long-term development scenarios. Finally, network development and alternatives analysis prioritized alternatives for the future transportation network and this subarea study provides a set of planning recommendations for near and long term development scenarios.

Previous Studies

Five relevant studies were reviewed, summarized, and incorporated into this study as needed. A summary of each is below.

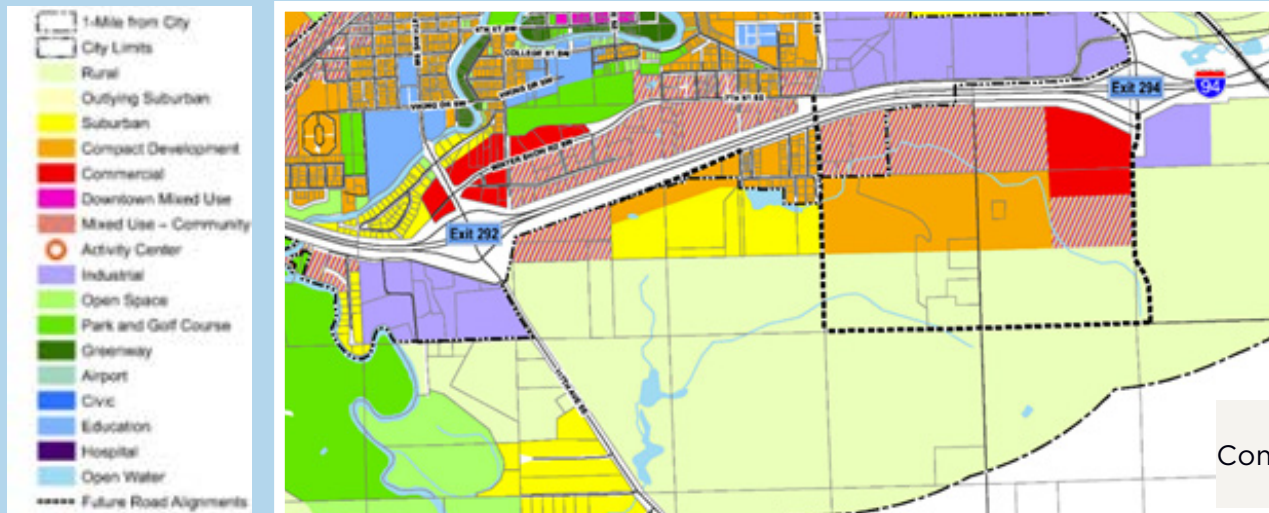
Valley City 2045 Comprehensive Plan (August 2019): Adopted in August 2019 the Valley City 2045 Comprehensive Plan purpose is to guide public and private development in a logical and efficient manner and to protect growth and transportation corridors. The 2045 Transportation Plan was created in conjunction with the Comprehensive Plan and is summarized below. The Comprehensive Plan developed a 2045 Future Land Use (FLU) Map to provide general guidance and long-range planning.

Valley City 2045 Transportation Plan (August 2019): Along with the Comprehensive Plan, this study was adopted in August 2019 and focused on managing and planning for the city's existing and future transportation system. The study identified the area southeast of Valley City as a future growth area and developed

concepts for transportation access and connectivity in this area. Recommended transportation improvements in the SE subarea included connecting the 13th Street SE Frontage Road, connecting the existing I-94 underpass at 12th Avenue SE into 13th Avenue, new collector roadway connecting the existing 12th Avenue SE/13th Avenue SE and 35th Street SE, and a new collector road extending the existing 25th Avenue SE connecting to the existing 35th Street SE.

The Barnes ON THE MOVE initiative also identified a series of future pedestrian/bicycle connections in Valley City:

- Future shared use path along Main Street from 5th Street SW to 9th Avenue SW.
- Future shared use path along Wintershow Road from 8th Avenue SW to 5th Avenue SE.
- Future shared use path along 12th Avenue SE from I-94 to Main Street.
- Future sidewalk along 5th Avenue SE and 6th Street SE from Winter Show Road to 12th Avenue SE.



Comprehensive Plan Future Land Use Map

Valley Plains Traffic Study (June 2021): The purpose of the study was to identify any expected traffic impacts due to the proposed Valley Plains Equipment development located south of the I-94 Exit 294 interchange and determine the need for turn lanes and other infrastructure improvements in the area of the intersection of Main Street/I-94 Business Loop and 8th Street SE and new North-South extension south of Exit 294 near the proposed development access. Findings from the study included:

- Future intersection sight distances should be evaluated once the new North-South road extension/connection is made at 8th Street SE south of Exit 294, based on grades and speed limits.
- The NDDOT indicated that access to the site near the current intersection with 8th Street SE is not desirable.
- The study recommended that the site be designed with flexibility so that initial access to the parking lot could be modified based on the changing geometry of a future North/South roadway. In the short-term, access could be the south leg of the existing Main Street/8th Avenue intersection, which then turns east to the proposed development south of the DOT right-of-way. When the time comes when Main Street (I-94 Business loop) is extended further to the south, an access with the desired spacing of 900 feet would be constructed.
- In the short term, turn lanes are not recommended at the future intersection of Main Street and the site access. Instead, a destination light and recovery approach are advised at the site entrance. The site and parking lot should be designed to allow for potential changes in access location as future land use and transportation network modifications occur. A turn lane evaluation is recommended once a new north-south alignment has been established.

Love's Travel Stop Traffic Impact Study (March 2019): The study aimed to assess the traffic impacts resulting from the full development of the Love's Travel Stop located to the south and east of the I-94 Exit 294 Interchange, specifically on the study area roads and intersections expected to experience significant effects. Mitigation measures were analyzed and recommended if traffic operations were expected to be below traffic engineering standards. It was noted that minor impacts were expected on corridors not analyzed in the study and improvements along those corridors may be needed in the future to accommodate incremental traffic growth from the Love's Travel Stop and other area developments. The results of the study found that the proposed Love's Truck Stop was expected to generate 2,400 new trips during an average weekday, 140 new trips during the a.m. peak hour, and 120 new trips during the p.m. peak hour. All the study intersections and corridors were found to operate acceptably throughout the study scenarios.

Valley City Exit 292 Interchange Study (November 2021): In 2020 a Love's Truck Stop and McDonald's restaurant opened in the SE quadrant of Valley City's Exit 292 (8th Avenue SW) interchange. Since the truck stop opened there have been complaints of poor operations at the 8th Avenue SW and 14th Street SW intersection. The purpose of the study was to analyze the entire interchange area to determine if any revisions are needed to improve traffic operations and safety. Recommendations included extending the reduced 25 mph speed limit south to the NDDOT property, intersection revisions allowing for improved turning movements, relocation of the NDDOT property access, consideration for construction of a roundabout or installation of a 3-lane two-way stop-controlled (TWSC) intersection, incorporation of pedestrian/bicycle crossings at revised intersections as appropriate, and install lighting.

Existing Conditions

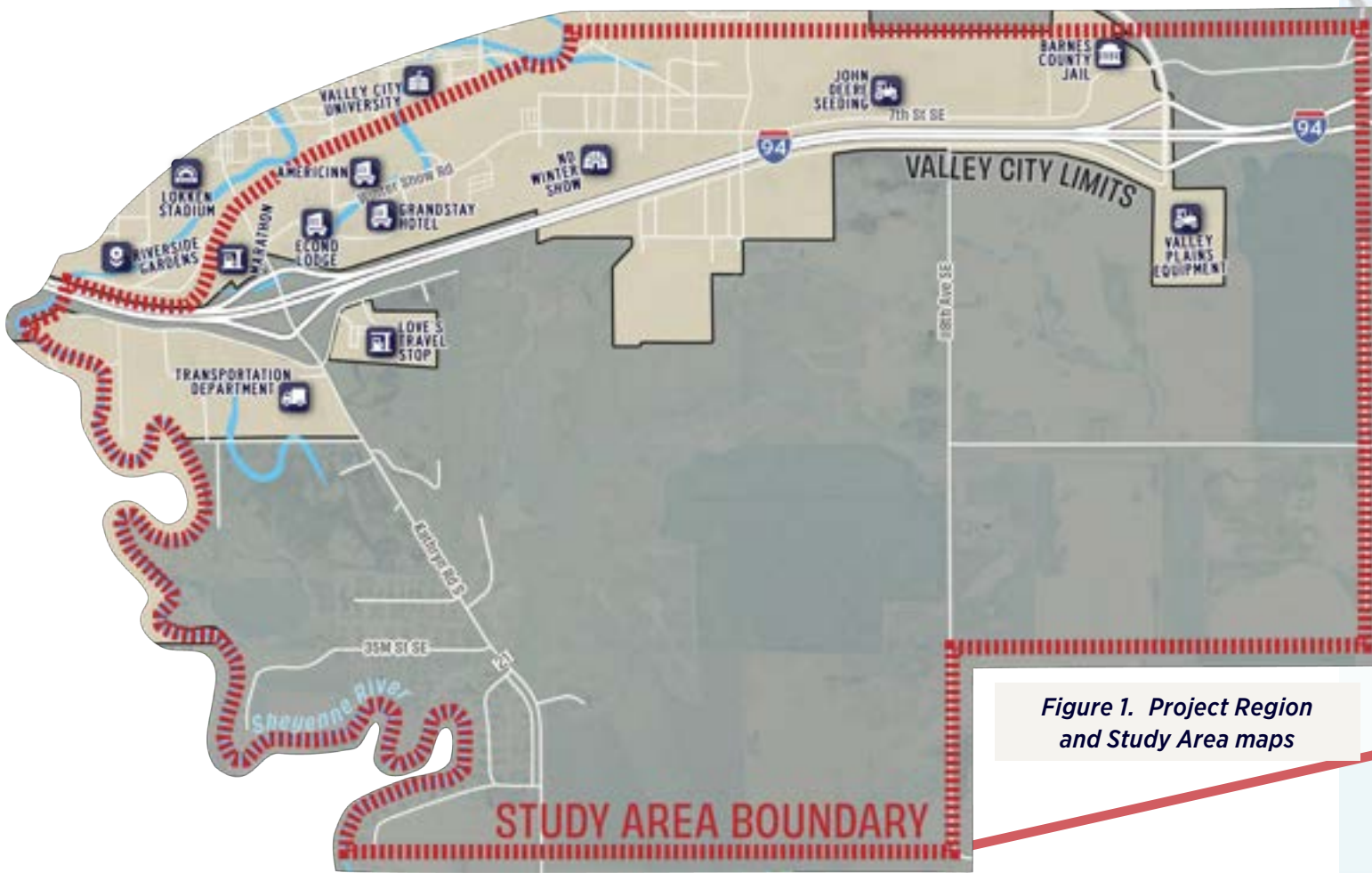
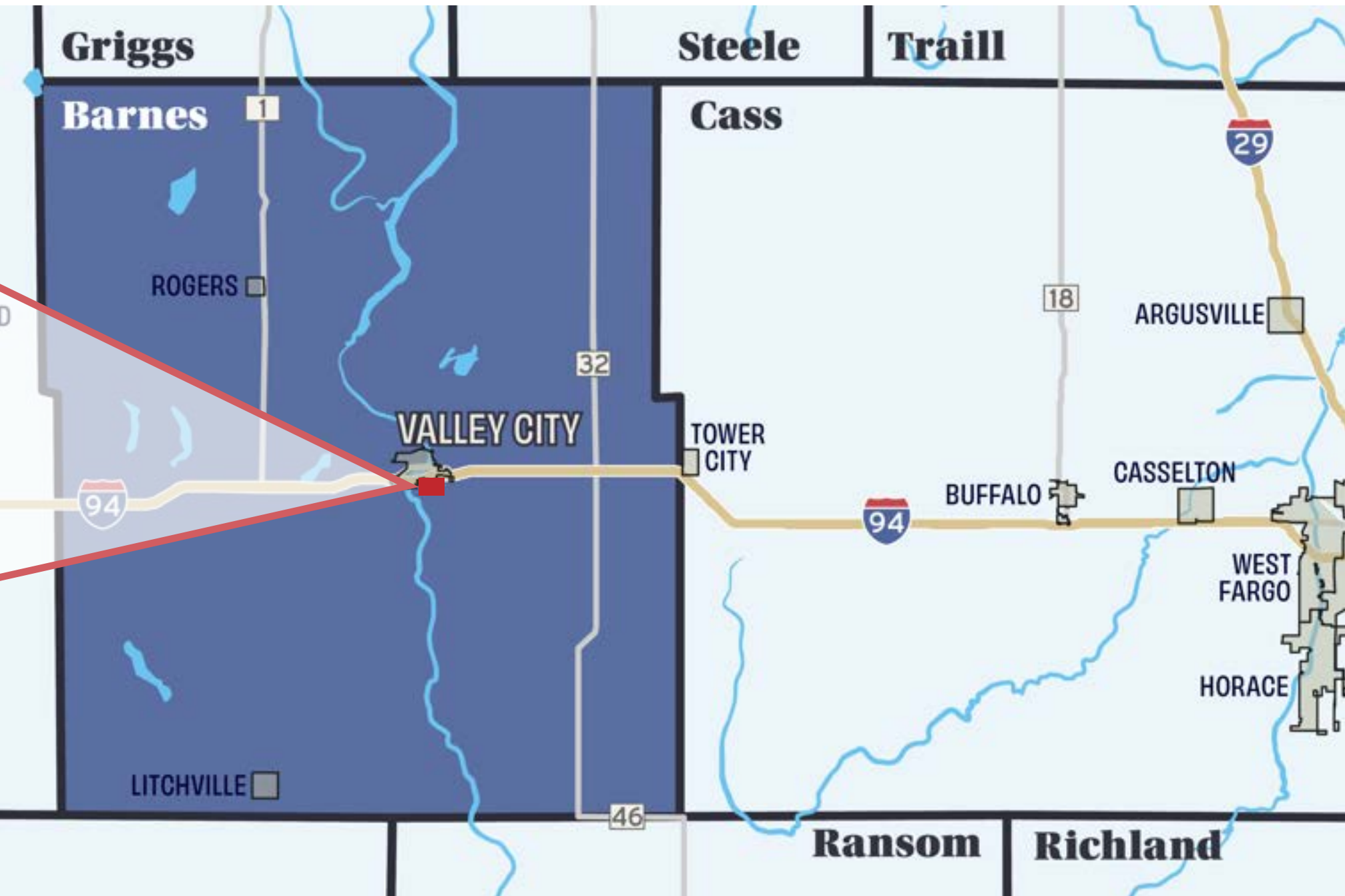


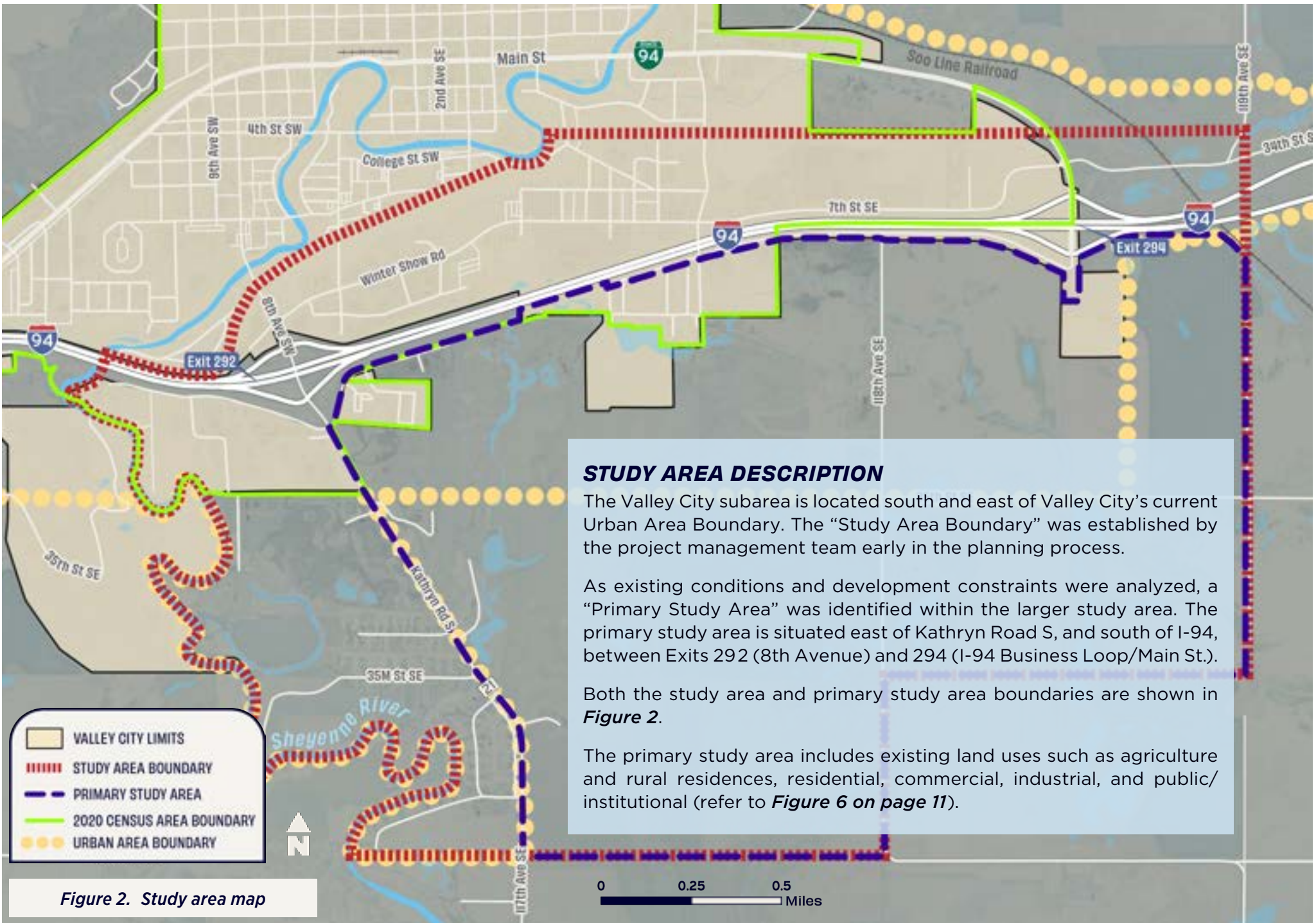
Figure 1. Project Region and Study Area maps



Project Region and Study Area

Valley City, North Dakota is located in Barnes County and is approximately 60 miles west of Fargo and 35 miles east of Jamestown. The regional area, as well as the subarea's study area boundary, is illustrated in the **Figure 1** maps spanning pages 2 and 3. The study area encompasses approximately five (5) square miles (3,160 acres).





STUDY AREA DESCRIPTION

The Valley City subarea is located south and east of Valley City’s current Urban Area Boundary. The “Study Area Boundary” was established by the project management team early in the planning process.

As existing conditions and development constraints were analyzed, a “Primary Study Area” was identified within the larger study area. The primary study area is situated east of Kathryn Road S, and south of I-94, between Exits 292 (8th Avenue) and 294 (I-94 Business Loop/Main St.).

Both the study area and primary study area boundaries are shown in *Figure 2*.

The primary study area includes existing land uses such as agriculture and rural residences, residential, commercial, industrial, and public/institutional (refer to *Figure 6 on page 11*).

Figure 2. Study area map

SUBAREA LANDOWNER PARCELS

An integral element of this subarea study was identifying landowners to ensure their involvement in the subarea planning process. As part of public engagement efforts, all study area landowners were contacted and invited to participate in public input meetings to gain their feedback and concerns to help guide the planning process. Landowner meeting opportunities were provided on April 15 and 16, 2025. Meetings were held at the KLJ office located at 1010 4th Avenue SW in Valley City. **Figure 3** delineates the existing primary study area Barnes County parcels.

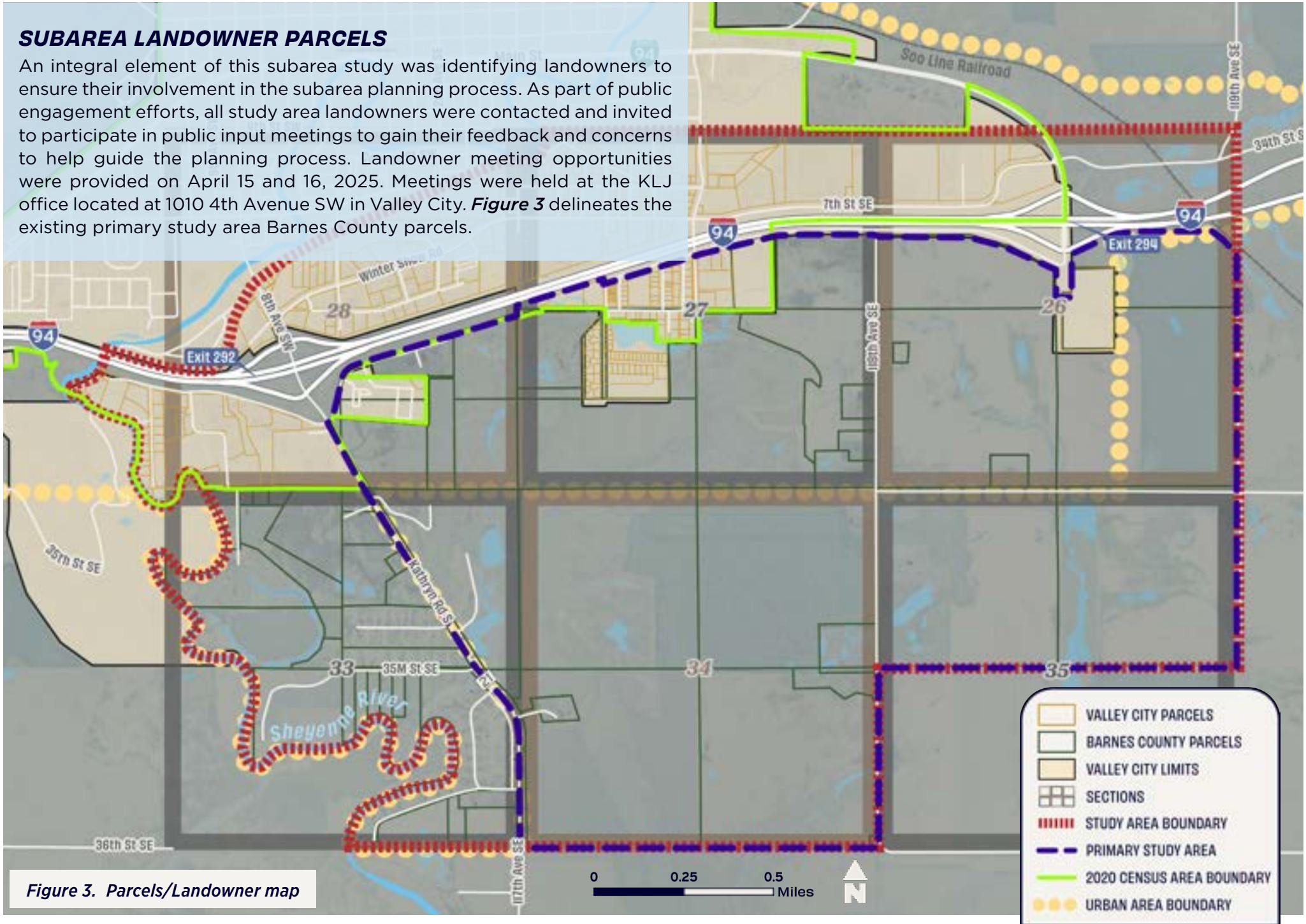
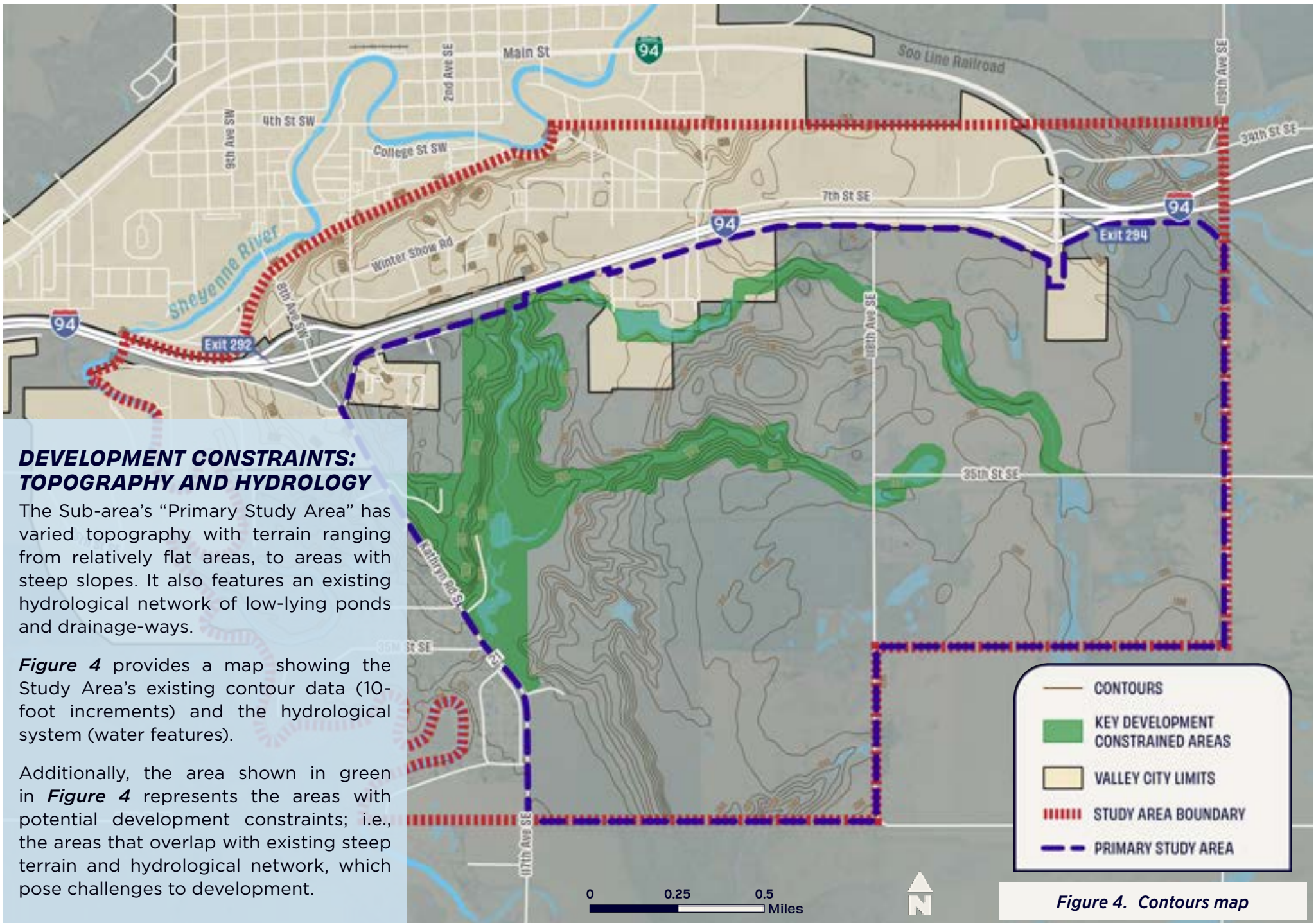


Figure 3. Parcels/Landowner map



**DEVELOPMENT CONSTRAINTS:
TOPOGRAPHY AND HYDROLOGY**

The Sub-area’s “Primary Study Area” has varied topography with terrain ranging from relatively flat areas, to areas with steep slopes. It also features an existing hydrological network of low-lying ponds and drainage-ways.

Figure 4 provides a map showing the Study Area’s existing contour data (10-foot increments) and the hydrological system (water features).

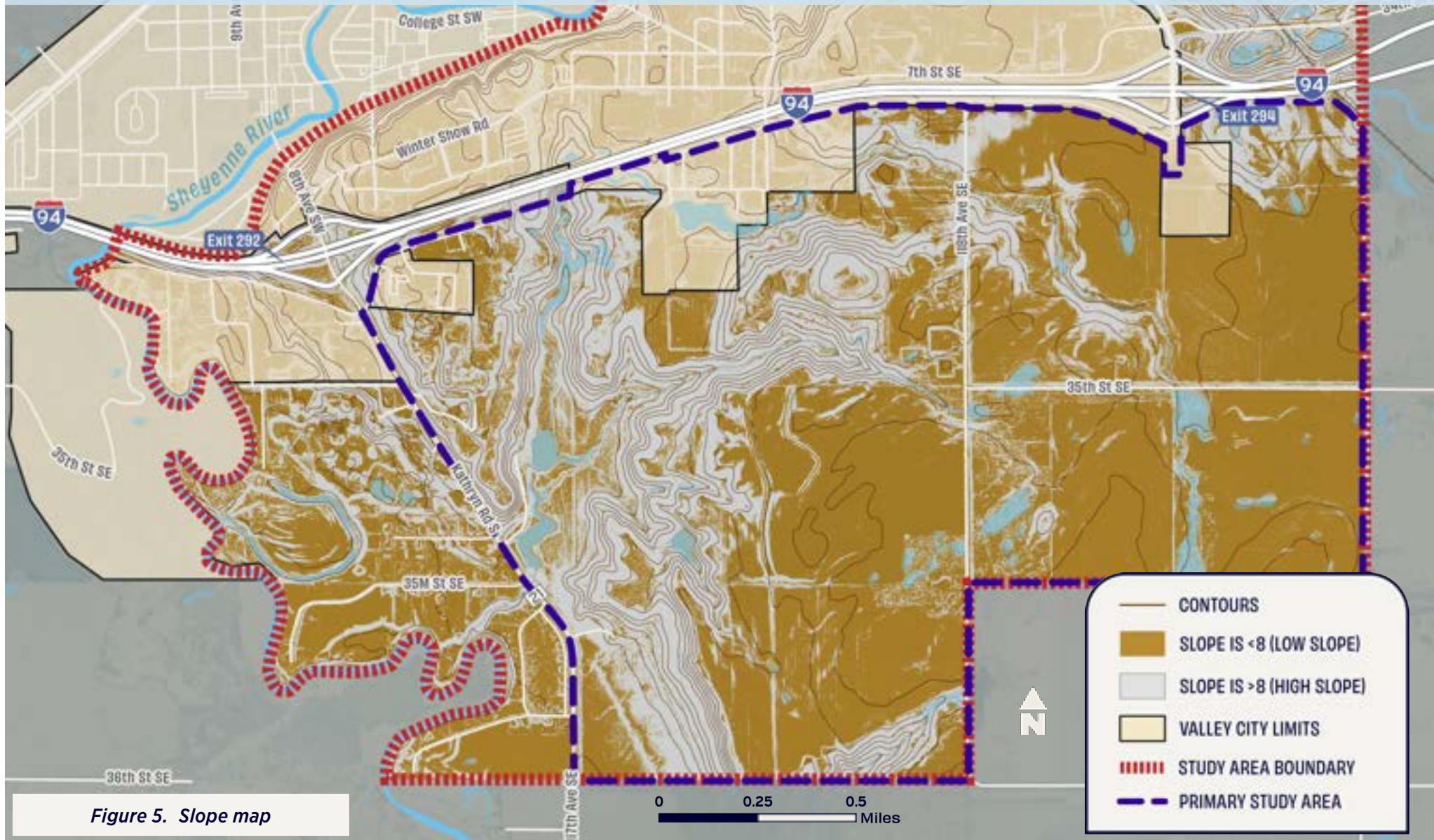
Additionally, the area shown in green in *Figure 4* represents the areas with potential development constraints; i.e., the areas that overlap with existing steep terrain and hydrological network, which pose challenges to development.

	CONTOURS
	KEY DEVELOPMENT CONSTRAINED AREAS
	VALLEY CITY LIMITS
	STUDY AREA BOUNDARY
	PRIMARY STUDY AREA

Figure 4. Contours map

SLOPE ANALYSIS

Within the primary study area, known topographic challenges prompted a slope analysis to determine areas where slopes are greater than an eight-percent grade. Slopes greater than eight-percent typically present challenges to development for designing and building of new transportation networks and other infrastructure. These areas were identified early in the planning process to inform the areas that are least suitable for future development and reserved for open space or other non-development land uses wherever feasible.





Existing Land Use

Within the Valley City subarea, existing land use consists primarily of agricultural, rural residential, and water/wetland areas. Immediately south of I-94 at Exits 292 and 294, east and west of 13th Avenue SE, and at the intersection of 35th Street SE and 118th Avenue SE, exist lesser acreages of commercial, public/institutional, residential, and industrial land uses. Within the primary study area (east of Kathryn Road S, south of I-94, and west of 119th Avenue SE) the total acreage (inclusive of all land uses and water areas) totals approximately 2,040 acres. See **Table 1** and **Figure 6. Primary Study Area Existing Land Use map on page 11.**

Table 1. Primary Study Area: Existing Land Use Acreages

PRIMARY STUDY AREA: EXISTING LAND USE ACREAGES	
LAND USE	ACRES
<i>Ag & Rural Residences</i>	<i>1,765</i>
<i>Residential</i>	<i>49</i>
<i>Commercial</i>	<i>96</i>
<i>Industrial</i>	<i>37</i>
<i>Public/Institutional</i>	<i>28</i>
<i>Water</i>	<i>65</i>
<i>Primary Study Area Boundary</i>	<i>Approx. 2,040</i>

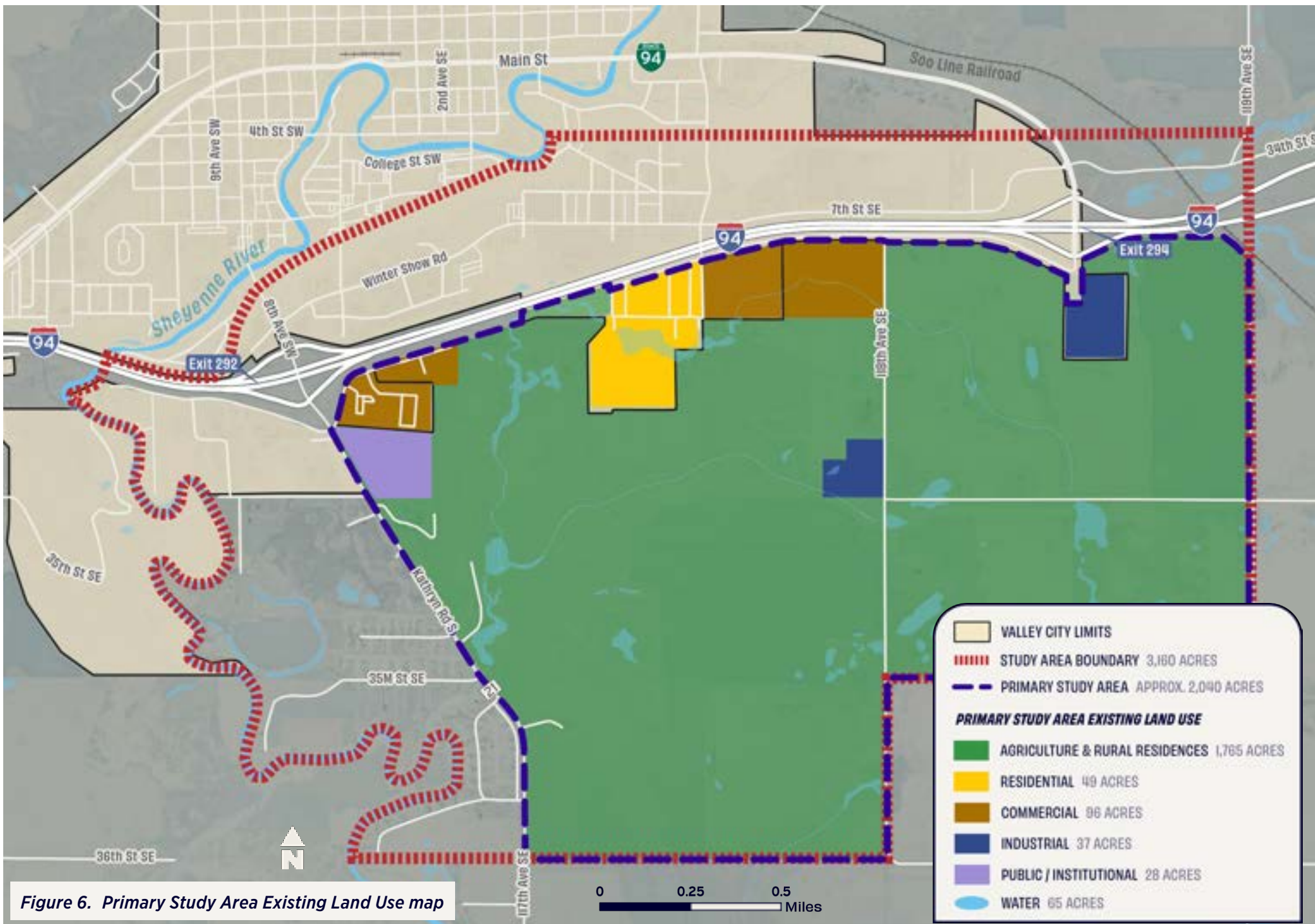


Figure 6. Primary Study Area Existing Land Use map

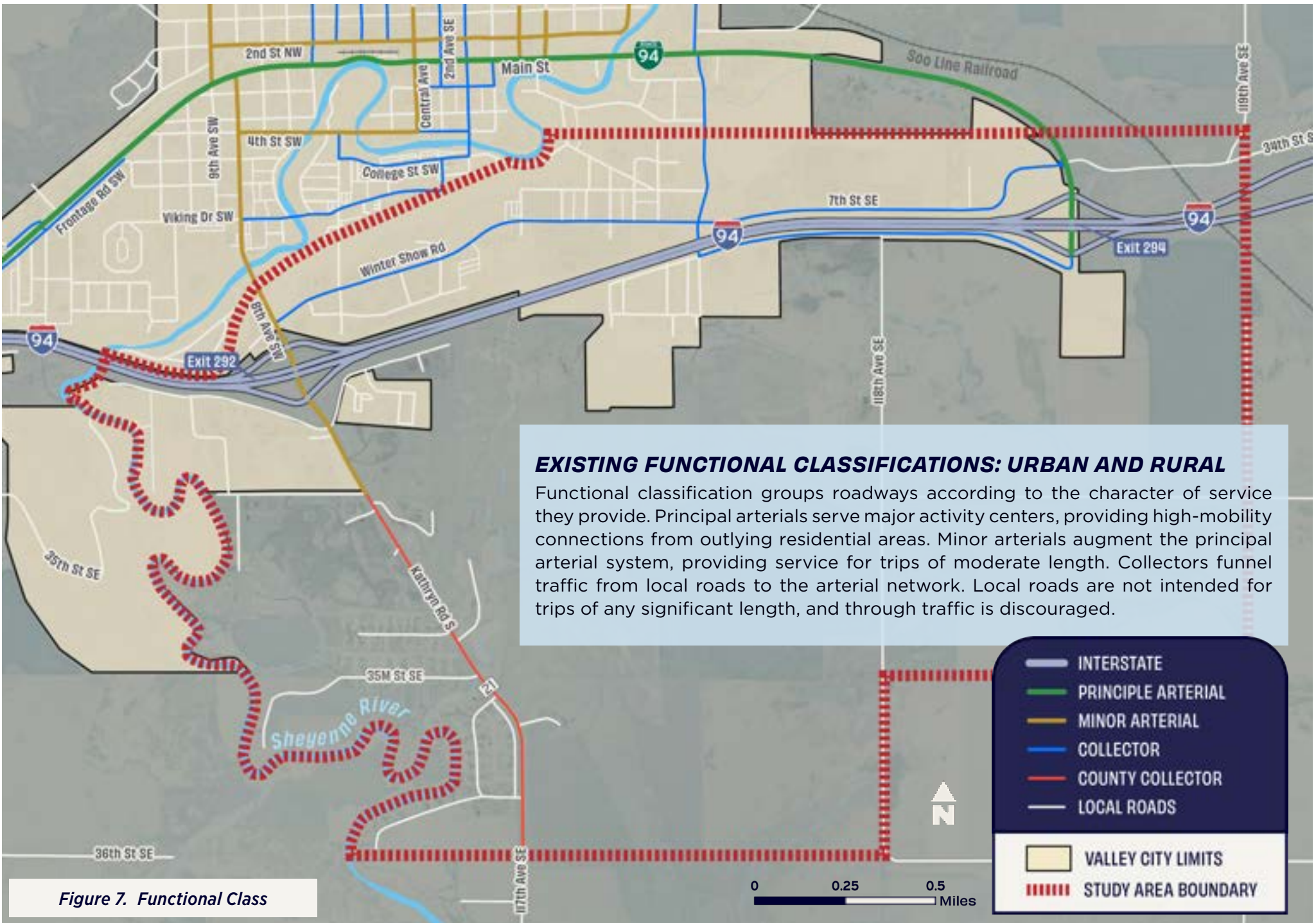


Figure 7. Functional Class

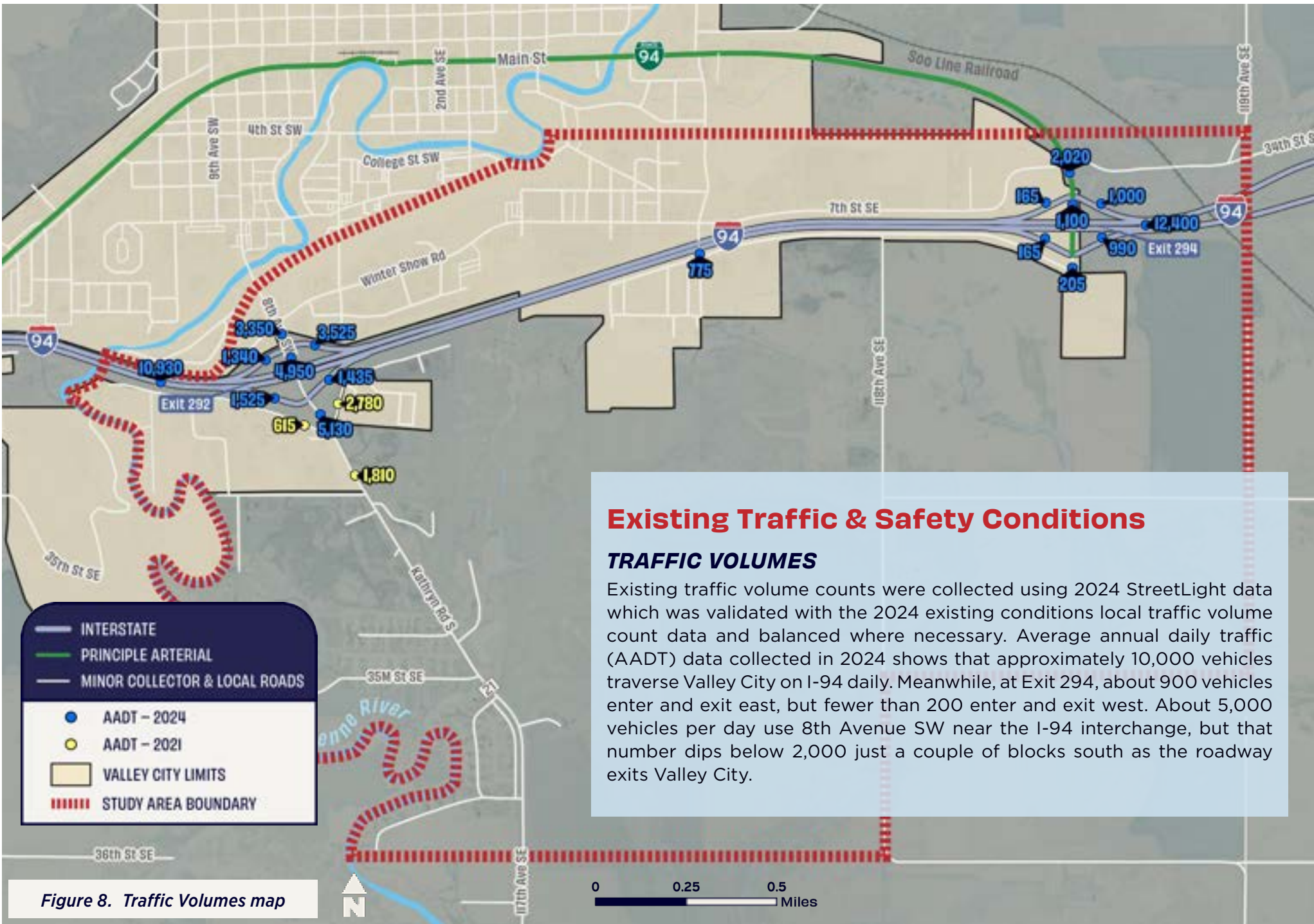


Figure 8. Traffic Volumes map

SAFETY ANALYSIS

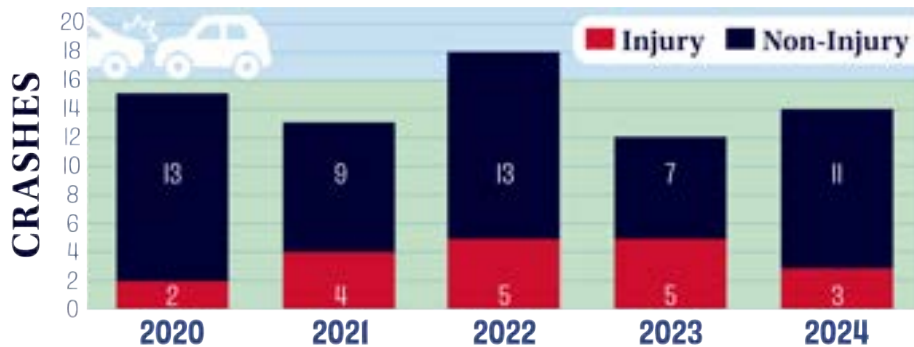
Traffic safety is a foundational element of effective transportation planning. Meaningful improvements require an integrated strategy grounded in the “**Four E’s**” of transportation safety:

1. **Engineering:** Designing infrastructure to proactively minimize risks.
2. **Education:** Promoting safe behaviors among all road users.
3. **Enforcement:** Ensuring compliance with traffic laws.
4. **Emergency Services:** Optimizing response to incidents when they occur.

By addressing these interconnected pillars, communities can create safer, more resilient transportation systems. This comprehensive approach aligns with NDDOT *Vision Zero* principles and fosters long-term safety outcomes.

Five years of crash records from January 1, 2020, through December 31, 2024, were requested from the NDDOT to analyze traffic crash trends within the subarea. The summary of crashes in the subarea is shown in **Figure 9**.

Figure 9. Summary of Crashes by Year (2020–2024)



The high-level crash trends from this data are discussed below.

- There were 72 crashes reported during the five-year analysis period, averaging 14.4 crashes per year.
- There were no fatal crashes reported.
- There were 19 injury related crashes with three crashes involving serious injuries.
- There were 13 intersection related crashes.
- There were no crashes involving pedestrians or bicyclists.
- Eighteen crashes involved heavy vehicles, such as semi-trucks and other large commercial vehicles.
- December recorded the highest number of crashes (12), followed closely by April with 11 crashes.
- The highest frequency of intersection-related crashes occurred at the following locations, each with two reported crashes:
 - 8th Avenue SW & Winter Show Road
 - Exit 292 North Ramp & 8th Avenue SW
 - Kathryn Road/117th Avenue SE & 8th Avenue SE

Generally, there are currently no major safety issues identified within the undeveloped acreage of the subarea. This is mostly attributed to the limited number of roads that currently exist here. The location and type of the crash incidents are shown in **Figure 10 on page 15**.

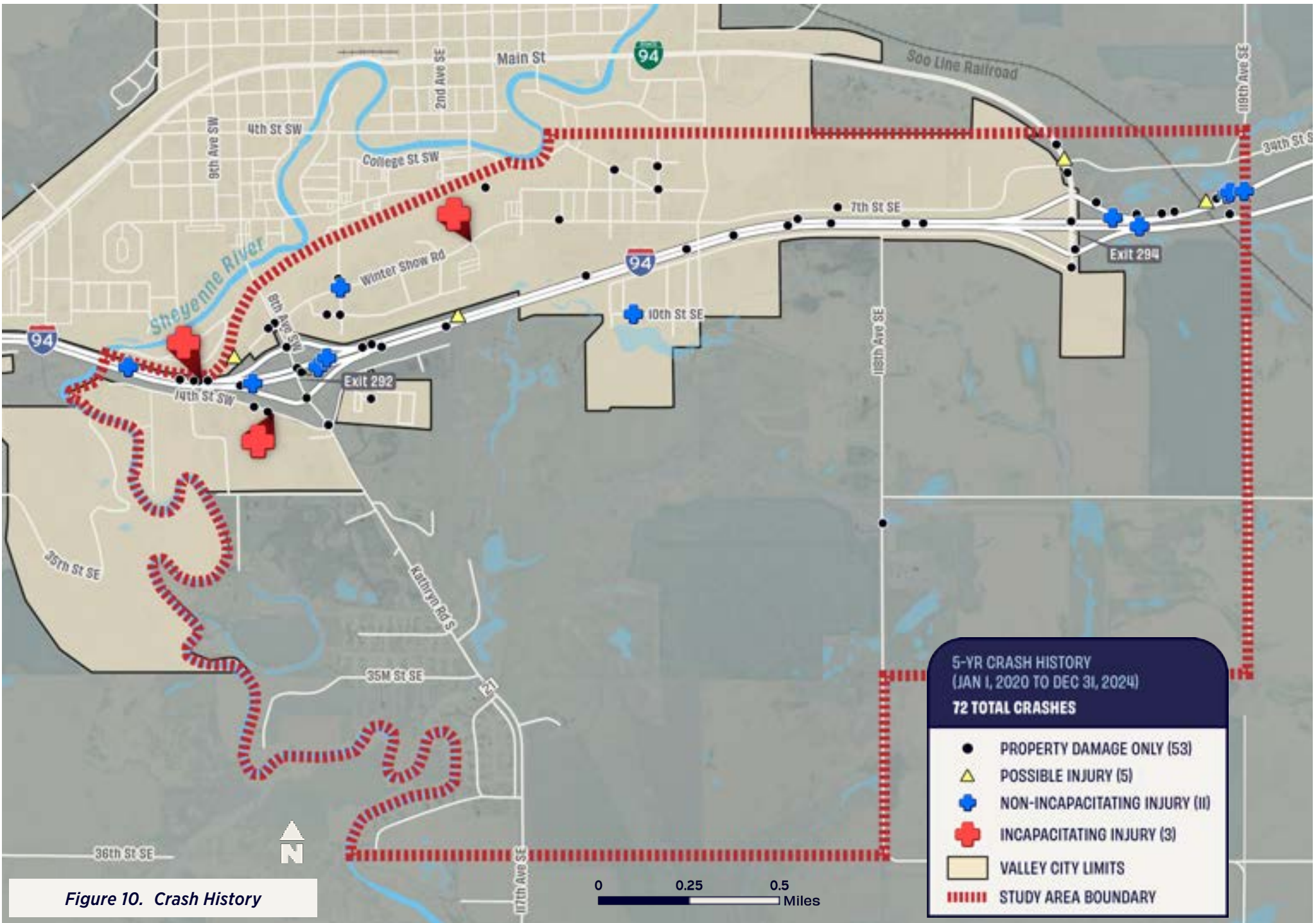


Figure 10. Crash History

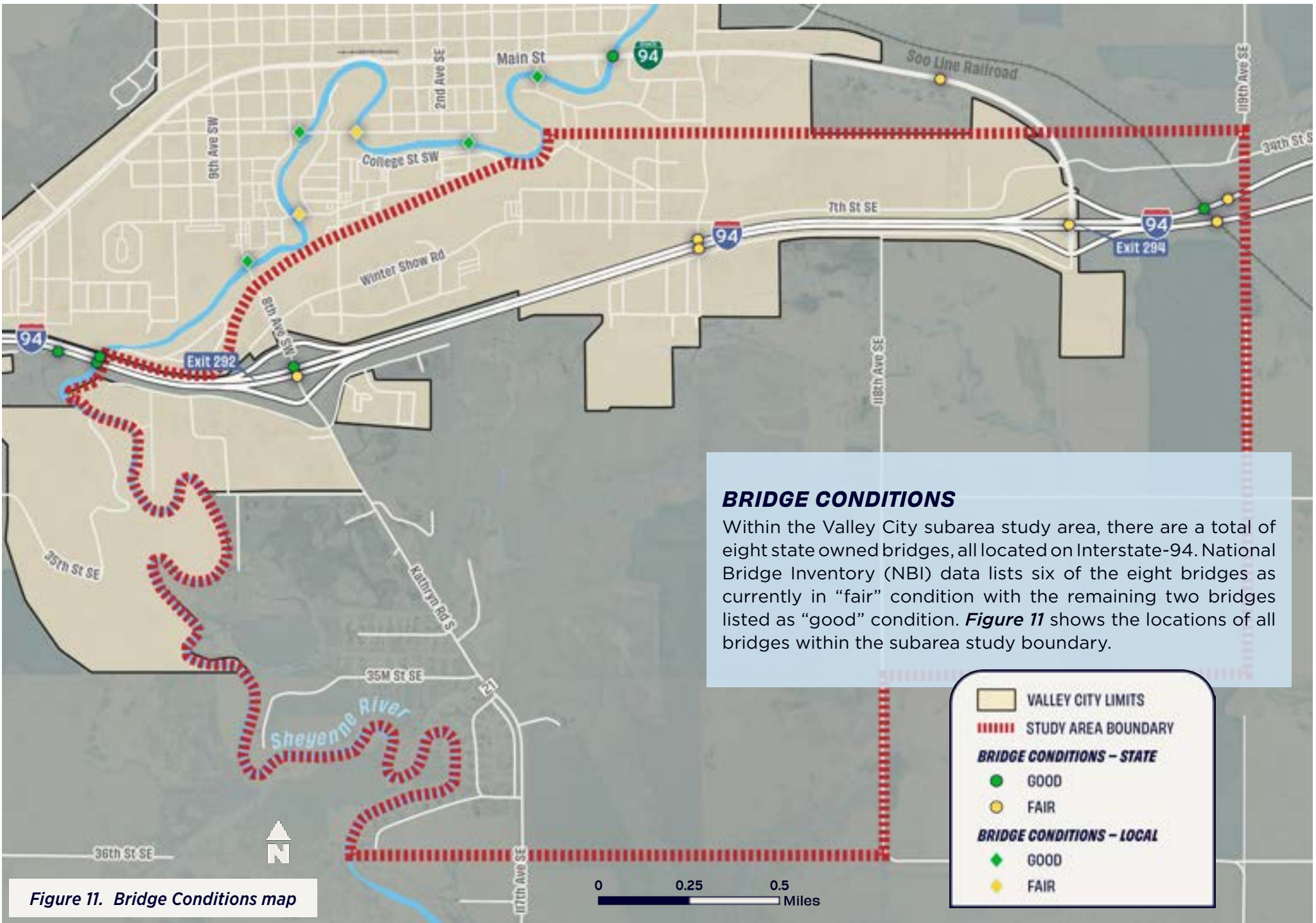
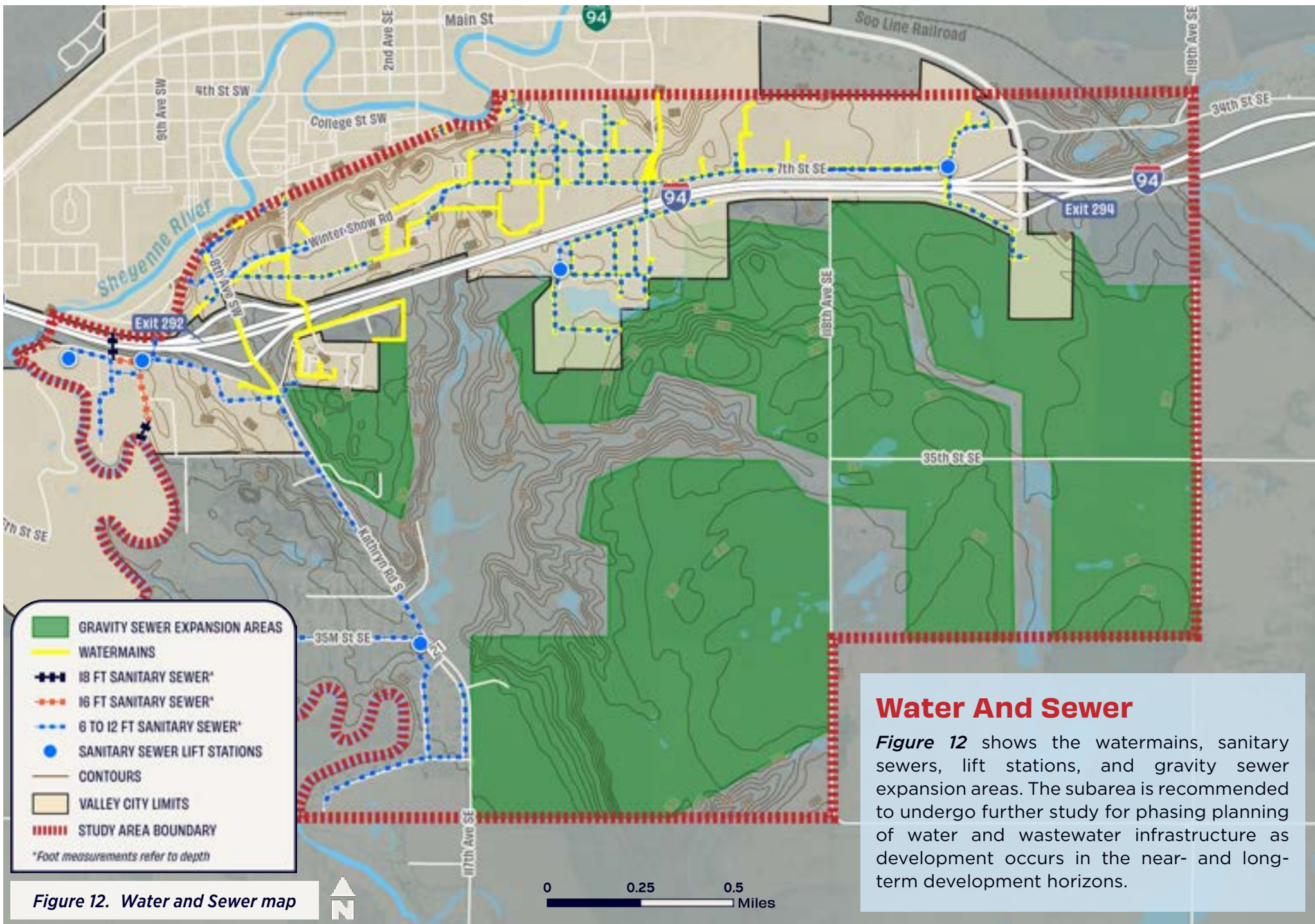


Figure 11. Bridge Conditions map



Water And Sewer

Figure 12 shows the watermains, sanitary sewers, lift stations, and gravity sewer expansion areas. The subarea is recommended to undergo further study for phasing planning of water and wastewater infrastructure as development occurs in the near- and long-term development horizons.

Issues Identification

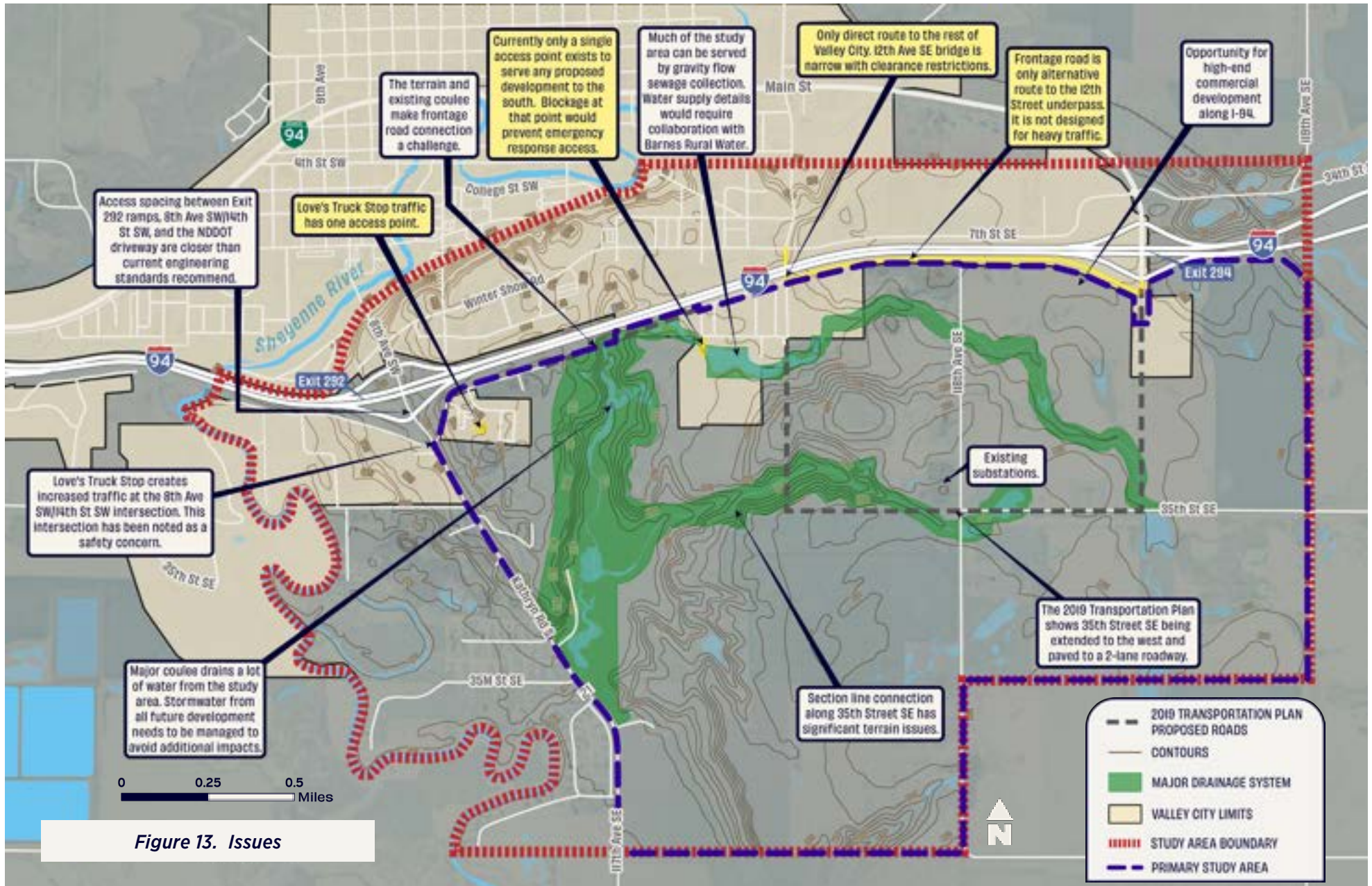


Figure 13. Issues

Future Conditions

Future Land Use

Development of the Future Land Use Map (FLUM) was in cooperation with the property owners in the study area, members of the public and key stakeholders, including the City and NDDOT. Future land use is the future pattern of development (residential, commercial, industrial, agricultural, etc.) assumed for this study; it has not been adopted by Valley City and was used solely for the purposes of the plan update process. The land use assumptions were used as inputs into the traffic modeling process and used also to demonstrate a general desire of land owners and the city for potential future land uses in the primary study area. Approval of the Plan does not require use of this FLUM. The development of an updated FLUM by the City of Valley City may be advised by the analysis completed as part of this planning process and the included land use assumptions.

However, conceptualizing and assigning future land use categories and their appropriate acreages and locations is a needed step in developing a transportation network for the subarea. Future land use categories should not conflict with but rather be complimentary to existing land uses where feasible. Determining the future land use for the subarea assists with appropriate future roadway system alignments, functional classification of new roadways, and typical section recommendations.

The Future Land Use Map is shown in *Figure 14 on page 20*.



Google streetview looking south of I-94, September 2025

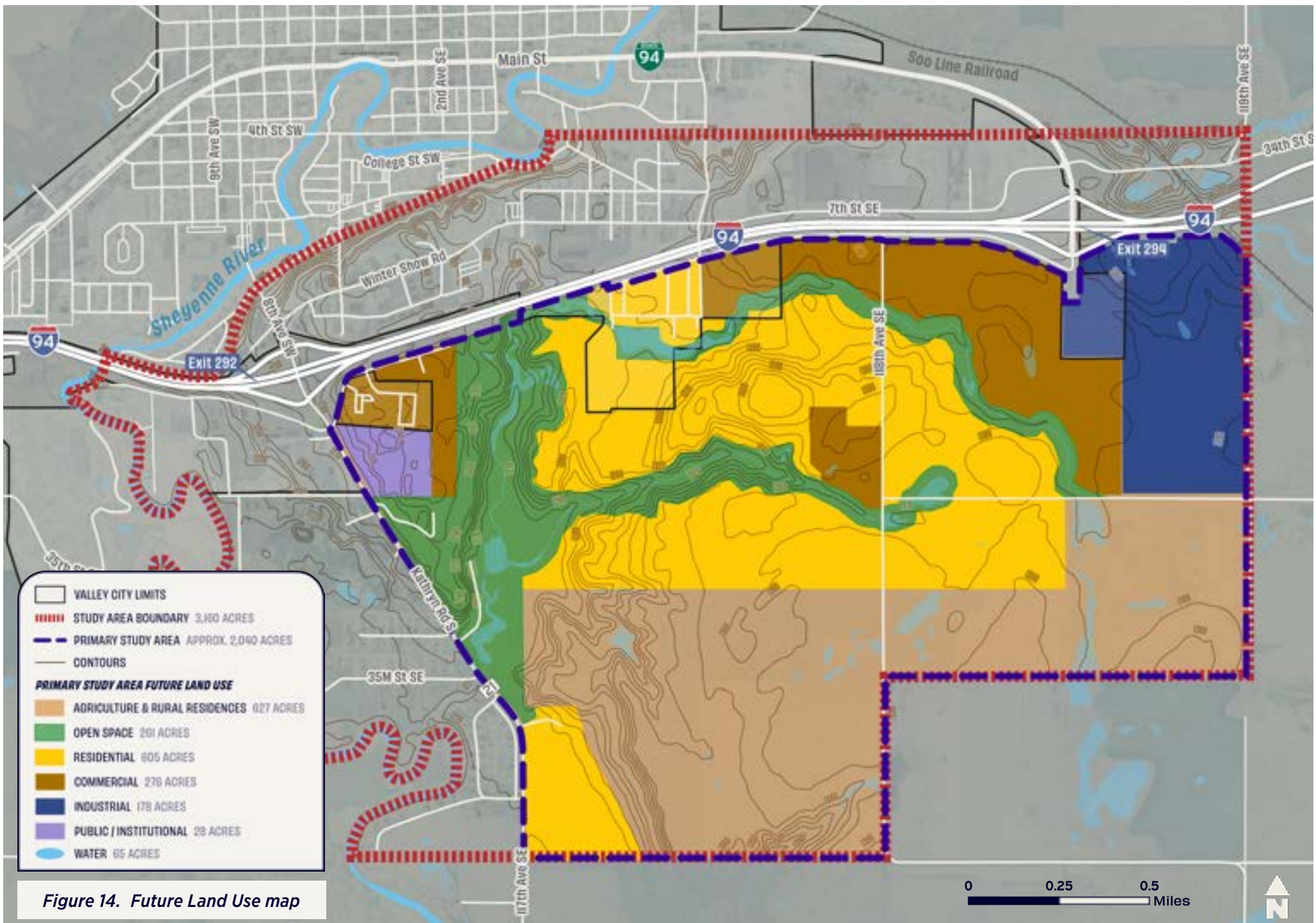


Figure 14. Future Land Use map

Growth Forecasting

GROWTH ASSUMPTIONS AND FORECASTING SCENARIOS

Three forecast scenarios were developed to generate future traffic projections for the study area. Scenario development assumed for varying degrees of future growth within the study, broken into a no build, near-term, and long-term forecast. Traffic forecasting assumptions were based exclusively on the approved future land use plan for the study area.

Three forecasting scenarios were developed as follows:


Scenario 1 - No Build: assumed only 2% regional background growth in study area traffic.

Scenario 2 - Near-Term Growth: assumed 100% of the future land uses identified as near-term, which was anticipated to reflect 8- to 15-year growth horizon.

Scenario 3 - Long-Term Growth: assumes Scenario 2 Near-Term forecast + 50% of identified long-term future land uses, which was assumed to be a 20 plus year growth horizon.

Forecasting scenario future land use acreages are shown in **Table 2** and the areas are shown in **Figure 15 on page 22**.

Table 2. Near- and Long-Term Development

	LAND USE AREA IN ACRES				
	RESIDENTIAL	COMMERCIAL	INDUSTRIAL	PUBLIC INSTITUTIONAL	TOTAL ACRES
Near-Term	128	80	0	0	208
Full Build Long-Term	412	120	160	28	720
Near-Term + Full Build Long-Term	540	200	160	28	928

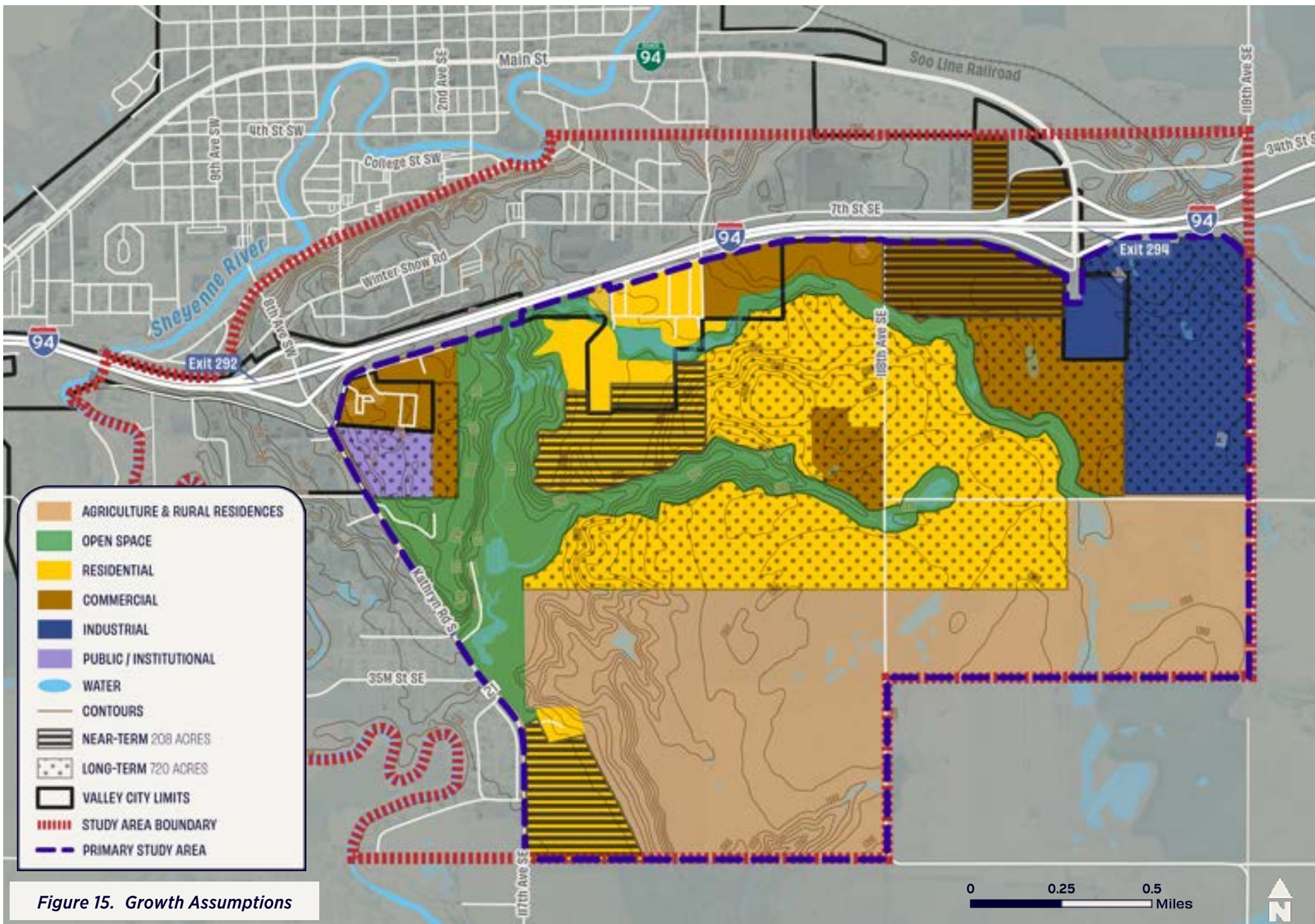


Figure 15. Growth Assumptions

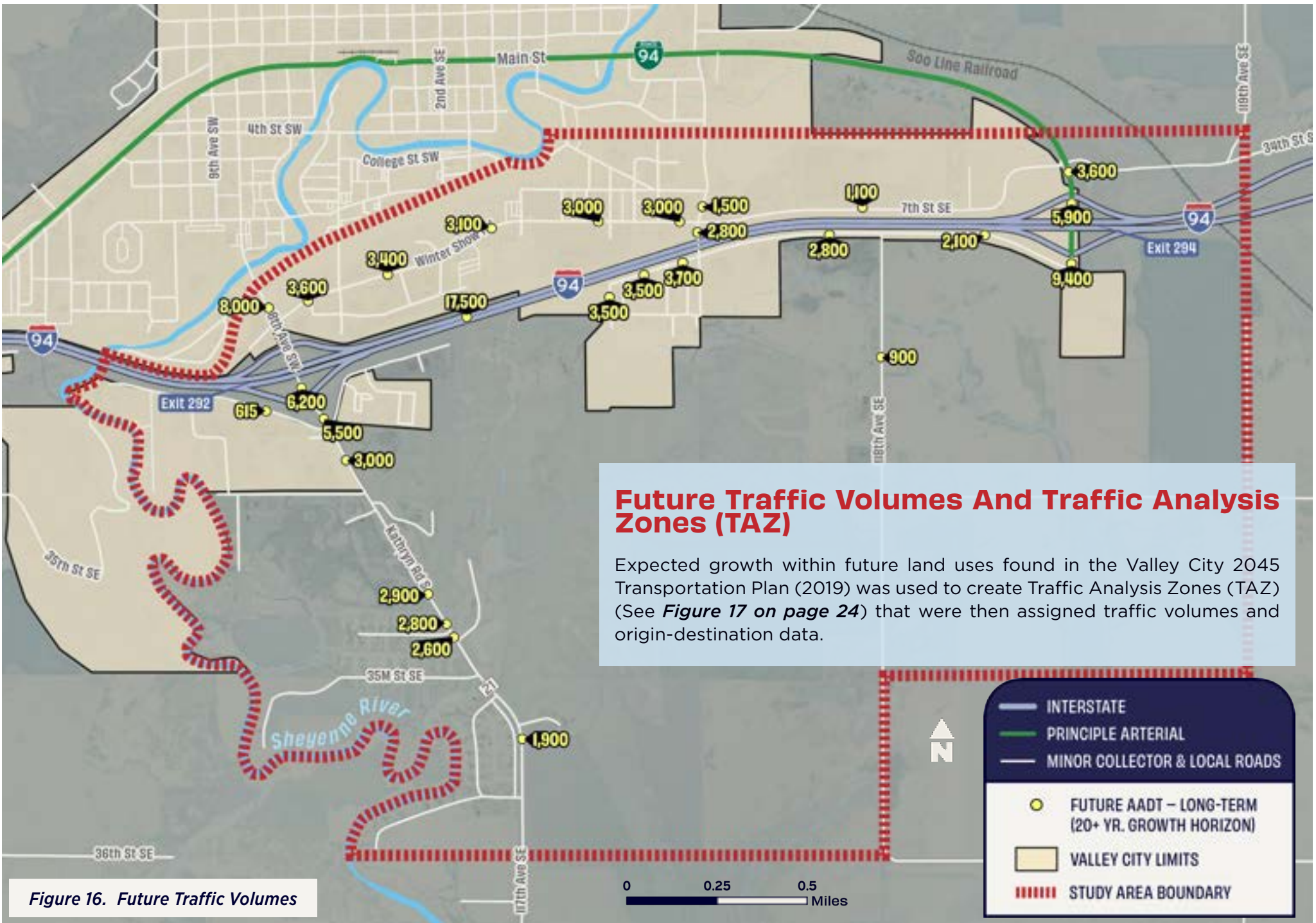


Figure 16. Future Traffic Volumes

StreetLight provided the necessary origin-destination data between each of the TAZs to assign trip generation data throughout the roadway network within the study area. Areas with currently anticipated developments were included (TAZ 1 and 3).

- Marked areas represent potential growth areas
- Full areas were not always used for build scenarios

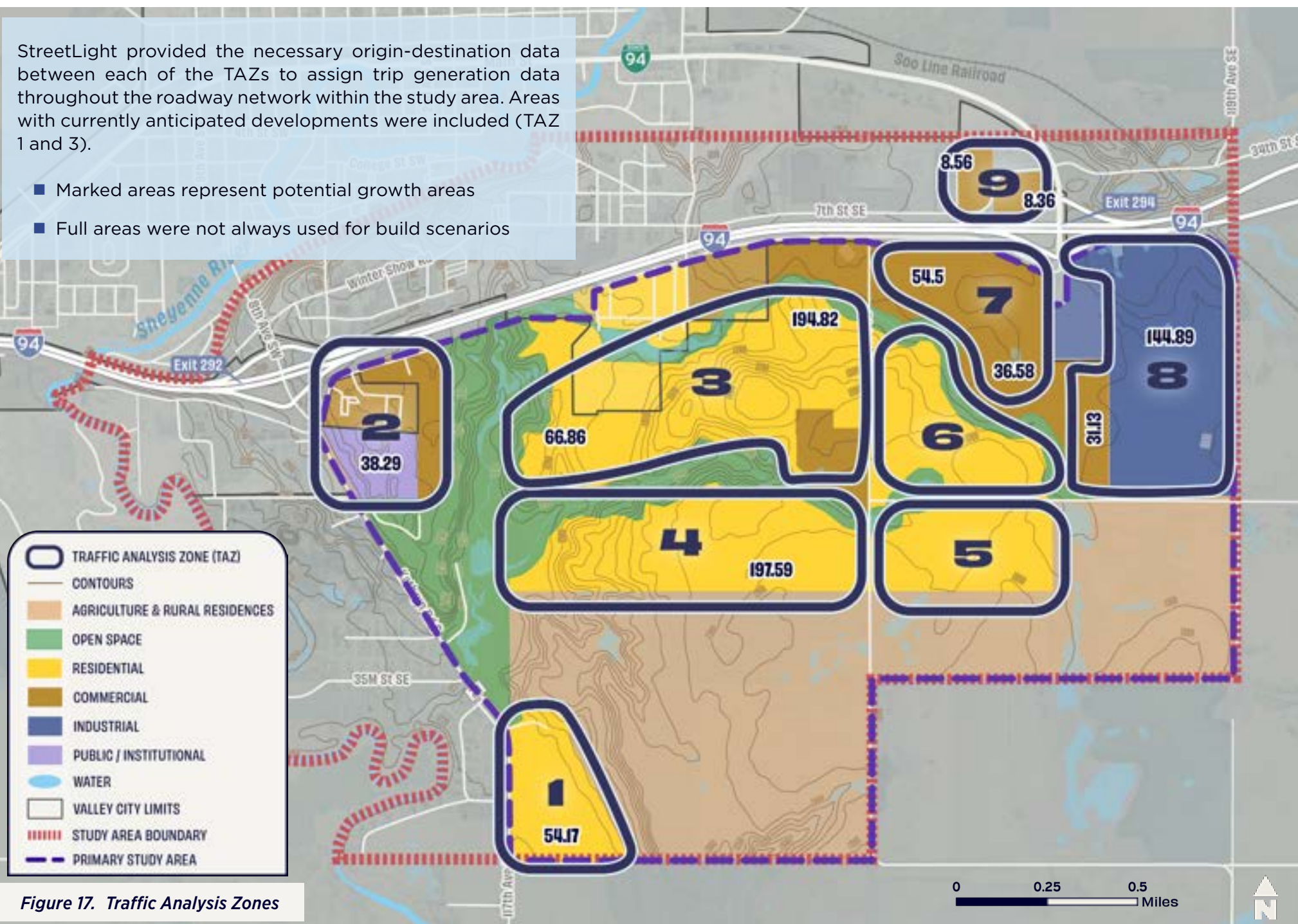


Figure 17. Traffic Analysis Zones

TRIP GENERATION

The ITE Trip Generation Manual 11th Edition was used to develop the trip generation used within the TAZs. Land use types used to estimate trip generation for the subarea were based on the future land use assigned acreage allocations and included single family residential, low-rise multi-family residential, general light industrial, and a mix of commercial uses. In the near-term, there are a total of 640 trips in the AM Peak, with 817 total trips in the PM Peak. In the long-term, there are a total of 2,369 trips in the AM Peak, with 3,048 total trips in the PM Peak. Pass by rates were used for the appropriate land uses in the analysis but the total trip generation for near- and long-term trip forecasts are shown in *Table 3* and *Table 4*.

Table 3. Near-Term Traffic Trip Generation

#	Weekday AADT			AM Peak			PM Peak		
	Total	Destination	Origin	Total	Destination	Origin	Total	Destination	Origin
1	1,424	712	712	113	29	84	149	95	54
2	—	—	—	—	—	—	—	—	—
3	943	472	472	75	20	56	99	63	36
	1,348	674	674	94	23	71	198	127	71
4	—	—	—	—	—	—	—	—	—
5	—	—	—	—	—	—	—	—	—
6	—	—	—	—	—	—	—	—	—
7	771	386	386	81	41	41	72	36	36
	420	210	210	30	15	15	49	25	25
	526	263	263	57	30	27	57	29	28
	625	263	263	57	30	27	57	29	28
	72	36	36	13	8	5	16	7	9
	115	58	58	21	13	8	25	11	15
479	240	240	32	17	15	36	21	15	
8	—	—	—	—	—	—	—	—	—
9	360	180	180	67	58	9	59	11	48
Total	6,984	3,494	3,494	640	284	358	817	454	365

Table 4. Long-Term Traffic Trip Generation

#	Weekday AADT			AM Peak			PM Peak		
	Total	Destination	Origin	Total	Destination	Origin	Total	Destination	Origin
1	1,424	712	712	113	29	84	149	95	54
2	188	94	94	15	8	8	20	10	10
3	4,168	2,084	2,084	332	86	246	438	280	158
4	1,386	693	693	110	29	81	146	93	53
5	1,386	693	693	110	29	81	146	93	53
6	4,168	2,084	2,084	332	86	246	438	280	158
7	653	327	327	91	46	46	159	86	73
	643	322	322	70	36	34	70	36	34
	643	322	322	70	36	34	70	36	34
	86	43	43	16	10	6	19	8	11
	180	150	30	—	—	—	90	75	15
	3,074	1,537	1,537	266	138	128	321	167	154
8	1,588	794	794	297	258	39	261	47	214
9	—	—	—	—	—	—	—	—	—
Total	18,163	9,143	9,023	1,709	762	949	2,178	1,211	967

Level of Service (LOS)

ALTERNATIVES

Three alternatives were developed to examine improving the operation deficiencies seen in both the near-term and long-term scenarios. The long-term scenario was used as the basis for the alternatives since it provides the most conservative estimate and largest breakdown in traffic operations. The alternatives include a new east-west connection between 8th Avenue and 118th Avenue, roundabouts, signals, and a change in access type at 14th Street & 8th Avenue to a right-in right-out (RIRO). **Table 5 on page 28** shows the Vistro model results with a comparison of existing LOS results with the near-term and long-term No Build and the three Build Alternative scenarios.

- **Alternative 1** assumed the development of a new connection between 8th Avenue SE and 118th Avenue SE. This alternative shows improvement to the interchange operations overall but could still use improvement.
- **Alternative 2** assumes a series of roundabouts north and south of Exits 292 and 294. Alternatives 2 brings all intersections up to acceptable operations as there are high volumes of turning vehicles at the interchange intersections that no longer need to wait for larger gaps in traffic.
- **Alternative 3** assumes a series of signalized intersections north and south of Exits 292 and 294. Alternatives 3 shows similar results to Alternative 1 with some improvement but still includes LOS results of E and D.

Alternatives 1, 2, and 3 all appear to address LOS issues near and adjacent to Exit 292. However, Alternatives 1 and 3 are less effective at managing long-term traffic forecasts adjacent to Exit 294. The development of an east-west corridor through the study area (Alternative 1) would still require improvements adjacent to both Exits 292 and 294. Options considered in Alternatives 2 and 3 remain feasible at an area-wide level.

INTERSECTIONS ID

A total of 28 intersections were identified and their baseline data analyzed utilizing Vistro traffic modeling software to forecast near- and long-term No Build and Build intersection LOS. Subarea intersections are mapped in **Figure 18. Intersections ID on page 27**.

LOS ANALYSIS

The No Build near-term and long-term scenarios were initially analyzed to compare how growth would affect the future roadway network over time and provide a basis for other alternatives. Existing conditions represent existing 2025 volumes, and all Build scenario alternatives represent long-term projected intersection volumes for the year 2045.

Existing conditions show all study intersections operating at a level of service of B or higher with no operational concerns. The 2045 near term analysis shows a breakdown in operations near both the I-94 292 and 294 interchanges and Winter Show Road & 8th Avenue. The long-term analysis shows the same breakdown with lower levels of service seen in these areas.

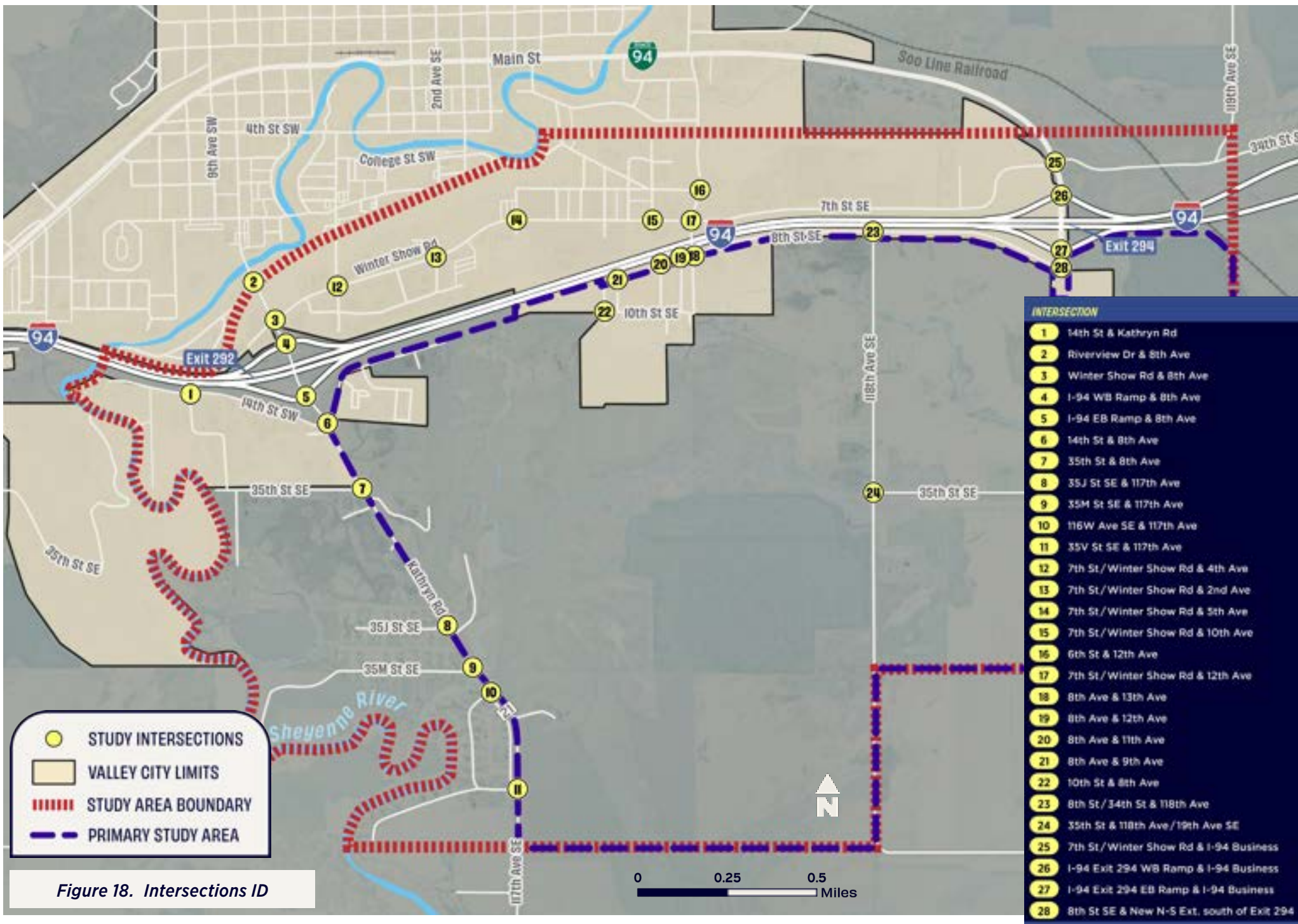


Figure 18. Intersections ID

Table 5. Intersection LOS Results

#	Intersection	Existing		No Build				Build (2045 Long Term)								
		Control Type	2025		2045 Near Term		2045 Long Term		Alt 1 E-W Rd		Alt 2 Roundabout			Alt 3 Signal		
			AM	PM	AM	PM	AM	PM	AM	PM	Control	AM	PM	Control	AM	PM
1	14th St & Kathryn Rd	TWY	A	A	A	A	A	A	A	A	TWY	A	A	TWY	A	A
2	Riverview Dr & 8th Ave	TWSC	B	B	B	C	C	C	C	C	TWSC	C	C	TWSC	C	C
3	Winter Show Rd & 8th Ave	TWSC	B	B	C	D	C	E	B	B	RAB	A	A	Signal	B	B
4	I-94 WB Ramp & 8th Ave	TWSC	B	B	B	C	B	C	C	C	RAB	A	B	Signal	C	C
5	I-94 EB Ramp & 8th Ave	TWSC	A	B	C	F	C	F	C	D	RAB	A	B	Signal	C	D
6	14th St & 8th Ave	TWSC	A	A	A	B	A	B	A	A	RAB	A	A	TWSC	A	A
7	35th St & 8th Ave	TWSC	A	A	A	B	A	A	A	B	TWSC	A	A	TWSC	A	B
8	35J St SE & 117th Ave	TWSC	A	A	B	B	B	B	B	B	TWSC	B	B	TWSC	B	B
9	35M St SE & 117th Ave	TWSC	A	A	B	B	B	B	B	B	TWSC	B	B	TWSC	B	B
10	116W Ave SE & 117th Ave	TWSC	A	A	B	B	A	B	A	B	TWSC	A	B	TWSC	A	B
11	35V St SE & 117th Ave	TWSC	A	A	A	A	A	A	A	A	TWSC	A	A	TWSC	A	A
12	7th St/Winter Show Rd & 4th Ave	TWSC	A	A	A	B	A	B	A	B	TWSC	A	B	TWSC	A	B
13	7th St/Winter Show Rd & 2nd Ave	TWSC	A	A	A	A	A	A	A	A	TWSC	A	A	TWSC	A	A
14	7th St/Winter Show Rd & 5th Ave	TWSC	A	A	A	A	A	B	A	B	TWSC	A	B	TWSC	A	B
15	7th St/Winter Show Rd & 10th Ave	TWY	A	A	A	A	A	A	A	A	TWY	A	A	TWY	A	A
16	6th St & 12th Ave	TWY	A	A	A	A	A	A	A	A	TWY	A	A	TWY	A	A
17	7th St/Winter Show Rd & 12th Ave	TWSC	A	A	A	B	A	B	A	B	TWSC	A	B	TWSC	A	B
18	8th Ave & 13th Ave	TWSC	A	A	A	A	A	A	A	A	TWSC	A	A	TWSC	A	A
19	8th Ave & 12th Ave	TWY	A	A	A	A	A	A	A	A	TWY	A	A	TWY	A	A
20	8th Ave & 11th Ave	TWY	A	A	A	A	A	A	A	A	TWY	A	A	TWY	A	A
21	8th Ave & 9th Ave	TWY	A	A	A	A	A	A	A	A	TWY	A	A	TWY	A	A
22	10th St & 8th Ave	TWY	A	A	A	A	A	A	A	A	TWY	A	A	TWY	A	A
23	8th St/34th St & 118th Ave	TWY	A	A	A	A	A	A	A	A	TWY	A	A	TWY	A	A
24	35th St & 118th Ave/19th Ave SE	TWY	A	A	A	A	A	A	A	A	TWY	A	A	TWY	A	A
25	7th St/Winter Show Rd & I-94 Business	TWSC	A	A	A	A	A	A	A	A	TWSC	A	A	TWSC	A	A
26	I-94 Exit 294 WB Ramp & I-94 Business	TWSC	A	A	D	D	F	F	D	D	RAB	A	A	Signal	D	D
27	I-94 Exit 294 EB Ramp & I-94 Business	TWSC	A	A	B	B	C	C	E	E	RAB	B	B	Signal	E	E
28	8th St SE & New N-S Ext. south of Exit 294	TWSC	A	A	C	C	E	D	C	B	RAB	A	A	Signal	C	B

RAB = Roundabout TWSC = Two-Way Stop Control TWY = Two-Way Yield

Alternative Development/Analysis

Alternatives Overview

ALTERNATIVE 1

- New East-West Road
- By itself, Alternative 1 improves the projected LOS at major intersections on the subarea's west end
- Recommendation: Retain as part of Long-Term Network

ALTERNATIVE 2 (ROUNDBABOUTS)

- Construct Roundabouts through both the Exit 292 and Exit 294 influence areas
- LOS C or better at all intersections

ALTERNATIVE 3 (SIGNALS)

- Intersection improvements at Love's
- New access road to Love's
- New backage road west of Kathryn Road (*concept dismissed)



Exit 292 Alternative Options

ALTERNATIVE 2

- Roundabouts at the following locations in close proximity to Exit 292:
 - Winter Show Road
 - North and south ramps
 - 14th Street SW
 - 35th Street SE (*not modeled)

ALTERNATIVE 3

- Signals at Winter Show Road
- Signals at north and south ramps

Exit 294 Alternative Options

ALTERNATIVE 2

- Roundabouts
 - North and south ramp
 - Shift Frontage Road/8th Street access to the south and west
- Two-way stop control
 - 7th Street/I-94 Business Loop

ALTERNATIVE 3

- Signals
 - North and south ramps
 - Frontage Road
- Two-way stop control
 - 7th Street/I-94 Business Loop

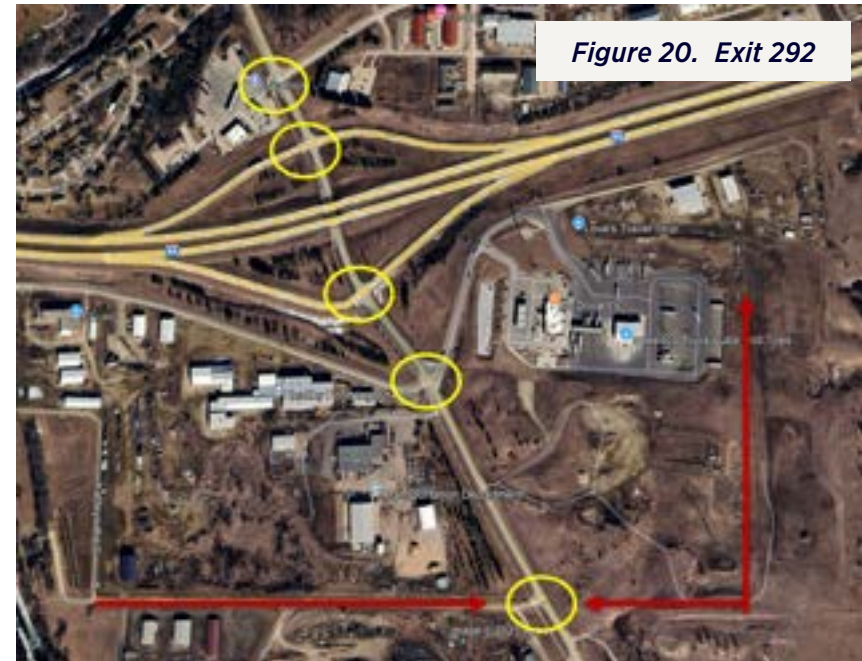
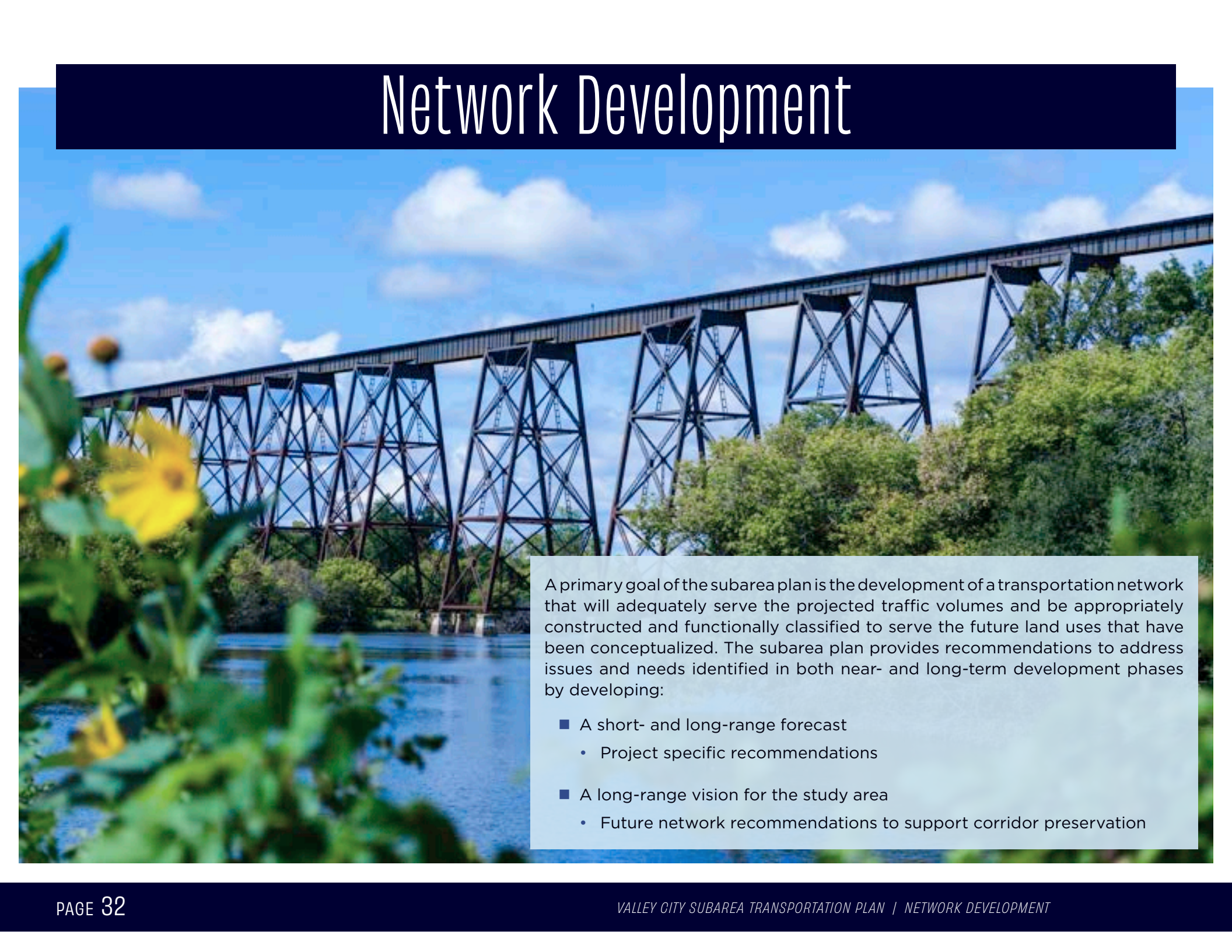




Figure 22. Love's Access Option

Network Development



A primary goal of the subarea plan is the development of a transportation network that will adequately serve the projected traffic volumes and be appropriately constructed and functionally classified to serve the future land uses that have been conceptualized. The subarea plan provides recommendations to address issues and needs identified in both near- and long-term development phases by developing:

- A short- and long-range forecast
 - Project specific recommendations
- A long-range vision for the study area
 - Future network recommendations to support corridor preservation

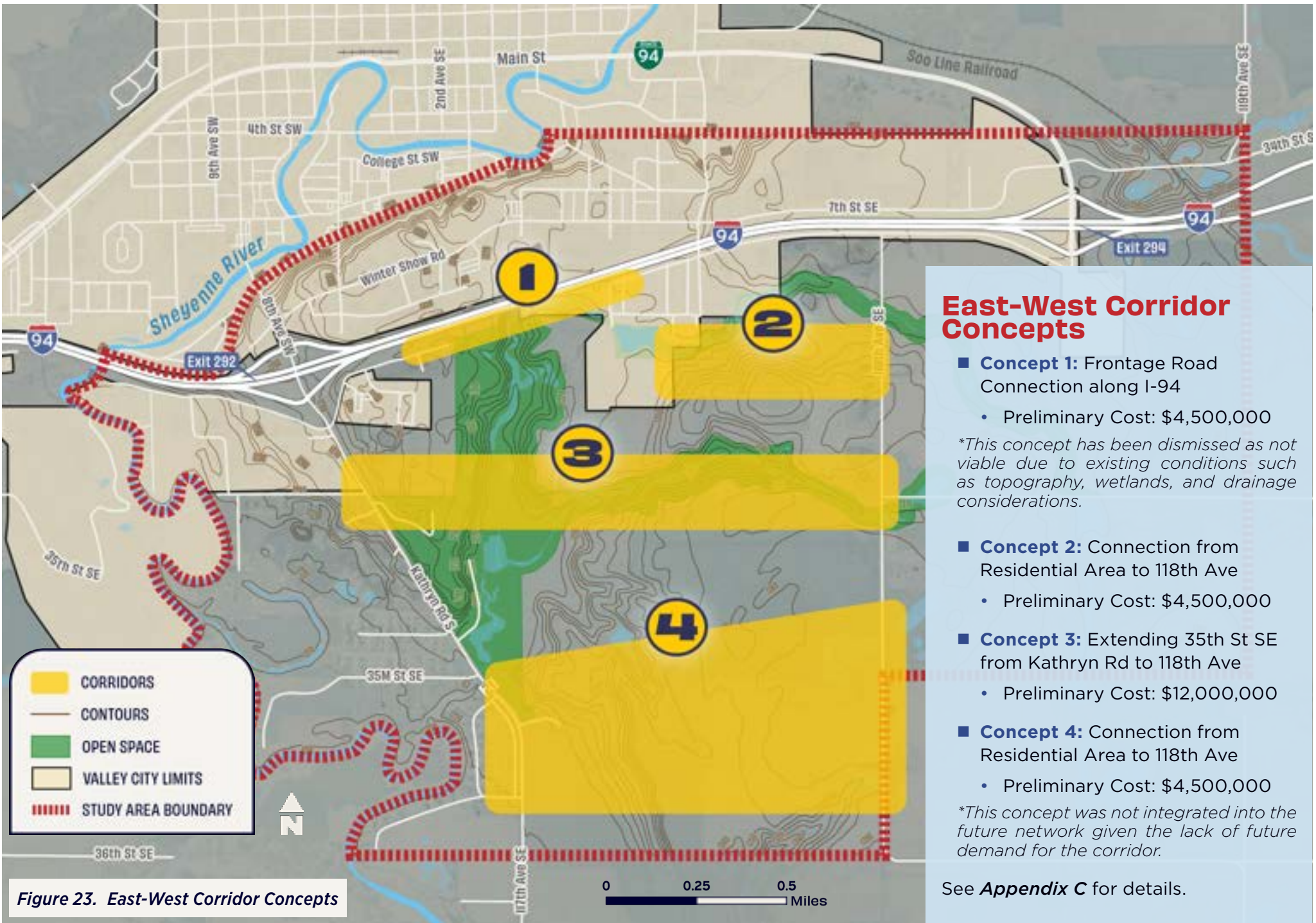


Figure 23. East-West Corridor Concepts

East-West Corridor Concepts

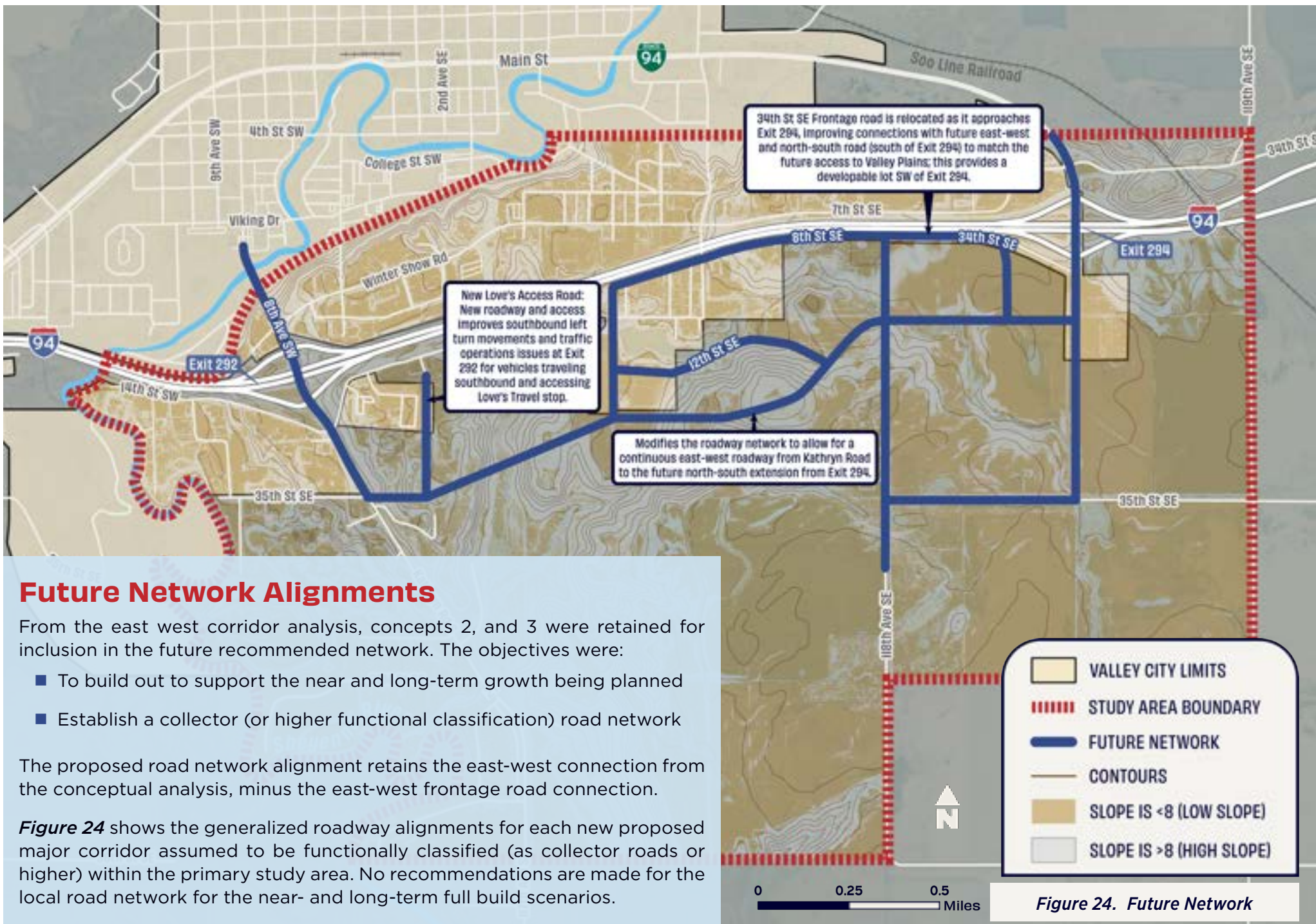
- **Concept 1:** Frontage Road Connection along I-94
 - Preliminary Cost: \$4,500,000

**This concept has been dismissed as not viable due to existing conditions such as topography, wetlands, and drainage considerations.*

- **Concept 2:** Connection from Residential Area to 118th Ave
 - Preliminary Cost: \$4,500,000
- **Concept 3:** Extending 35th St SE from Kathryn Rd to 118th Ave
 - Preliminary Cost: \$12,000,000
- **Concept 4:** Connection from Residential Area to 118th Ave
 - Preliminary Cost: \$4,500,000

**This concept was not integrated into the future network given the lack of future demand for the corridor.*

See **Appendix C** for details.



Future Network Alignments

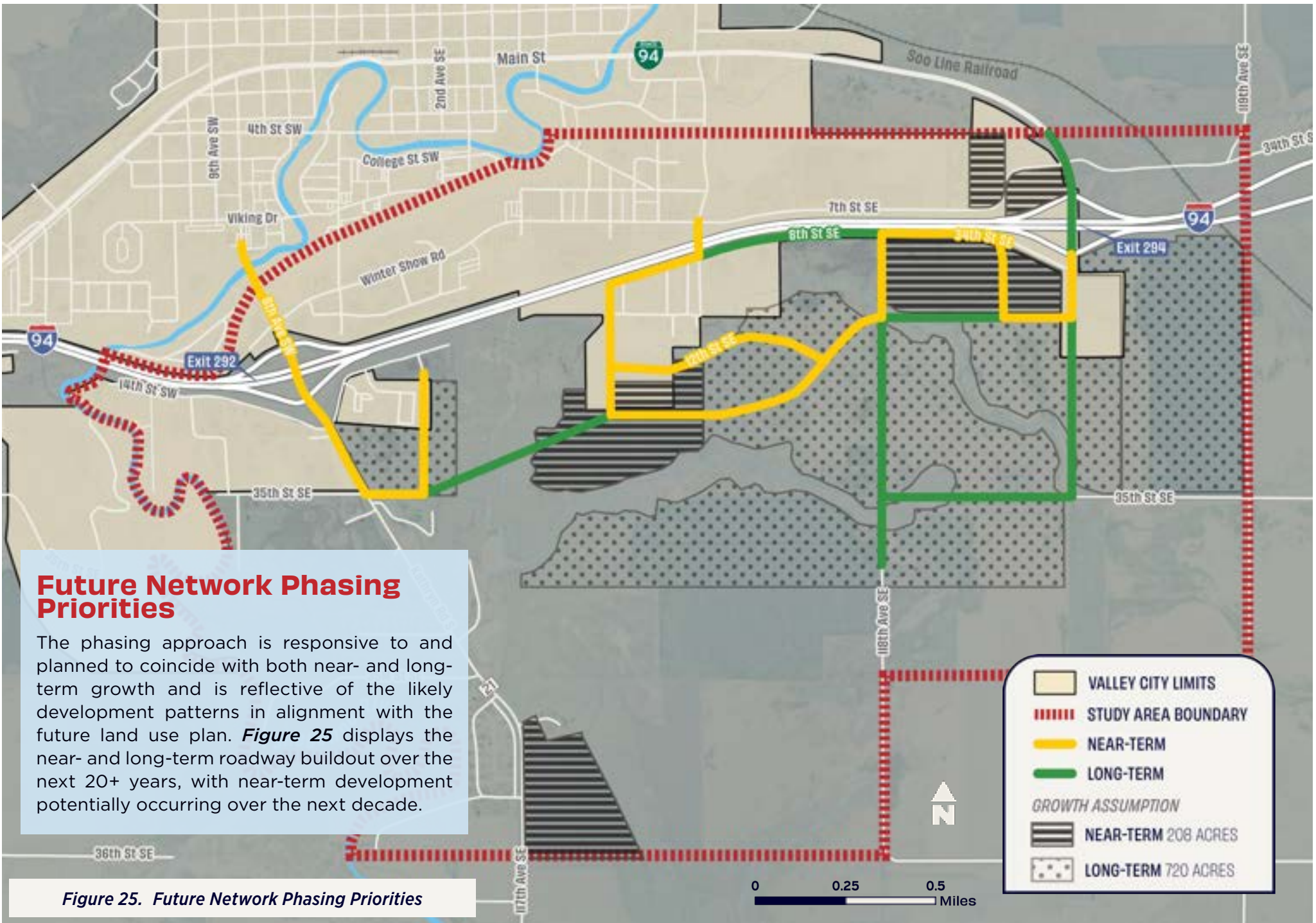
From the east west corridor analysis, concepts 2, and 3 were retained for inclusion in the future recommended network. The objectives were:

- To build out to support the near and long-term growth being planned
- Establish a collector (or higher functional classification) road network

The proposed road network alignment retains the east-west connection from the conceptual analysis, minus the east-west frontage road connection.

Figure 24 shows the generalized roadway alignments for each new proposed major corridor assumed to be functionally classified (as collector roads or higher) within the primary study area. No recommendations are made for the local road network for the near- and long-term full build scenarios.

Figure 24. Future Network

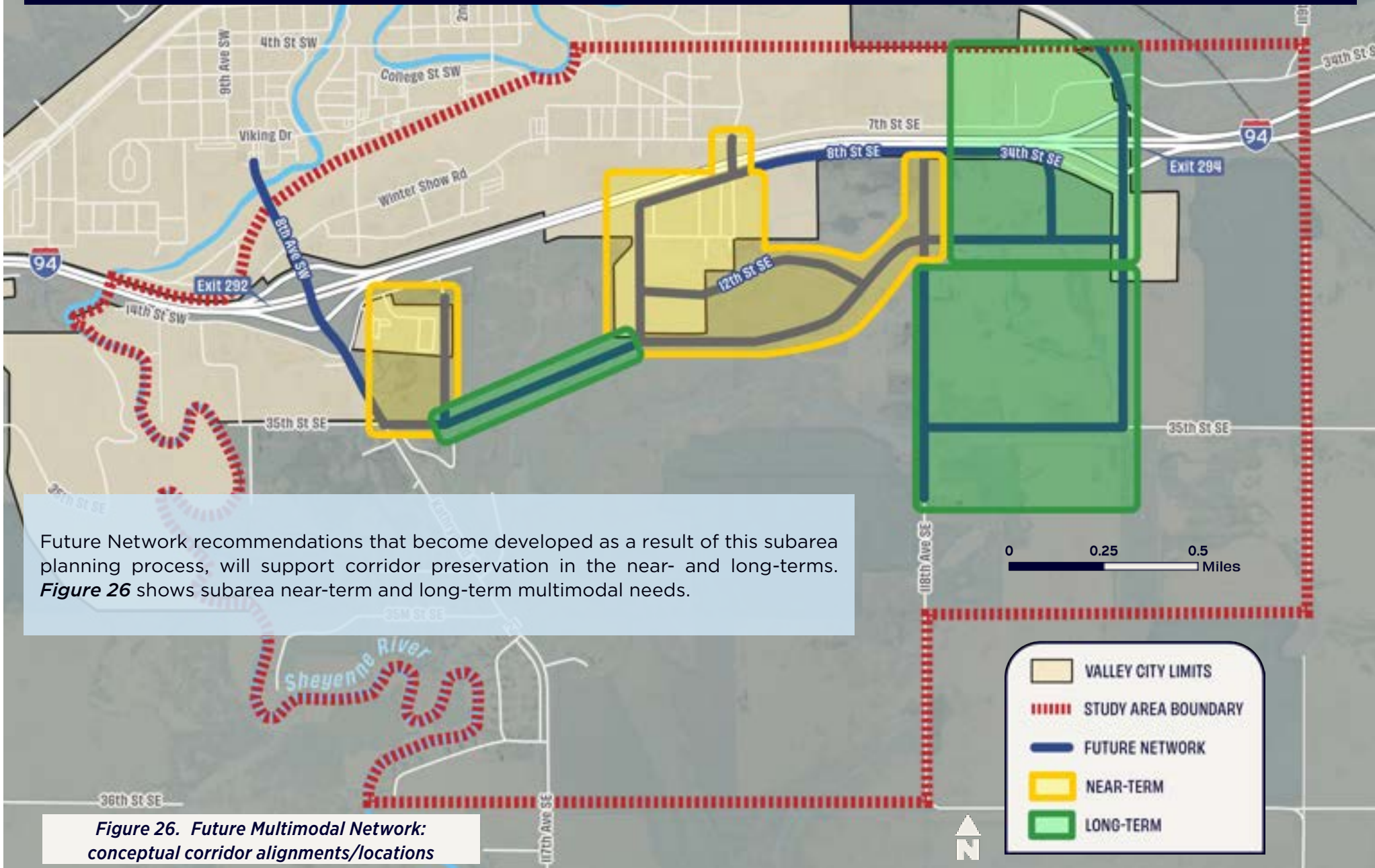


Future Network Phasing Priorities

The phasing approach is responsive to and planned to coincide with both near- and long-term growth and is reflective of the likely development patterns in alignment with the future land use plan. **Figure 25** displays the near- and long-term roadway buildout over the next 20+ years, with near-term development potentially occurring over the next decade.

Figure 25. Future Network Phasing Priorities

Multimodal Network Recommendations



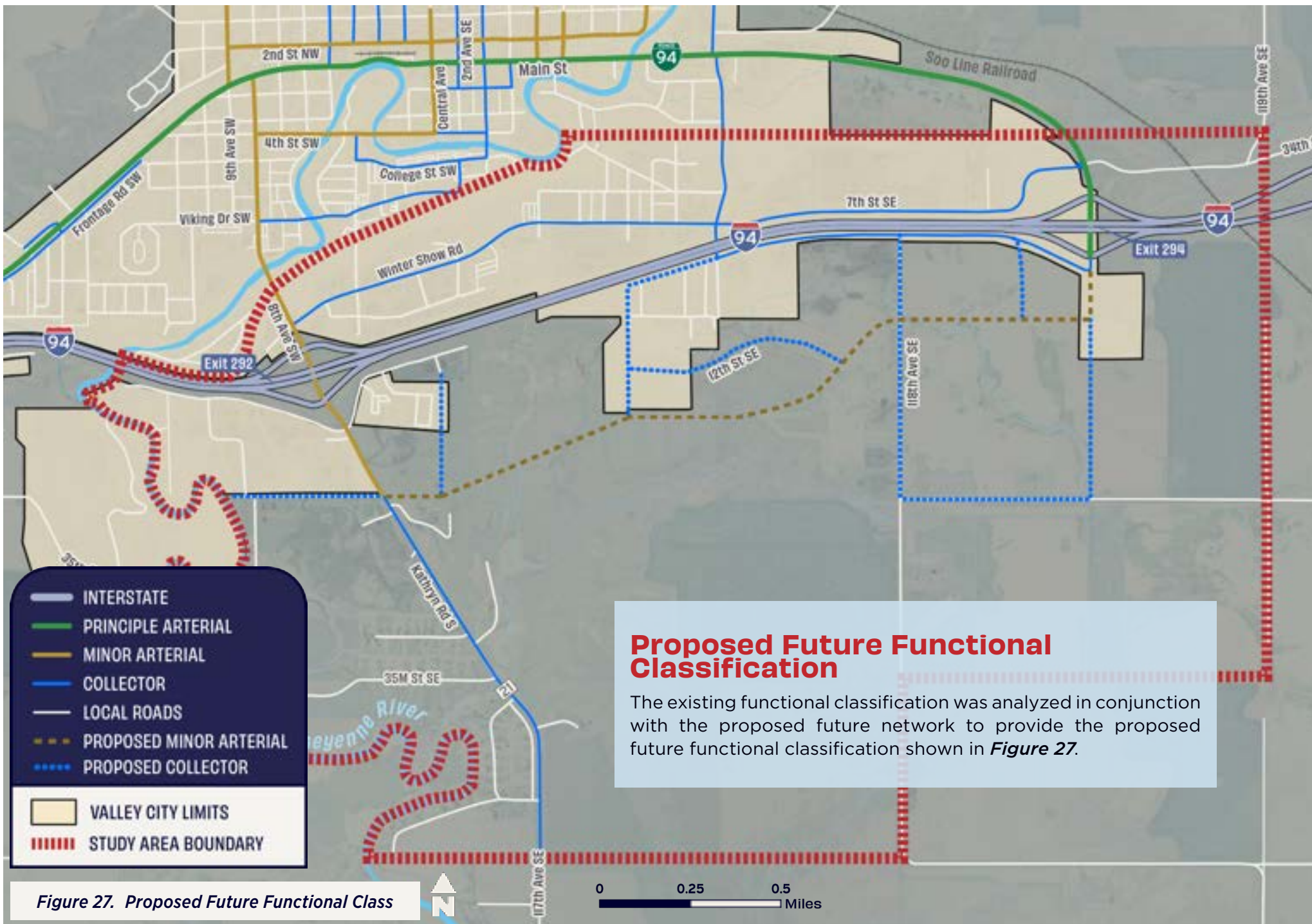
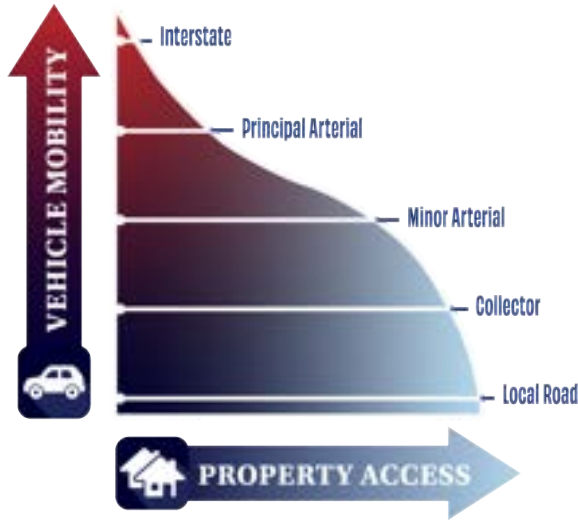


Figure 27. Proposed Future Functional Class

ACCESS MANAGEMENT

The intention of access management guidelines is to maintain the flow of traffic while accommodating access needs of adjacent development by controlling the location, design, spacing and operation of access points.



Access management guidelines improve the overall transportation network by balancing safety, capacity, and speed.

Two additional practices noted in the 2045 plan for improving access management through design standards included:

- Where practical, ensure that newly or reconstructed streets intersect at right angles ensuring that if a skew is necessary, that the angle of the intersection is no less than 75 degrees and no more than 105 degrees
- Prohibit street intersection jogs with centerline offsets less than 150 feet.

The access management guidelines outlined in **Table 6** were set forth in the Valley City 2045 Transportation plan, to help guide the City in making future access approvals for newly developed or reconstructed roadways.

Table 6. Existing 2045 Transportation Plan Access Management Guidelines for Functionally Classified Roadways

FUNCTIONAL CLASSIFICATION	DESIRED MINIMUM ACCESS SPACING	
	FULL ACCESS	CONDITIONAL OR LIMITED ACCESS
Principal Arterials	1/2 mile	1/4 mile
Minor Arterials	1/4 mile	1/8 mile
Collectors	1/8 mile	Review Required
Local Roadways	330 feet	Not Permitted

Roadway Standards: Recommended Typical Sections

Currently in Valley City, the majority of collector and arterial roadways adhere to a 40-foot face of curb to face of curb roadway width with some arterials extended to a 48-foot roadway width. Some collector roads in residential areas only have parking on one side of the roadway. One example of a modified minor arterial is 5th Ave NE; it is a major truck route and was modified to have wider parking lanes. Another example, Main Street, is a principal arterial that was retrofitted and includes turn lanes.

To address the subarea’s major road network’s typical sections needs in the near- and long-term, two primary functional classifications are provided: Collector and (Minor) Arterial. Two options for the minor arterial are provided. Arterial Option 1 includes a Two-Way Left-Turn Lane (TWLTL), with Arterial Option 2 providing for an option with no TWLTL, a ditch on one side, and pathway on the opposite side from the ditch. This option was presented in anticipation of constructing a new east-west arterial that will need to consider steep topography in some segments; therefore, a design with a ditch on one side and curb and gutter on the other might offer a practical design concept.

Currently, where residential neighborhoods have 40-foot wide collector roads with two 12-foot wide driving lanes and eight-foot shoulders/parking lanes, parking on the shoulder is permitted. If a new/proposed collector roadway adheres to the same typical section dimensions as existing residential collector roads, but may be a rural corridor or adjacent to an industrial land use, parking may not be permitted. It is recommended that shoulder parking for proposed subarea roadways be evaluated on a case by case basis.

The typical section dimensions recommended for the subarea presented herein, are consistent with most of the City’s existing collector and arterial roadway dimensions.

Where feasible, a sidewalk/pathway and boulevard on both sides of each arterial with standard curb and gutter is recommended, as long as the pathway/sidewalk connects to an existing pedestrian facility or to future facilities that can be easily implemented where right-of-way currently exists.

Figure 28. Collector

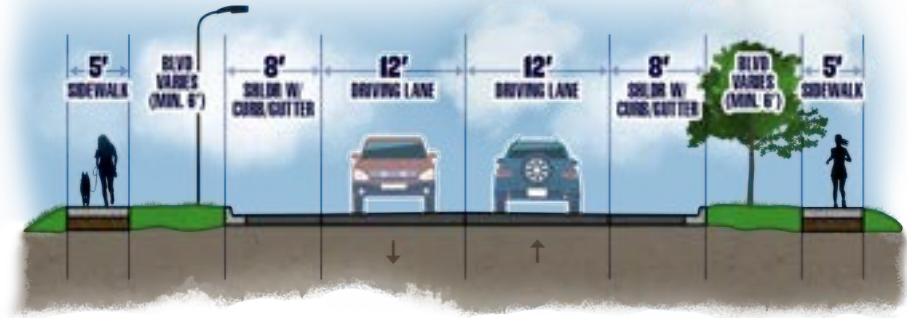


Figure 29. Arterial Option 1

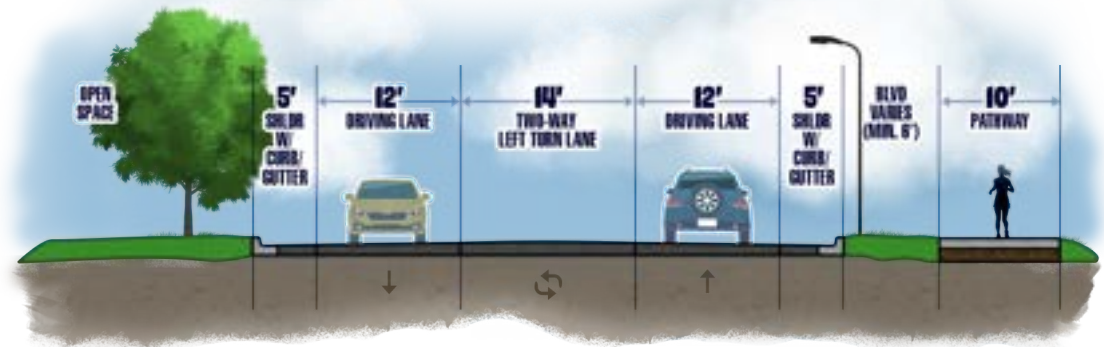
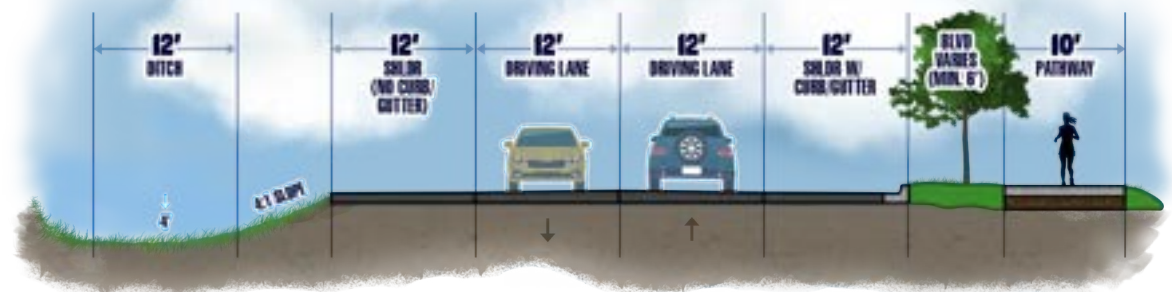


Figure 30. Arterial Option 2



Appendix A: Public Engagement

Agency & Business Drop-in Meeting

May 15, 2025 • 11am to 2pm at AmericInn Conference Room

Attendees included:

- Barnes Rural Water
- City of Valley City, Mayor
- Montana Dakota Utilities
- Valley City Parks and Recreation

Absentees included:

- Loves Truckstop
- Barnes County Development Corporation
- Valley City School District
- Barnes County Highway Department

KEY FEEDBACK AND OBSERVATIONS

- **Water Tower Needs:** A new water tower would be beneficial and likely necessary to support future growth in the city.
- **Rural Water Capacity:** The rural water system currently has sufficient capacity to serve much of the near-term residential development areas.
- **Fire Protection Limitations:** The proposed southern residential area lacks adequate fire flow capacity at this time.
- **Natural Gas Infrastructure:** MDU plans to install a gas line along 12th Street this year. They are seeking projected development figures to ensure the line is appropriately sized.



- **Trails:** Forward looking approach for parks and recreation needs. Outline a good trail connection to the south side of interstate and a proposed future network.

Public Input Meeting #1

May 15, 2025 • 5:30pm to 7:30pm at AmericInn Conference Room

- Approximately 20 members from the public attended.
- Many heard about the meeting through the direct mailing.

KEY FEEDBACK AND OBSERVATIONS

- **Safety Concerns at Love's Access Point:** Frequent incidents involving jack-knifed semi-trucks during winter months highlight a significant safety issue.
 - Request a call log from the police department to document incidents related to Love's access.
- **Navigation Confusion:** Semi-trucks often mistakenly turn onto the frontage road attempting to reach Love's, unaware that the road does not continue through.
- **Residential Road Conditions:** Gravel roads in nearby residential areas become problematic during wet weather, affecting accessibility and safety.
- **Infrastructure Interest:** There is interest in straightening 8th Street to follow the section line.
- **Support for Landuse Plan:** Participants were supportive of the future land use plan

MEETING #1 FLYER



SUBAREA TRANSPORTATION PLAN

PROJECT OVERVIEW

The City of Valley City is conducting a transportation study in the area south of I-94, between exits 292 and 294. This plan updates elements of the city's current 2045 transportation plan and will provide guidance for **future growth and roadway access** in the study area.

Study Goals

- Enhance Connectivity and Accessibility
- Support Economic Development
- Address Infrastructure and Topographic Challenges
- Engage the Community
- Develop a Cost-Effective Plan



Join us at the Open House

Public Input Meeting
Thursday, May 15, 2025
5:30 pm to 7:30 pm
 Americhn Conference Room
 280 Winter Show Rd. SW
 Valley City, ND 58072
 Open House with formal presentation at 5:45 p.m.

Learn more and provide your input at:
<https://www.valleycity.us/engineers/>

Contact
 Wade Kline, Project Manager
 701-232-5353 or
wade.kline@kljeng.com





Phase 2 Public Engagement

December 17, 2025 • Drop in Open House • City Hall Commission Room

- Summary of Draft Plan
- Exhibited updates
- Focus is Stakeholders + Public
- Direct invite to study area properties



2025 Schedule

Winter - Spring


- Data collection and existing conditions
- Understand issues and constraints
- Existing conditions report
- Draft future land use
- Outreach to stakeholders and hold a public input meeting

Summer - Fall

- Evaluate future conditions
- Finalize future land use
- Create transportation recommendations
- Develop a feasible implementation plan
- Outreach to stakeholders and hold a public input meeting

December



- Develop a draft and final plan for city adoption

Valley City Subarea Transportation Plan

An update to Valley City's 2045 Transportation Plan in the area south of I-94 between exits 292 and 294.



Project Overview

The City of Valley City is conducting a transportation study in the area south of I-94, between exits 292 and 294. This study is an update to the city's 2045 Transportation Plan. The city is looking at how this area is growing now and will continue to grow into the future. The study will provide guidance for future development and roadway access.



Public Meeting Presentation



Subscribe to Updates

Get updated when information is available such as meeting information and plan recommendations.

Email address

Submit

Schedule

Planning efforts began in January 2025 and will continue through the remainder of this year.

- Winter 2025, Spring 2025**
 - Data collection and meeting conditions
 - Understanding issues and constraints
 - Building consensus around
 - Staff resource needs
 - Information to stakeholders and public input meeting
- Summer 2025, Fall 2025**
 - Evaluate future conditions
 - Analyze future staff use
 - Create transportation recommendations
 - Develop a feasible implementation plan
 - Communicate recommendations and public input meeting
- December 2025**
 - Develop a draft and final plan for city adoption

See less

Study Goals



Get Involved

FAQs | Open Issues | Leave a Comment

- What is a transportation plan?
- Why is Valley City developing a transportation plan for this area of the City?
- How will the City use this plan?
- How can I be involved?

Contact Us

Have questions or want to learn more, contact us below:

- Name: Wade Kline, Project Manager
- Phone: 701-253-6264
- Email: Wade.Kline@cityofvalley.com

Plan Sponsors



VIEW OF PROJECT WEBSITE LANDING PAGE, OCTOBER 2025

<https://inputcentral.com/valley-city-subarea-transportation-plan>

Appendix B: Traffic Methods and Assumptions



Methods and Assumptions Documentation Traffic Projections Valley City, ND Subarea Transportation Plan

IN CONJUNCTION WITH

VALLEY CITY (TOWN)

NORTH DAKOTA DEPARTMENT OF TRANSPORTATION (NDDOT)

Date: February 6, 2025

Authors: Oz Khan, PE-KLJ; Kerry Ribbens, EIT-KLJ; and Ben Freier, EIT-KLJ

Stakeholder Acceptance Page

- (1) All members of the Project Management Team will accept this document as a guide and reference as the study progresses through the various stages of development. If there are any agreed upon changes to the assumptions in this document, a revision will be created, endorsed, and signed by all signatories.
- (2) No deviations from standards are currently known. If it is determined during the study that deviations are required, the Methods and Assumptions (M&A) document will be amended prior to proceeding.
- (3) The M&A document will guide the study. If deviations are required, the document will be amended prior to proceeding with any new or out-of-scope activities.

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1. Methods and Assumptions Document

This Methods and Assumptions (M&A) document serves as a comprehensive historical record of the processes, data criteria, assumptions, procedures, methodologies, and pre-study decisions established by the study team representatives. It outlines the framework used to develop future traffic projections for the Valley City Sub Area as a key component of the Valley City Sub Area Transportation Plan. Key points to note:

- » **Guide and Reference:** This document is intended to guide the study as it progresses through its various stages. Any agreed-upon changes to the assumptions outlined herein will result in a revised version, which must be reviewed, endorsed, and signed by all signatories.
- » **Deviations from Standards:** Currently, no deviations from standards are anticipated. If deviations are deemed necessary during the study, the M&A document will be amended and approved before moving forward.
- » **Scope and Amendments:** The M&A document will govern the study's direction. Should new or out-of-scope activities arise, the document will be revised and approved prior to initiating those activities.

2. Objective

The objective of this document is to outline the methodology and assumptions that will be employed to produce a travel demand model for the Valley City Sub-Area, enabling the projection of future traffic volumes.

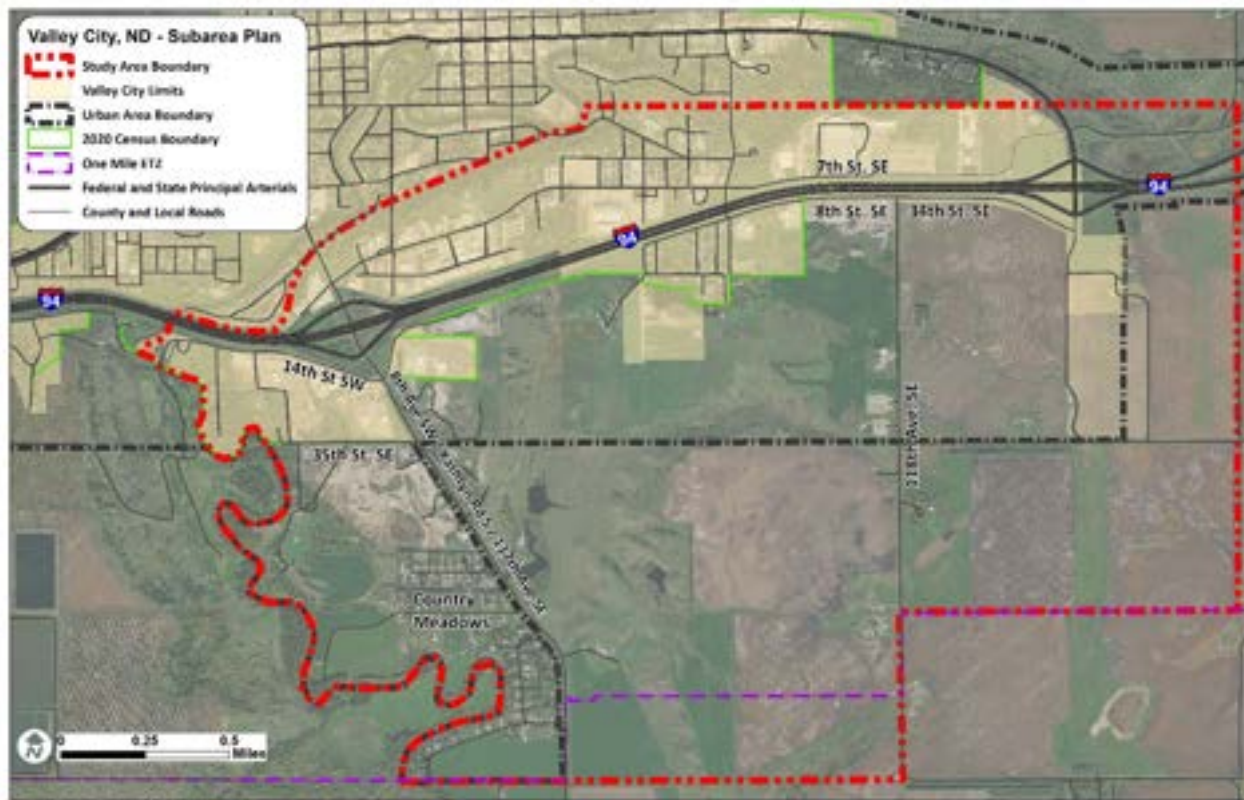
The following efforts will be undertaken to complete this task:

- » Developing a sub-area traffic model using Vistro.
- » Incorporating daily 24-hour turning movement counts (TMCs) for key intersections.
- » Balancing traffic volumes to address data imbalances.
- » Applying annual growth rates to project background future traffic volumes.
- » Incorporating Future Land Use (FLU) assumptions and trip generation calculations.
- » Assigning trip distribution based on prevailing traffic patterns, local knowledge, and engineering judgement.
- » Predicting future daily traffic volumes for the sub-area.

3. Study Area

The sub-area of the Transportation Plan for Valley City is shown in **Figure 1**.

Figure 1 – Study Area



Major Study Intersections

The following five intersections will serve as key intersections in the model, along with other roadways intersecting arterial and collector roads:

1. Exit 292 I-94 Eastbound ramp and 8th Ave SW
2. Exit 292 I-94 Westbound ramp and 8th Ave SW
3. 8th Ave SW and 14th St SW
4. Exit 294 I-94 Eastbound ramp and I-94 Business Route
5. Exit 294 I-94 Westbound ramp and I-94 Business Route

4. Model Development

StreetLight

StreetLight is a data analysis tool that uses data from connected vehicles to estimate the total number of trips throughout the selected zones. StreetLight data will be used to create Origin-Destination (O/D) data between each of the Traffic Analysis Zones (TAZs) to assign trip generation data throughout the roadway network within the study area.

TAZs are fundamental in travel demand modeling. They help with Trip Generation analysis, traffic flow modeling, and land use and development impact. StreetLight's TAZs are different from standard Census TAZs in several aspects and presented in **Table 1**:

Table 1 - Traffic Analysis Zones (TAZs) Comparison

Feature	StreetLight TAZs	Traditional Census TAZs
Definition	Data-driven, based on real-world trip patterns from mobile/GPS data	Predefined by Census Bureau or MPOs based on administrative and geographic boundaries
Flexibility	Dynamic and customizable to project needs	Static and may not align with actual travel behaviors
Trip Capture Method	Uses anonymized mobile, GPS, and connected vehicle data to define zones	Based on Census data, household surveys, and historical traffic models
Suitability for Modern Applications	Ideal for real-time congestion analysis, micro-mobility studies, and evolving land use	Better for long-term strategic planning but less responsive to emerging travel trends

Either StreetLight TAZ data or traditional Census TAZ data may be used for the analysis, with the selection determined through discussions with the PMT. Once each zone is defined, the data validation process will compare StreetLight's Average Annual Daily Traffic (AADT) with the latest roadway counts from NDDOT, adjusting as needed. Regional roadways will also be incorporated into the O/D data to differentiate between traffic entering, exiting, and passing through the study area.

Background Growth and **Trip Generation** estimates, based on anticipated land use development (as detailed later in this document), will be used to refine and customize future TAZ O-D matrices. Regional roadways will be assigned growth rates to account for incoming and outgoing traffic that is not captured within the TAZs.

Vistro

Vistro, a macrosimulation software, will be used to develop a sub-area road and traffic model that encompasses key intersections and other moderately used intersections within the study area. The local roads may be removed, leaving only intersections that are classified as Interstate, Collectors, or Arterials. Speed limits, lane configuration, intersection controls, and signal timing will be added to the model. An intersection numbering system will be developed for later use, helping to navigate the intersections. This model will not only focus on detailed capacity analysis but will also serve as a tool to develop and forecast future traffic volumes.

The process in Vistro begins with building the roadway network for the sub-area. Next, Turning Movement Counts (TMCs), also known as intersection-level traffic counts, will be input into the model. After that, TAZ centroids will be created within Vistro to represent expected developments within the TAZ. The TAZ data acquired from StreetLight will be integrated into the model which will distribute and assign trips, considering a combination of the shortest route, quickest route, and prevailing traffic patterns in the area.

5. Traffic Volumes

Base Year Traffic Volumes

The year 2025 will serve as the base year of model development. Daily turning movement counts (TMCs) are a critical component of travel demand modeling and traffic projections, offering detailed insights into vehicle movements at intersections. These counts capture the number of vehicles turning left, right, or proceeding straight during specific time intervals, providing granular data that is indispensable for various applications.

Source:

- » Exit 292 and Exit 294 Intersections:
TMCs will be sourced from the NDDOT Traffic Count interactive webpage.
- » 8th Ave SW and 14th St SW Intersection:
Data will be derived from previously completed studies, specifically:
 - *I-94 Exit 292 Interchange Study (2021)*
 - *Love's Travel Stop Traffic Impact Study (2019)*

For non-key intersections, 24-hour TMCs may be acquired from StreetLight or be assumed based on prevailing traffic patterns and engineering judgment to avoid project delays and additional costs.

Volume Balancing

TMCs will serve as input data for the Vistro traffic modeling software. Since the TMCs are collected at different times (potentially across different years), imbalances in traffic volumes between key intersections may exist. To address these inconsistencies, traffic volumes will be balanced to ensure a realistic and accurate representation of current traffic conditions.

The process involves adjusting mainline volumes, which will then be cross-referenced and validated against daily segment volumes reported on the North Dakota Department of Transportation (NDDOT) Traffic Count interactive webpage. This validation ensures consistency and accuracy in the traffic data, providing a reliable foundation for modeling and analysis.

Future Traffic Volumes

The year 2045 will serve as the basis for future conditions.

Background Growth

Background growth in traffic forecasting captures the anticipated increase in traffic volumes over time due to population growth, economic expansion, and societal trends. It represents the natural rise in travel demand as a region evolves, independent of specific projects or policies, and serves as a baseline for understanding future traffic patterns. This projection is essential for long-term transportation planning and infrastructure investment.

» **Application of Annual Growth Rate:**

An annual growth rate will be applied to the model to estimate background daily traffic volumes for the year 2045. Since detailed trip generation is provided throughout the study area, background growth will only be applied to regional roadways that provide incoming and outgoing traffic to the study area. This rate accounts for historical trends and future projections, ensuring the forecast reflects expected changes in travel demand. By incorporating this growth rate, planners can create a realistic baseline scenario that informs decision-making for future infrastructure needs.

» **Collaborative Agreement on Growth Rate:**

The growth rate will be finalized in collaboration with the Project Management Team (PMT) to ensure alignment with regional data, trends, and project goals. This collaborative approach guarantees that the rate is both accurate and reflective of stakeholder input, enhancing the reliability of the traffic forecast and supporting informed planning efforts

Trip Generation

Using the FLU plan to be developed as part of this project, trip generation estimates will be calculated for potential developments within the designated land use areas and TAZs. These estimates will be based on anticipated growth patterns, land use types, and trip generation rates derived from industry-standard source: Institute of Transportation Engineers - *(ITE) Trip Generation Manual, 11th Edition*. The resulting data will be used to refine future traffic projections, ensuring that the transportation model accurately reflects expected travel demand and network impacts associated with future development. Factors such as internal capture and pass-by trips may be factored in the model.

Trip Distribution

The estimation of site-generated traffic origins and destinations will be based on existing travel patterns and O/D patterns identified from the TAZs.

Example

- » For retail land use, an assumption could be made that 20% of the total parcel area may be allocated to future building gross square footage (GFA). For example, a 500,000 square foot (11.5-acre) lot could accommodate a 100,000-square-foot commercial retail development.
- » TAZs that are located along arterials, county roads, and local roads will be assigned various land uses that are most likely to develop within each area.
- » A 100,000 GFA commercial site along an arterial may consist of a mix of land uses, such as:
 - Dollar Store – 40,000 GFA
 - Donut/Coffee Shop (Drive-Thru Only) – 15,000 GFA
 - Office Supply Store (e.g., Staples) – 15,000 GFA
 - Copy/Print Store (e.g., FedEx Kinkos) – 15,000 GFA
 - Small Office Building (e.g., Auto Insurance Office) – 10,000 GFA
 - Hair Salon – 5,000 GFA
- » Daily trips generated by each land use will be calculated using the ITE Trip Generation Manual, 11th Edition. Example calculations for the assumed land uses are provided in **Table 2**. Assuming the application of global 20% Pass-by Trip and 10% internal capture factor, the net new trips expected to be generated will be calculated.

Table 2 - Example Trip Generation Calculation

Land Use	ITE Land Use Code	Size (KGFA)	Daily Trips (IN/OUT)
Dollar Store	815	40	1,077 IN / 1,078 OUT
Donut/Coffee Shop (Drive-Thru Only)	938	15	90 IN / 90 OUT
Office Supply Store (ex, Staples)	867	15	100 IN / 100 OUT
Copy/Print Store (ex, FedEx Kinkos)	920	15	300 IN / 300 OUT
Small Office Building (ex, Auto Insurance Office)	712	10	72 IN / 72 OUT
Hair Salon	918	5	35 IN / 36 OUT
Total	-	100K GFA	1,674 IN / 1,676 OUT
Total (after 20% pass-by trip and 10% internal capture factor)	-	100K GFA	1,172 IN / 1,174 OUT

- » The trip generation methodology may be used to scale commercial land uses across the sub-area.
- » A similar methodology for other land uses: Residential, Industrial, Mixed Uses, Institutional, etc. could be used across the sub-area.
- » The Vistro model will allocate trips from specific land uses to different destinations based on TAZ travel patterns.
- » Future land use-generated trips will be incorporated into background traffic growth projections.
- » The combined future traffic volumes will be used to estimate sub-area daily traffic and assess potential capacity and operational impacts.

This approach will ensure that projected traffic volumes reflect anticipated development patterns and realistic travel demand, supporting informed decision-making for future transportation infrastructure needs.

Appendix C: Concept Station Analysis



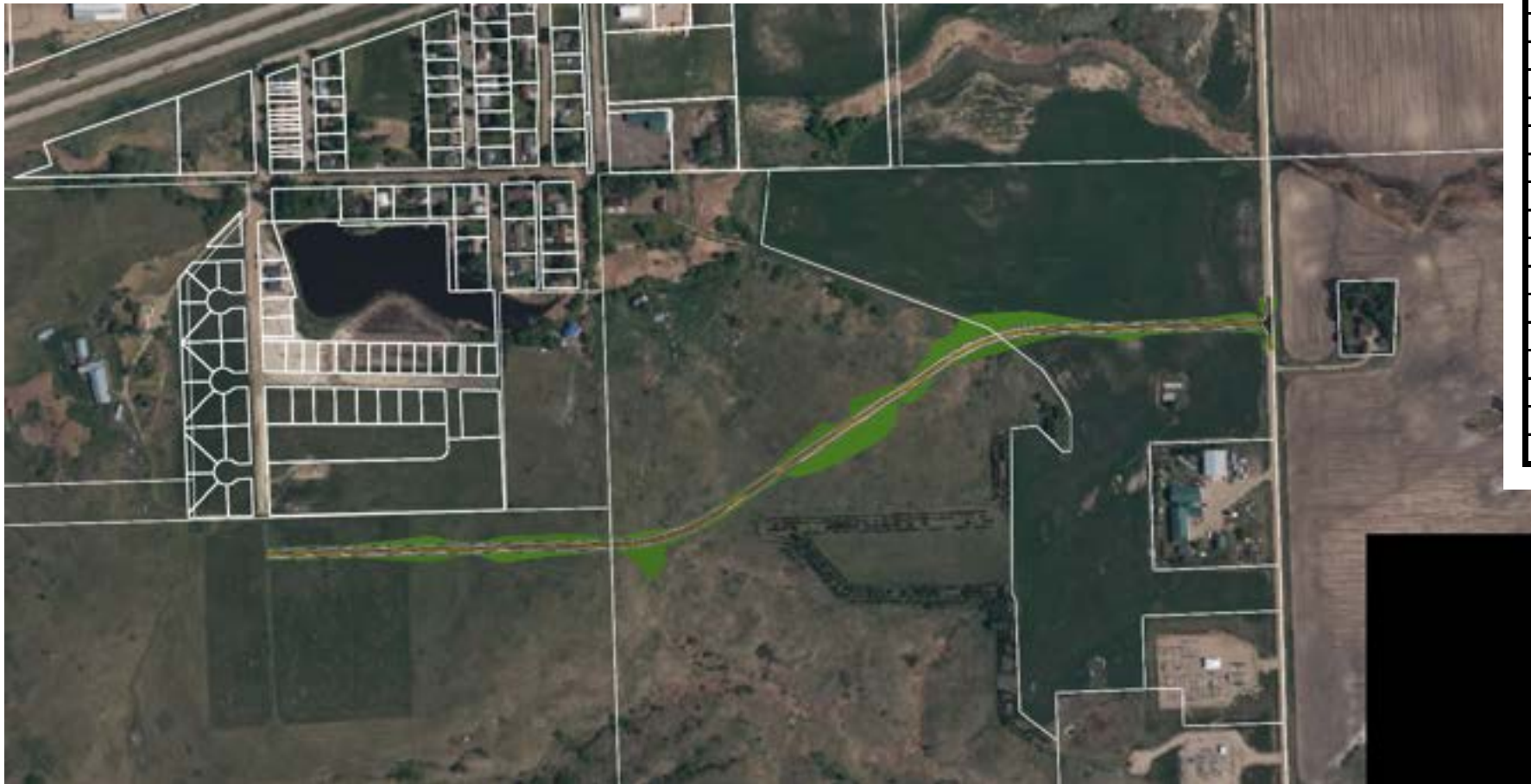
Concept 1 – Frontage Road Connection along I-94



VALLEY CITY SUBAREA - VALLEY CITY, ND PRELIMINARY COST ESTIMATE				
ITEM DESCRIPTION	UNITS	UNIT BID PRICE	1 - FRONTAGE RD	
			ESTIMATED QUANTITY	ESTIMATED PRICE
BID ITEMS				
EXCAVATION (CUT)	CU YD	\$ 10.00	78564	\$ 785,640.00
EMBANKEMENT (FILL)	CU YD	\$ 10.00	69006	\$ 690,060.00
GEOGRID	SQ YD	\$ 6.00	15660	\$ 93,960.00
ROADWAY AGGREGATE	CU YD	\$ 40.00	8118	\$ 324,720.00
ROADWAY PAVEMENT	TON	\$ 125.00	4712	\$ 589,000.00
CURB & GUTTER	LIN FT	\$ 50.00		\$ -
BID ITEM SUBTOTAL				\$ 2,483,380.00
LUMP SUM ITEMS				
REMOVALS	%		5%	\$ 124,169.00
DRAINAGE	%		10%	\$ 248,338.00
EROSION CONTROL	%		4%	\$ 99,335.20
SIGNING	%		2%	\$ 49,667.60
STRIPING	%		2%	\$ 49,667.60
TRAFFIC CONTROL	%		3%	\$ 74,501.40
LUMP SUM SUBTOTAL				\$ 645,678.80
MOBILIZATION		%	10%	\$ 312,905.88
RISK & INFLATION		%	30%	\$ 1,032,589.40
PRELIMINARY TOTAL COST ESTIMATE				\$ 4,474,554.08



Concept 2 – Connection from Residential Area to 118th Avenue



VALLEY CITY SUBAREA - VALLEY CITY, ND				
PRELIMINARY COST ESTIMATE				
ITEM DESCRIPTION	UNITS	UNIT BID PRICE	2 - DEVELOPMENT CONNECTION	
			ESTIMATED QUANTITY	ESTIMATED PRICE
<i>BID ITEMS</i>				
EXCAVATION (CUT)	CU YD	\$ 10.00	52156	\$ 521,560.00
EMBANKMENT (FILL)	CU YD	\$ 10.00	25488	\$ 254,880.00
GEOGRID	SQ YD	\$ 6.00	20369	\$ 122,214.00
ROADWAY AGGREGATE	CU YD	\$ 40.00	10181	\$ 407,240.00
ROADWAY PAVEMENT	TON	\$ 125.00	5948	\$ 743,500.00
CURB & GUTTER	LIN FT	\$ 50.00	8323	\$ 416,150.00
<i>BID ITEM SUBTOTAL</i>				\$ 2,465,544.00
<i>LUMP SUM ITEMS</i>				
REMOVALS	%		5%	\$ 123,277.20
DRAINAGE	%		10%	\$ 246,554.40
EROSION CONTROL	%		4%	\$ 98,621.76
SIGNING	%		2%	\$ 49,310.88
STRIPING	%		2%	\$ 49,310.88
TRAFFIC CONTROL	%		3%	\$ 73,966.32
<i>LUMP SUM SUBTOTAL</i>				\$ 641,041.44
<i>MOBILIZATION</i>		%	10%	\$ 310,658.54
<i>RISK & INFLATION</i>		%	30%	\$ 1,025,173.19
PRELIMINARY TOTAL COST ESTIMATE			\$	4,442,417.17



Concept 3 – Extending 35th Street SE from Kathryn Road to 118th Avenue




VALLEY CITY SUBAREA - VALLEY CITY, ND PRELIMINARY COST ESTIMATE				
ITEM DESCRIPTION	UNITS	UNIT BID PRICE	3 - NORTHERN EAST/WEST CONNECTOR	
			ESTIMATED QUANTITY	ESTIMATED PRICE
BID ITEMS				
EXCAVATION (CUT)	CU YD	\$ 10.00	62209	\$ 622,090.00
EMBANKMENT (FILL)	CU YD	\$ 10.00	92829	\$ 928,290.00
GEOGRID	SQ YD	\$ 6.00	35736	\$ 214,416.00
ROADWAY AGGREGATE	CU YD	\$ 40.00	17798	\$ 711,920.00
ROADWAY PAVEMENT	TON	\$ 125.00	10436	\$ 1,304,500.00
CURB & GUTTER	LIN FT	\$ 50.00	14510	\$ 725,500.00
BID ITEM SUBTOTAL				\$ 4,506,716.00
LUMP SUM ITEMS				
REMOVALS	%		5%	\$ 225,335.80
DRAINAGE	%		10%	\$ 450,671.60
BRIDGE	SQ FT	\$ 300.00	8800	\$ 2,640,000.00
EROSION CONTROL	%		4%	\$ 180,268.64
SIGNING	%		2%	\$ 90,134.32
STRIPING	%		2%	\$ 90,134.32
TRAFFIC CONTROL	%		3%	\$ 135,201.48
LUMP SUM SUBTOTAL				\$ 3,811,746.16
MOBILIZATION		%	10%	\$ 831,846.22
RISK & INFLATION		%	30%	\$ 2,745,092.51
PRELIMINARY TOTAL COST ESTIMATE				\$ 11,895,400.89



Concept 4 – Connection from Residential Area to 118th Ave



 VALLEY CITY SUBAREA - VALLEY CITY, ND PRELIMINARY COST ESTIMATE				
ITEM DESCRIPTION	UNITS	UNIT BID PRICE	4 - NORTHERN EAST/WEST CONNECTOR	
			ESTIMATED QUANTITY	ESTIMATED PRICE
BID ITEMS				
EXCAVATION (CUT)	CU YD	\$ 10.00	221275	\$ 2,212,750.00
EMBANKMENT (FILL)	CU YD	\$ 10.00	12495	\$ 124,950.00
GEOGRID	SQ YD	\$ 6.00	26809	\$ 160,854.00
ROADWAY AGGREGATE	CU YD	\$ 40.00	13797	\$ 551,880.00
ROADWAY PAVEMENT	TON	\$ 125.00	8414	\$ 1,051,750.00
CURB & GUTTER	LIN FT	\$ 50.00		\$ -
BID ITEM SUBTOTAL				\$ 4,102,184.00
LUMP SUM ITEMS				
REMOVALS	%		5%	\$ 205,109.20
DRAINAGE	%		10%	\$ 410,218.40
EROSION CONTROL	%		4%	\$ 164,087.36
SIGNING	%		2%	\$ 82,043.68
STRIPING	%		2%	\$ 82,043.68
TRAFFIC CONTROL	%		3%	\$ 123,065.52
LUMP SUM SUBTOTAL				\$ 1,066,567.84
MOBILIZATION				\$ 516,875.18
RISK & INFLATION				\$ 1,705,688.11
PRELIMINARY TOTAL COST ESTIMATE				\$ 7,391,315.13

RESOLUTION NO. 2519

RESOLUTION ESTABLISHING RATES AND FEES FOR SOLID WASTE SERVICES

WHEREAS, it is deemed necessary to establish new rates and/or fees to provide the receipts to fund necessary operations and expenses of the solid waste services of the Public Works Department of the City of Valley City;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF VALLEY CITY, NORTH DAKOTA:

1. That the City solid waste service rate schedule is hereby amended as shown in Exhibit A, attached hereto and incorporated by reference, and shall be effective on billings on and after April 1, 2026.

Passed, adopted and approved this 3rd day of February, 2026.

Dave Carlsrud, President
Board of City Commissioners

ATTEST:

Brenda Klein, Finance Director

**Exhibit A to Resolution 2519 dated 2/3/26
Solid Waste Service Rates as of 4-01-2026**

PICKUP RATES - MONTHLY					
Residential 1st Cont	\$ 16.00	1-65 Gallon containers			
Residential 2+	\$ 26.00	(ea) 65 Gallon containers			
Residential OCL* 1st	\$ 18.00	1-65 Gallon containers			
Residential OCL* 2+	\$ 28.00	(ea) 65 Gallon containers			
Commercial 1st Cont	\$ 29.00	1-95 Gallon containers			
Commercial 2+	\$ 39.00	(ea) 95 Gallon containers			
* Out of City Limits					
PICKUP RATES - MONTHLY - COMMERCIAL HANDPICK**					
Commercial - 3	\$ 28.00	3-32 Gallon containers			
** Must have prior approval. Rate includes one weekly pickup.					
Monthly Rate					
Container Size	1 PU/Week	2 PU/Week	3 PU/Week	4 PU/Week	5 PU/Week
(1) 2yd	\$ 87.00	\$ 174.00	\$ 261.00	\$ 348.00	\$ 435.00
(2) 2yd	\$ 174.00	\$ 348.00	\$ 522.00	\$ 696.00	\$ 870.00
(3) 2yd	\$ 261.00	\$ 522.00	\$ 783.00	\$ 1044.00	\$ 1,305.00
(1) 4yd	\$ 142.00	\$ 284.00	\$ 426.00	\$ 568.00	\$ 710.00
(2) 4yd	\$ 284.00	\$ 568.00	\$ 852.00	\$ 1,136.00	\$ 1,420.00
(1) 6yd	\$ 218.00	\$ 436.00	\$ 654.00	\$ 872.00	\$ 1,090.00
(2) 6yd	\$ 436.00	\$ 872.00	\$ 1308.00	\$ 1744.00	\$ 2,180.00
(3) 6yd	\$ 654.00	\$ 1308.00	\$ 1962.00	\$ 2616.00	\$ 3,270.00
For out of City Accounts with approval to be picked up, there will be a \$5 per 2yd surcharge.					
TEMPORARY RESIDENTIAL DUMPSTER RENTAL*					
DELIVERY + PICKUP RATES - MONTHLY					
2 Yard Dumpster	\$ 115.00	* Monthly			
4 Yard Dumpster	\$ 129.00				
6 Yard Dumpster	\$ 146.00				
ADD'L CITY-SUPPLIED CONTAINER RENTAL - ONE TIME FEE*					
Residential	\$ 75.00	(ea) 65 gallon container			
Commercial	\$ 90.00	(ea) 95 gallon container			
* Fee determined by City Administrator in order to recover equipment, supply and administrative costs.					
Call in for extra pickup					
2 Yard	\$ 60.00				
4 Yard	\$ 80.00				
6 Yard	\$ 100.00				
Extra Garbage Pickup/Visit					
2 Yard Dumpster	\$ 40.00				
4 Yard Dumpster	\$ 60.00				
6 Yard Dumpster	\$ 80.00				
Furniture Pickup					
\$15 Per mattress-Resolution No. 2513 Effective Feb. 1, 2026					
One person lift - \$25.00/piece of furniture					
Two person lift - \$35.00/piece of furniture					
TRANSFER					
	RATE	Non-resident	Inert	Non-Res Inert	
Minimum *	\$ 10.00	\$ 20.00	\$ 10.00	\$ 20.00	
Price/Ton	\$ 140.00	\$ 270.00	\$ 75.00	\$ 150.00	
Comm Tree Dump/ upto 1000lbs			\$ -	5 upto 200 lbs	
Comm Tree			\$ -	\$20.00	
Motorcycle Tires			\$ 4.00	\$8.00	
Car/Truck Tires			\$ 6.00	\$12.00	
Semi Tires			\$ 30.00	\$60.00	
Tractor Tires			\$ 50.00	\$100.00	

*Minimum weights - LBS 140 140 260 260

RESOLUTION NO. 2509

RESOLUTION APPOINTING CITY OF VALLEY CITY REPRESENTATIVE TO MISSOURI RIVER ENERGY SERVICES

WHEREAS, the Board of City Commissioners of the City of Valley City, North Dakota, has entered into an agreement to establish the Missouri Basin Municipal Power Agency, d.b.a. Missouri River Energy Services (MRES), and as a member thereof is entitled to a representative who shall represent the City and its municipal utility department in the business of MRES.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF VALLEY CITY, NORTH DAKOTA, that Gwen Crawford be and is hereby authorized and appointed as the representative of the City of Valley City, North Dakota, to represent the City and its municipal utility department in the business of MRES, with the powers, duties and responsibilities as provided in said agreement. The alternate representative, Marshall Senf, is hereby authorized and appointed with equal powers. The foregoing appointments shall be effective on and after April 1, 2026.

Be it further resolved that Gwen Crawford is recommended for appointment to the Missouri River Energy Services Board of Directors, to represent the State of North Dakota.

Passed, adopted and approved this 3rd day of February, 2026.

Dave Carlsrud, President
Board of City Commissioners

ATTEST:

Brenda Klein, Finance Director



Request for Group Insurance Amendment

Standard Insurance Company
900 SW Fifth Avenue
Portland, OR 97204-1282

Employee Benefits Consultant: Adam Dooley
Employee Benefits Service Representative: Lynn Ramin
Employee Benefits Sales and Service Office: Minneapolis

Policyholder: City of Valley City
Group Number: 166769

As an authorized representative of the Employer, I request that Standard Insurance Company ("The Standard") amend the above Employer's coverage under the Group Policy to make the following change(s):

Change the LTD Benefit Waiting Period to 90 days.
Rate change .330 percent of earnings.

I request that the amendment become effective on 01/01/2026. I understand that the amendment will not become effective unless approved and issued by The Standard.

I request that the amendment be approved by The Standard subject to The Standard's usual underwriting requirements, including, if applicable, Evidence of Insurability or a Pre-existing Condition provision.

I understand that the amendment, if approved by The Standard, will be issued in the policy language customarily used by The Standard.

I understand that any increase in Insurance for a Member who is not Actively At Work all day on the Member's last regular work day before the scheduled effective date of the amendment will be deferred until the first day after the Member completes one full day of Active Work.

I request that the amendment, if approved and issued by The Standard, become effective by its terms without any further acceptance by the Employer, and that a copy of this Request for Group Insurance Amendment form be attached to and made a part of the amendment.

Sign Name: _____ Title: _____
Authorized Representative

Print Name: _____ Date: _____

		Year to Date	2025 Budget	\$ Over	% of Budget
		Actual	Jan-Dec '25	Budget	
Ordinary Income/Expense					
Revenue					
CVB					
02-00-00-4110	Donations / Billboard	3,831.12	0.00	3,831.12	
02-00-00-4420	Accommodation Tax	144,617.53	94,800.00	49,817.53	152.55%
02-00-00-4661	Merchandise (Taxable)	134.88	2,400.00	-2,265.12	5.62%
Total Revenue		148,583.53	97,200.00	51,383.53	152.86%
Acti CVB Expense (2%)					
Advertising:					
02-00-00-6031	Websites/Media/ND/Guides	25,675.85	28,585.00	-2,909.15	89.82%
02-00-00-6033	Brochure/Distribution	900.00	800.00	100.00	112.5%
02-00-00-6035	Billboard	10,788.00	10,800.00	-12.00	99.89%
Total Advertising:		37,363.85	40,185.00	-2,821.15	92.98%
Community Area Grants:					
02-00-00-6037	Community Event Grants	17,950.00	6,000.00	11,950.00	299.17%
Total Community Grants:		17,950.00	6,000.00	11,950.00	2.99
Sponsorships:					
02-00-00-6111	NDWS/Northstar Classic	2,000.00	2,000.00	0.00	100.0%
02-00-00-6112	Soap Box Derby Picnic	242.98	400.00	-157.02	60.75%
02-00-00-6113	Sheyenne Riverfest	2,500.00	2,500.00	0.00	100.0%
02-00-00-6114	Christmas in the Valley	500.00	500.00	0.00	100.0%
02-00-00-6115	Bridge City Cruisers	500.00	500.00	0.00	100.0%
02-00-00-6116	ND High School Rode-NDWS	500.00	500.00	0.00	100.0%
02-00-00-6118	Rally in the Valley	1,500.00	1,500.00	0.00	100.0%
02-00-00-6119	Summer Nights on Central	1,500.00	1,500.00	0.00	100.0%
Total Sponsorships:		9,242.98	9,400.00	-157.02	98.33%
Administration					
02-00-00-6150	Meeting, Travel, Dues, Misc. Office	1,985.19	1,200.00	785.19	165.43%
02-00-00-5130	Service Agreement- Marketing Cord	12,915.00	12,915.00	0.00	100.0%
02-00-00-6620	Computer/Software	1,279.46	1,000.00	279.46	127.95%
02-00-00-6151	City Administration Fee	1,200.00	1,200.00	0	1
Total Administration:		17,379.65	16,315.00	1,064.65	106.53%
02-00-00-6810	Miscellaneous	1,048.42	1,500.00	-451.58	69.89%
CVB Capital (1%)					
Visitor Center/Byway					
02-00-00-6611	Parking Lot	5,000.00	5,000.00	0.00	100.0%
02-00-00-6612	Operating Expense	5,800.00	5,800.00	0.00	100.0%
02-00-00-6613	Visitor Center Docent	8,000.00	6,300.00	1,700.00	126.98%
	Economic Development/Tourism Help		1,700.00	-1,700.00	0.0%
02-00-00-6614	Sheyenne River Valley NSB	5,000.00	5,000.00	0.00	100.0%
Total Visitor Center:		23,800.00	23,800.00	0.00	100.0%
Total CVB:		106,784.90	97,200.00	9,584.90	109.86%
Revenues Over/(Under) Expenses:		41,798.63	0.00	41,798.63	

Current Month Activity:	\$ 14,667.52	Accommodation Tax
	\$ (899.00)	Billboards
	\$ (575.00)	Midco Sports Ad
	\$ (69.34)	Rosebud Merch- Stickers
	\$ (2,500.00)	Advertising: cross device
	\$ (900.00)	Rest Area
	\$ (500.00)	North Star
	\$ (200.00)	Travel Conf.
	\$ (250.00)	Membership Due
	\$ (32.12)	Adobe/Wix
	\$ 8,742.06	

Balance as of December 31st, 2025

2025 Budget Balance: \$ 106,784.90

NEW May 2023 Petty Cash (located at Rosebud): \$50 12/31/2025

02-00-00-1040 Annual Merchandise Sales Tax in

Occupancy Tax (Fund 02) Cash Balance: \$ 145,800.23 12/31/2025

Total Assets \$ 145,850.23

02-00-00-1040 CASH- Petty Cash- Started May 2023 50.00
Sales tax (ND TAX) started January 2024 19.54



Valley City Parks and Recreation
733 8th Ave SW Valley City, ND 58072
701-845-3294
www.vcparks.com

January 13, 2026

Dear Valley City Tourism Board,

On behalf of Valley City Parks and Recreation, we respectfully request \$10,000 in support of the construction of a new bridge at Bjornson Public Golf Course. The bridge is scheduled for construction in spring 2026 as part of a \$1.325 million project and will provide year-round access to approximately 141 acres currently limited by seasonal conditions. Additional funding includes a \$425,000 grant from the Outdoor Heritage Fund.

Bjornson Golf Course continues to demonstrate strong growth and demand. Over the past eight years, green fee revenue has increased by 57.74%, with a 6.57% year-over-year increase—even when accounting for major flooding in 2019 and 2022 that limited course access and revenue potential. These figures highlight the resilience of the course and its value as a tourism asset.

A meaningful portion of Bjornson's green fees comes from visiting golfers. The course regularly hosts tournaments and organized outings that attract participants from across the region, including Parks and Recreation events and company golf outings. These visitors support Valley City's economy through lodging, dining, fuel, and retail spending.

Beyond golf, the bridge represents a long-term investment in outdoor recreation. Valley City Parks and Recreation is exploring year-round uses for the newly accessible land, including snowshoeing, cross-country skiing, and potential snowmobile connectivity. Outdoor recreation is a key driver of tourism in North Dakota, and this project supports continued growth in four-season recreational opportunities.

Thank you for your consideration and continued partnership. We would be happy to provide additional information or discuss the project further.

Sincerely,

Tyler Jacobson, Executive Director
Valley City Parks and Recreation
Tylerj@vcparks.com | 701-845-3294

LEASE AGREEMENT
Valley City Fire Department

THIS LEASE AGREEMENT is entered into to be effective for the term stated herein, by and between the Lessor, the CITY OF VALLEY CITY, a North Dakota Municipal Corporation, whose address is 220 3rd Street NE, Valley City, North Dakota, 58072, hereinafter referred to as "CITY," and the Lessee, VALLEY CITY RURAL FIRE PROTECTION DISTRICT, a North Dakota Municipal Corporation, whose address is 241 3rd Avenue NE, Valley City, North Dakota, 58072, hereinafter referred to as "DISTRICT."

WHEREAS, CITY and DISTRICT have agreed to provide mutual aid to one another for purposes of fire suppression and emergency operations; and

WHEREAS, CITY has agreed to lease the CITY-owned fire station located at 241 3rd Avenue NE, Valley City, North Dakota, 58072, to DISTRICT.

NOW, THEREFORE, in consideration of the mutual terms, conditions, promises, covenants and payments hereinafter set forth, CITY and DISTRICT agree as follows:

1. **Leased Premises.** CITY does hereby grant to DISTRICT, and DISTRICT does hereby accept from CITY, joint use and occupancy of the Premises known as the Valley City Fire Department and more particularly described as follows:

All of Lots 13 and 14 in Block 17 of the Original Plat of the City of Valley City, Barnes County, North Dakota, and a strip of land 4 feet wide and 110 feet long, beginning at the southeast corner of Lot 15 in Block 17 of the Original Plat of the City of Valley City, Barnes County North Dakota, thence running due north 4 feet along the east line of said Lot 15, thence running due west 110 feet parallel with

the south line of said Lot 15, thence south 4 feet to point of intersection with south line of said Lot 15, thence due east 110 feet to place of beginning, all according to the certified plat thereof on file and of record in the office of the Register of Deeds in and for Barnes County, North Dakota; and

The East Thirty feet of the West Sixty feet of the East One Hundred Ten feet of Lot 15, less the South Four feet thereof, all in Block 17 of the Original Plat of the City of Valley City, Barnes County, North Dakota according to the certified plat thereof on file and of record in the office of the Barnes County Recorder.

2. **Term.** The term of this Agreement commences on the date of execution below and continues through December 31, 2030, unless terminated at an earlier date pursuant to this Agreement. Either party may terminate this Agreement for any reason with 90 days advance written notice to the other party.

Unless terminated, the parties will negotiate a new Agreement at the expiration of the foregoing Term. If the event the parties fail to negotiate a new Agreement, the provisions of this Agreement will automatically renew on an annual basis; however, rent will increase annually at 1.5%.

3. **Rent.** DISTRICT will pay to CITY the following sums annually on or before August 1.

- a. 2026 \$31,840
- b. 2027 \$32,325
- c. 2028 \$32,810
- d. 2029.....\$33,305

e. 2030 \$33,805

Upon termination with proper notice as provided in Paragraph 2, Annual Rent will be prorated and immediately due and payable for the current year.

If payment is not received by CITY on or before the date or time specified in this Section, the CITY must notify the DISTRICT and, upon receipt of notice, the DISTRICT will have 10 days to remit payment. In the event payment is not made after the 10-day period, the DISTRICT will pay as interest an additional charge of one and one-half percent or the maximum allowable by law, whichever is lower, of the past due amount, per day. Payment received thereafter will first be applied to accrued interest and then to the unpaid principal. Failure to pay may also result in termination of the agreement pursuant to Paragraph 8.

4. **Obligations of City.**

- a. CITY will provide the DISTRICT with
 - i. Inside parking and storage of DISTRICT fire trucks;
 - ii. Storage space for DISTRICT fire and emergency equipment;
 - iii. Use of fire hall facilities;
 - iv. Use of CITY-owned bunker gear, pagers, air packs and air refill.
- b. CITY is responsible for operation of the Premises including maintenance of the building and grounds, repairs, pest control, and payment of all utilities (electric, water, sewer, garbage, internet, cable).

5. **Obligations of District.** DISTRICT will purchase and maintain for DISTRICT use all other vehicles and equipment not specified in Paragraph 4 including hand tools, specialized fire and emergency equipment, firefighting foam, wet water, and hoses.

DISTRICT will perform routine upkeep of Premises as necessary to mitigate DISTRICT's impact and keep the Premises in sanitary condition and free from debris.

6. **Mutual Aid**. The parties agree and understand that in the spirit of mutual aid in fire and rescue operations, vehicles and equipment owned by one party may be used for the benefit of the other party. The parties further agree that the foregoing relationship does not affect any of other duties or obligations set forth in this Agreement. In addition to Annual Rent, the DISTRICT and CITY agree to share in costs required to obtain grants for equipment that will benefit both parties. The percentage of each party's cost-share will be negotiated as needed.

7. **Liability**. DISTRICT assumes all liability for any and all losses and claims for damages as the result of its operations, including use of CITY equipment. DISTRICT agrees to defend, indemnify, and hold CITY harmless for all such losses and claims for damages arising from DISTRICT's acts or omissions as permitted under North Dakota law. DISTRICT will maintain an insurance policy through the North Dakota Insurance Reserve Fund and the CITY must be named as an additional insured. It is understood that any such insurance will be primary over any existing CITY insurance for losses and claims for damages arising out of the acts, omissions, and operations of DISTRICT.

8. **Failure to Perform**. If the CITY determines that the DISTRICT is not meeting its obligations as set forth herein, a written notice to cure such default will be delivered to the DISTRICT, specifically setting forth the deficiencies. The DISTRICT will be given 10 days to respond to the notice to cure and will be given 30 days to cure the default. Failure to cure the default within 30 days will allow the CITY to terminate the Agreement at the end of the 30-day notice. The DISTRICT will be responsible for payment of Annual Rent

RESOLUTION NO. 2516

CITY OF VALLEY CITY, STATE OF NORTH DAKOTA

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF
\$1,500,000
WATER TREATMENT REVENUE BOND, SERIES 2026

RECITATIONS

The City of Valley City, North Dakota (the "Municipality"), hereby recites that by resolution of its governing body the Municipality has:

1. Found and determined that it is necessary for the Municipality to remove the existing Norwest water tower at 9th Street NW and 5th Avenue NW, the National Guard water tower near 7th Street SE and 7th Avenue SE, and the Northwest water standpipe at 12th Street NW and 5th Avenue NW, and to construct a new water tower at the 12th Street NW and 5th Avenue NW site (the "Project").
2. Directed its engineer to prepare a report as to the general nature, purpose and feasibility of the Project and an estimate of the probable cost of the Project.
3. After receiving and approving the engineer's report, directed the engineer to prepare detailed plans and specifications for construction of the Project.
4. Approved the engineer's detailed plans and specifications for construction of the Project and caused a copy of such plans and specifications to be filed in the office of the Municipality's Auditor (the "Auditor").
5. By publication, advertised for bids for construction of the Project.
6. Opened and made public the bids, entered them in the minutes of the meeting of the governing body at which they were considered and caused them to be kept by the Auditor.
7. After requiring the engineer to make a careful and detailed statement of the estimated cost of the Project, awarded the contract to the lowest responsible bidder and approved the contractor's performance bond.
8. Applied to the North Dakota Department of Environmental Quality (DEQ), Division of Municipal Facilities (the "Department") and the North Dakota Public Finance Authority (the "Authority") for financial assistance to finance all or a portion of the cost of the Project, which application has been approved.
9. Performed all other acts required by the Constitution and laws of North Dakota prerequisite to the issuance and sale of revenue bonds for the purpose of providing money to pay for the cost of the Project in the manner required of the Municipality by law with full power and authority conferred on it as a political subdivision and municipality of North Dakota.

RESOLUTION

Be it resolved by the governing body of the Municipality:

Section 1. All acts performed, resolutions, motions or ordinances adopted or passed, and all publications incidental to the construction and financing of the Project, whether or not reflected in the official minutes and records of the Municipality, are hereby ratified and confirmed, and all resolutions and other acts or proceedings of the Municipality which are in any way inconsistent with this Resolution are hereby amended to the extent necessary to give full force and effect to this Resolution.

Section 2. It is hereby found and determined to be necessary for the Municipality to issue \$1,500,000 in principal amount of its City of Valley City Water Treatment Revenue Bond, Series 2026 (the "Municipal Securities"), pursuant to North Dakota Century Code ("N.D.C.C.") ch. 40-35.

Section 3. Offer and Acceptance. The governing body of the Municipality, in response to its application for financial assistance from the Department and the Authority, has received an offer from the Authority, subject to the approval of the Industrial Commission of North Dakota, to purchase the Municipal Securities at a price equal to the principal amount plus accrued interest, if any, to the date of purchase, which offer is more fully set out in a loan agreement to be entered into between the Municipality and the Authority (the "Loan Agreement"). It is hereby found and determined that the offer of the Authority to purchase the Municipal Securities is reasonable and advantageous to the Municipality and is hereby accepted, and the Loan Agreement, in substantially the form presented to the Municipality at this meeting, is hereby accepted and authorized to be executed on behalf of the Municipality by its President of the Board of City Commissioners and Auditor (the "Authorized Officers"), with such modifications as may be approved by the Authorized Officers. The Authorized Officers are authorized and directed to execute the Loan Agreement and to deliver it to the Authority, which execution and delivery shall be conclusive evidence of the approval of any modifications with respect to the Loan Agreement.

Section 4. Form. The Municipal Securities issued under this Resolution shall be designated City of Valley City Water Treatment Revenue Bond, Series 2026, and shall be issued to the Authority in the form of a single registered Municipal Security in substantially the form as attached hereto as Exhibit A.

Section 5. Terms. The Municipality authorizes the issuance of the Municipal Securities in the aggregate principal amount not to exceed \$1,500,000, dated the date of delivery. The Municipal Securities shall be issued in the form of a single registered Municipal Security as set forth in Section 4. The Municipal Securities issued shall be payable on September 1 in installments of principal, with interest at the rate of one and one-half percent per year (plus an administrative fee as set out in the Loan Agreement), on the dates and in the amounts set forth below. Provided, that interest will be based on funds actually advanced, and the schedule below and attached to the Municipal Security form will be revised to reflect the actual principal amount loaned to the Municipality at the completion of the Project.

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2027	\$ 35,000	1.50%	2042	\$ 50,000	1.50%
2028	40,000	1.50	2043	50,000	1.50
2029	40,000	1.50	2044	50,000	1.50
2030	40,000	1.50	2045	55,000	1.50
2031	40,000	1.50	2046	55,000	1.50
2032	40,000	1.50	2047	55,000	1.50
2033	40,000	1.50	2048	55,000	1.50
2034	40,000	1.50	2049	55,000	1.50
2035	45,000	1.50	2050	60,000	1.50
2036	45,000	1.50	2051	60,000	1.50
2037	45,000	1.50	2052	60,000	1.50
2038	45,000	1.50	2053	60,000	1.50
2039	45,000	1.50	2054	65,000	1.50
2040	50,000	1.50	2055	65,000	1.50
2041	50,000	1.50	2056	65,000	1.50

Section 6. Interest. Interest shall be payable semiannually on each March 1 and September 1, commencing on the first March 1 or September 1 following the first loan advance. The principal of and interest on the Municipal Securities shall be payable to the registered holder thereof at the address appearing on the registration books of the Registrar in any coin or currency of the United States of America, which on the respective dates of payment is legal tender for the payment of public or private debts or by check or draft delivered to the registered holder thereof at the address appearing on the registration books of the Registrar or by wire transfer.

Section 7. Registration. The Municipal Securities shall be registered as to both principal and interest and shall be initially registered in the name of and payable to the Authority. While so registered, principal of and interest on the Municipal Securities shall be payable at the office of the Bank of North Dakota, in Bismarck, North Dakota (the "Registrar"), or such other place as may be designated by the Authority in writing, delivered to the Registrar. The Registrar shall establish and maintain a register for the purpose of recording the names and addresses of the registered holders or assigns, and the date of such registration.

Section 8. Assignment. The Municipal Securities are transferable upon the books of and at the principal office of the Registrar, by the registered holder thereof, in person or by their attorney duly authorized in writing upon surrender thereof, together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or their attorney. Upon request of the registered holder or transferee, and upon surrender of the Municipal Securities, the Municipality shall execute and deliver one or more other Municipal Securities of an aggregate principal amount equal to the principal amount of the Municipal Securities then remaining unpaid and maturing at the same time or times as the then unpaid principal installments thereof, with each Municipal Security dated so that neither gain nor loss in interest shall result from such transfer. Each Municipal Security shall be dated as of the last interest payment date preceding the date of transfer to which interest on the Municipal Security has been paid or made available for payment, unless the date of transfer is an interest payment date to which interest has been paid or made available for payment, in which case the Municipal Security shall be dated as of the date of transfer. The surrendered Municipal Security shall be promptly canceled by the Registrar. The Registrar

shall not be required to perform any of the duties set out in this section as of the record date as established by N.D.C.C. § 21-03.1-02(4). No service charge shall be made for such transfer or exchange, but the Registrar may require payment of a sum sufficient to cover any tax, fee or governmental charge or other expense incurred by the Municipality or Registrar with respect to such transfer or exchange.

Section 9. Execution and Delivery. The Municipal Securities shall forthwith be prepared under the direction of an Authorized Officer of the Municipality and when so prepared shall be executed on behalf of the Municipality by the manual or facsimile signatures of the Authorized Officers of the Municipality and shall be authenticated by the manual signature of the Registrar. When the Municipal Securities have been so executed and authenticated, they shall be delivered by an Authorized Officer of the Municipality to the Authority.

Section 10. Redemption. The Municipal Securities are subject to redemption on any interest payment date with the written consent of the Authority.

Section 11. Draws of Municipal Security Proceeds. The proceeds of the Municipal Securities are irrevocably appropriated to pay expenses necessarily incurred in the construction and completion of the Project and to pay costs associated with the issuance of the Municipal Securities. Draws on the Municipal Securities, in the form of Requisitions for Payment, shall be submitted by the Municipality to the Department from time to time in accordance with procedures established by the Department and pursuant to the Loan Agreement. Requisitions for Payment approved by the Department shall be forwarded to the Authority for approval and funding.

Section 12. Water Treatment Works Fund. There is hereby created a special fund of the Municipality designated as the Water Treatment Works Fund (the "Fund"), which shall be held and administered by the Municipality separate and apart from all other funds of the Municipality and continued and maintained by the Municipality until:

- (a) all Municipal Securities issued thereon shall have been fully paid with interest. Into the Fund there shall be credited and paid, as received, the entire gross revenues derived from the operation of the Municipality's drinking water treatment and distribution system (the "Water Treatment Works"), and from any future additions thereto and betterments thereof, including all income and receipts derived from rates, fees, charges for services, facilities, products and by-products to the Municipality and its inhabitants and all other customers, and for the availability thereof, and from the sale of any of the properties of the Water Treatment Works not necessary to be retained, and from the investment of any of the money so collected. On the books and records of the Fund there shall be established and maintained such accounts as specified in Sections 13, 14, 15 and 17 below. Revenues on hand in the Fund from time to time shall be apportioned amongst said accounts at least once each calendar month and shall thereafter be held and administered and disbursed from the accounts established below.
- (b) Moneys in the accounts established below (the "Accounts") may be invested in any investments that are authorized by law for the Municipality. Earnings from investment of the moneys on deposit in the Accounts shall remain in the respective

account and shall be treated and disbursed as proceeds of the Municipal Securities. Any proceeds of the Municipal Securities and any interest earnings thereon remaining after payment of all outstanding interim indebtedness, costs of the Project, reimbursement of prior expenditures and issuance costs shall be transferred to the Revenue Account.

Section 13. Construction Account. A Construction Account is established in the Fund. There shall be deposited to the credit of such account the proceeds of the Municipal Securities.

As proceeds are needed for Project costs, the Municipality shall submit requests for disbursement in accordance with Section 2.02 of the Loan Agreement. Moneys in the Construction Account shall be used for payment of the cost of the Project and costs of issuance of the Municipal Securities, including reimbursement to the Municipality for advances made to pay such costs or to refund amounts borrowed for the Project, and for no other purposes.

Moneys in the Construction Account shall be deposited with a qualified depository as required by N.D.C.C. § 21-04-03, and any deposits in excess of the amount insured or guaranteed by the Federal Deposit Insurance Corporation or the National Credit Union Administration shall be collateralized in accordance with N.D.C.C. § 21-04-09.

Section 14. Revenue Account. A separate Revenue Account is established within the Fund to be used solely as provided herein.

The Revenue Account shall be used solely to discharge the Municipal Securities, to pay when due the interest on and the principal of the Municipal Securities, and to redeem the Municipal Securities prior to maturity. "Net Revenues" shall have the meaning ascribed in the Loan Agreement. The Municipality shall make the following deposits into the Revenue Account:

- (a) On the first day of each month, Net Revenues in an amount equal to one-sixth (1/6) of the amount necessary to pay interest and the Administrative Fee (as defined in the Loan Agreement) which will become due on the next interest payment date after crediting the amount of accrued interest and any earnings on the Revenue Account. Prepayment of monthly deposits will fulfill this requirement. Notwithstanding the foregoing, the Municipality shall deposit into the Revenue Account from the Net Revenues an amount sufficient to permit all interest due on the Municipal Securities to be paid on the date due.
- (b) Commencing on the first day of each month, Net Revenues in an amount equal to one-twelfth (1/12) of the amount necessary to pay any principal which will become due on the next principal payment date of the Municipal Securities. Prepayment of monthly deposits will fulfill this requirement. Notwithstanding the foregoing, the Municipality shall deposit into the Revenue Account from the Net Revenues an amount sufficient to permit all principal due on the Municipal Securities to be paid on the date due.

- (c) On each principal and interest payment date, from funds on deposit in the Reserve Account, such additional amounts, if any, as may be necessary to meet principal and interest payments then due.

Deposits required to be made pursuant to Sections 14(a) and 14(b) above are cumulative, and if the Net Revenues are not sufficient to credit the amount required in any month, the deficiency shall be met from other funds on deposit in the Revenue Account or from the Reserve Account. The moneys and investments in the Revenue Account are irrevocably pledged to and shall be used to the extent required for the payment of principal of and interest on the Municipal Securities when and as the same shall become due and payable for that purpose only.

Section 15. Surplus Account. A separate Surplus Account is established within the Fund to be used solely as provided herein. All Net Revenues each month in excess of the current requirements of the Revenue Account shall be applied to make up a deficit in the Reserve Account, if any, and then applied to the Surplus Account, provided that the Municipality reserves the right to create additional accounts within the Fund for the purpose of segregating amounts which may be hereafter pledged and appropriated to the payment of any municipal securities which may be issued by the Municipality to finance the cost of any improvements, replacements or repairs to or of the Water Treatment Works, other than the Municipal Securities subject to the covenants made in the Loan Agreement. Amounts in the Surplus Account shall be available and shall be used to the full extent necessary to restore any deficiency in the Reserve Account, and when not so needed may be pledged and appropriated as provided above or transferred to the Revenue Account in order to redeem all or part of the Municipal Securities. Notwithstanding the foregoing, the Municipality shall maintain in the Surplus Account such amount, as it shall determine from time to time, necessary to constitute an adequate reserve for the purpose for which moneys in the Surplus Account are available as provided in this section; however, moneys in excess of such adequate reserve may be transferred to other funds of the Municipality in the manner provided pursuant to N.D.C.C. § 40-33-12(2).

Section 16. Rates, Fees and Charges. The Municipality covenants that it will impose, maintain and collect rates, fees and charges in connection with the operation of the Water Treatment Works which are projected to generate Net Revenues at least equal to 1.10 times the average annual principal and interest payments on the Municipal Securities and any outstanding or additional revenue bonds of the Municipality which comply with Section 19 of this Resolution. If the Net Revenues fail to meet this level, the Municipality shall promptly increase its rates, fees and charges to a level so that Net Revenues are projected to meet the required level.

Section 17. Reserve Account. A separate Reserve Account is established within the Fund to be used solely as provided herein. There shall be deposited into a Reserve Account the total amount of \$67,925. The Reserve Account requirement is based upon total draws of \$1,500,000. In the event that the Municipality draws less than \$1,500,000, the Reserve Account requirement shall be adjusted downward to an amount approved by the Authority. If at any time the balance in the Reserve Account is less than the Reserve Account requirement, the Municipality will transfer Net Revenues to the Reserve Account sufficient to meet such requirement.

Section 18. Prior Bonds. The Municipality has previously issued its Water Treatment Revenue Bonds, Series 2009B, which bonds are parity bonds and have an equal lien on the Net Revenues of the Water Treatment Works for their payment.

Section 19. Additional Parity Bonds. The Municipality reserves the further right of issuing additional municipal securities payable from the Net Revenues appropriated to the Revenue Account on a parity as to both principal and interest with the Municipal Securities, provided that the Net Revenues received during the last fiscal year prior to such issuance shall have been in an amount not less than one hundred ten percent (110%) of the average annual amount of principal and interest to become due during the remaining term of the then outstanding municipal securities payable from the Revenue Account, on those Municipal Securities and the additional municipal securities to be issued and payable from the Net Revenues. However, if rates and charges for the Water Treatment Works have been increased since the beginning of the last fiscal year next preceding the issuance of such additional municipal securities, the Net Revenues received during such preceding fiscal year shall be deemed to be the amount which would have been received in the preceding fiscal year had the increased rates and charges been in effect throughout such preceding fiscal year. Also, for purposes of this test, the Net Revenues of the Water Treatment Works may be adjusted by including the additional Net Revenues, as determined by a competent feasibility or rate study, to be realized from the area to be served by the improvements to be constructed with such additional municipal securities, provided that the interest on the additional municipal securities is funded until the date of completion of the improvements to be constructed with the proceeds of the additional municipal securities or other available funds.

Section 20. Limited Obligations. The Municipal Securities issued hereunder shall not constitute a charge, lien or encumbrance upon any property of the Municipality, and no holder or holders thereof shall ever have the right to compel any exercise of the taxing power of the Municipality to pay the principal and interest on the Municipal Securities. The principal and interest of the Municipal Securities shall not be a general obligation of the Municipality, but are payable solely from the Net Revenues as set forth in this Resolution.

Section 21. Qualified Tax-Exempt Obligations. The Municipality reasonably anticipates the amount of qualified tax-exempt obligations which will be issued by the Municipality and all subordinate entities thereof during such calendar year shall not exceed \$10,000,000. The Municipality does hereby designate the Municipal Securities as a qualified tax-exempt obligation pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

Section 22. Loan Forgiveness. During the pendency of the Loan, the Municipality may be offered a certain amount of loan forgiveness by the Department and the Authority to reduce the principal amount loaned to the Municipality. The Municipality acknowledges that any such loan forgiveness would be made available by the Department and the Authority in connection with receiving and administering federal capitalization grants under the State Revolving Fund Program. The Municipality agrees to accept any such loan forgiveness offered to it in connection with the Loan Agreement without any further action.

Section 23. Use of American Iron and Steel. The Municipality will comply with all federal requirements applicable to the Loan Agreement (including those imposed by the 2014 Appropriations Act, Public Law No.: 113-76 and related SRF regulations and policy guidelines)

which the Municipality understands includes, among other, requirements that all of the iron and steel products used in the Project are to be produced in the United States (“American Iron and Steel Requirement”) unless (i) the Municipality has requested and obtained a waiver from the Department pertaining to the Project or (ii) the Department or Authority has otherwise advised the Municipality in writing that the American Iron and Steel Requirement is not applicable to the Project.

Section 24. Davis Bacon and Related Acts. The Municipality shall, to the extent applicable to the Loan or any related grant, comply with the Davis Bacon and Related Acts requirements (40 U.S.C. 3141, et seq).

Section 25. Record and Reporting Requirements. The Municipality will comply with all record keeping and reporting requirements under the Clean Water Act/Safe Drinking Water Act, including any reports required by a federal agency, the Department or the Authority such as performance indicators of program deliverables, information on costs and project progress. The Municipality understands that (i) each contract and subcontract related to the Project is subject to audit by appropriate federal and state entities and (ii) failure to comply with the Clean Water Act/Safe Drinking Water Act and the Loan Agreement may be a default under the Loan Agreement that results in a repayment of the Loan in advance of the maturity of the Municipal Securities and/or other remedial actions.

Adopted February 3, 2026.

CITY OF VALLEY CITY

BY: _____
President of the Board of City
Commissioners

ATTEST:

Auditor